



Applications are invited from suitably qualified candidates for the following position

**Teaching Assistant
DCU Business School
Fixed Term – 8.5 months**

Dublin City University

Dublin City University (DCU) is a leading innovative European University. It is proud to be one of the world's leading Young Universities and is among the world's top 2% globally. DCU is known as Ireland's University of Impact, with a mission to 'transform lives and societies' and focuses on addressing global challenges in collaboration with key national and international partners and stakeholders.

DCU has over 20,000 students in five faculties spread across three academic campuses in the Glasnevin-Drumcondra area of North Dublin. Thanks to its innovative approach to teaching and learning, the University offers a 'transformative student experience' that helps to develop highly sought-after graduates. DCU is currently No. 1 in Ireland for Graduate Employment Rate, and for graduate income (CSO).

DCU is a research-intensive University and is home to a number of SFI-funded Research Centres. The University participates in a range of European and international research partnerships. DCU is also the leading Irish university in the area of technology transfer as reflected by licensing of intellectual property.

As a 'People First' institution, DCU is committed to Equality, Diversity and Inclusion - a University that helps staff and students to thrive. The University is a leader in terms of its work to increase access to education, and is placed in the world's Top 10 for reducing inequalities in the Times Higher Education Impact Rankings.

Overview of the department

DCU Business School is a dynamic school whose history is marked by steep upward development. From the outset, our guiding voices were those of industry and students and, as a result, we are today distinctive for our deep and responsive industry engagement and our close concern with the success of our students. From those beginnings in the 1980s, and particularly over the last ten years, DCU Business School has developed an excellent research profile characterised by its industry relevance and a strong international reach. The School is accredited by AACSB, AMBA and has been awarded the Small Business Charter from the Chartered Association of Business Schools. Additionally, our programmes have relevant professional accreditations. DCU Business School is an

engaged, innovative internationally-focused school which prides itself on its excellent reputation for impacting students, the academic community, industry and wider society.

Role Profile

Applications are invited from suitably qualified candidates for the post of Teaching Assistant at DCU Business School. This full-time campus-based role enables successful candidates to work within a dynamic interdisciplinary Teaching Assistant team to enrich the delivery of diverse pedagogies, teaching, learning and assessment approaches within DCU Business School. Building on educational best practices, the Teaching Assistant position will contribute to the transformative learning experience of the student body in the Business School.

DCU Business School will recruit a team of Teaching Assistants to provide cross-module support in the academic areas listed below. The School offers several graduate and undergraduate courses that deliver modules in the following indicative academic areas:

- Accounting
- Finance
- Economics
- Entrepreneurship
- Human Resource Management
- Management
- Marketing/Consumer Behaviour
- Strategic Management
- Business Analytics
- Research Methods

Please note the role is 8.5 Months in duration split into two contracts (Late August -Dec 2022) and (Jan to May 2023).

Duties and Responsibilities

Please refer to the job description for a list of duties and responsibilities associated with this role.

Qualifications and Experience

Applicants for the Teaching Assistant posts must:

- Hold a minimum of a 2.1 honours degree in a relevant discipline.
- Be enthusiastic about working with students in an educational and mentoring capacity.
- Be experienced with MS Office, Google Docs/sheets, and Excel, and can demonstrate administrative and organisational skills.
- Have excellent and clear communication skills.
- Contribute and collaborate as part of a multi-disciplinary and diverse team.

Essential Training

The postholder will be required to undertake the following essential compliance training: Orientation, Health & Safety, Data Protection (GDPR) and all Cyber Security Awareness Training. Other training may need to be undertaken when required.

Salary Scale:

Teaching Assistant Salary Scale - € 32,211 p.a. pro rata (i.e. €2,684 per month)

Appointment will be commensurate with qualifications and experience and in line with current Government pay policy

Closing date: 9th June 2023

For more information on DCU and benefits, please visit [Why work at DCU?](#)

Informal Enquiries in relation to this role should be directed to:

Gerry Conyngham or Sula Awad, DCU Business School, Dublin City University.

Email: Gerry.Conyngham@dcu.ie and Sula.Awad@dcu.ie

Application Procedure:

Applications should be submitted by e-mail with a CV and 1-page cover letter to Gerry.Conyngham@dcu.ie and Sula.Awad@dcu.ie . Applications should comprise one electronic file only (MS Word doc or PDF).

Dublin City University is an equal opportunities employer.

In line with the Employment Equality Acts 1998 – 2015, the University is committed to equality of treatment for all those who engage with its recruitment, selection and appointment processes.

The University's Athena SWAN Bronze Award signifies the University's commitment to promoting gender equality and addressing any gender pay gaps. Information on a range of university policies aimed at creating a supportive and flexible work environment are available in the [DCU Policy Starter Packs](#)