



JOB DESCRIPTION

**Teaching Assistant in Drama
School of Arts Education and Movement
DCU Institute of Education
10 Month Fixed-Term Contract**

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

Overview of the department

The School of Arts Education and Movement is one of the six schools within the DCU Institute of Education. The School is made up of a dynamic and unique group of scholars, researchers and teacher educators working together in collaboration and growing the national and international reputation of

the School through the award of prestigious fellowships, securing large-scale research grants, and the publication of research in the leading journals in the field. Academic interests span Teacher Education, Visual Arts Education, Drama Education, Music Education, Physical Education and Arts Education more generally, as well as a range of other interdisciplinary dimensions including creativity, inclusion, wellbeing and technology.

Role Profile

The School of Arts Education and Movement is seeking to recruit a Teaching Assistant in Drama Education to join its Drama Education team in a 10 month fixed-term capacity with a start date of ?.

Teaching Assistants (TAs) are essential members of the University's academic community. The successful individual will be assigned to the School of Arts Education and Movement, DCU Institute of Education, and will assist with the delivery of its taught undergraduate and postgraduate programmes. This post offers an attractive opportunity for personal development while working within an innovative and supportive environment.

Further information concerning DCU Institute of Education is provided in the Information Pack and can be found at http://www.dcu.ie/institute_of_education/index.shtml.

Duties and Responsibilities

The duties and responsibilities of the position include, but are not restricted to, the following:

- Contributing to teaching at undergraduate and postgraduate levels under the supervision of a faculty member.
- Preparing materials and equipment for the delivery of lectures, tutorials, seminars etc.
- Assisting with the monitoring and implementation of safety protocols, under the supervision of a faculty member, as necessary.
- Assisting in the organisation and marking of assessments (assignments / presentations etc.) under the supervision of a faculty member who has first and final remit for marking.
- Assisting the module coordinator with the provision of feedback on assignments to students.
- Dealing with student queries concerning module material – via appropriate communication channels under the supervision of a faculty member.
- Assisting with the undertaking of research activities.
- Assisting with student recruitment and School promotional activities, such as Open Day and other similar events.
- Any additional administrative activities associated with teaching and supervision, as required by the School/Programme.
- Carrying out administrative and assessment duties linked with the post and other such duties as assigned from time to time by the Head of School/nominee.

Qualifications and Experience

Essential

- Primary degree (NFQ Level 8) in a relevant area and ideally a postgraduate qualification in areas related to Drama / Drama Education.
- Relevant experience.

The ideal candidate will have the following qualifications and experience

- Knowledge of specialist as well generalist areas of Drama education in centres, schools or teacher education contexts
- Postgraduate qualification in Drama or related area
- Strong social, team-work skills and organisational skills
- Dedicated to student learning

**The position is subject to the candidate being Garda Vetted.*