DCU Ollscoil Chathair
Bhaile Átha Cliath
Dublin City University

<u>**Welcome to the Application Form 2025**</u>
<u>**Promotion to Grade of Associate Professor**</u>

1. This application form should be completed in line with the application guidelines and documentation as outlined on the Promotion to Associate Professor 2025 web page.

2. The deadline for the submission of the On-Line Application Form is <u>**Tuesday 22 April 2025 @ 4pm**</u>.

3. Key points to consider when completing the Application Form:-

   - Application Form Template: A template of the Application Form is available on the Promotion to Associate Professor 2025 web page for your reference only. No applications will be accepted on the template, <u>all applications will only be accepted via the on-line application form.</u>

   - Character Count: In the sections where bullet points are required a maximum character count is in place and is displayed at each relevant question for your convenience ie. (Max. characters 3,250). The character counts are varied throughout the form depending on the specific requirements of the question and are based on max. characters from previous applications.

   - Navigating the Application Form: It is recommended to use the 'Next' & 'Previous' buttons at the bottom of each page to navigate throughout the application. Once the 'Next' button is clicked that page will be saved and a tick (✓) will appear beside that section in the 'Table of Contents' therefore it's important to complete the questions as you progress through the application form as otherwise you will save blank pages.

   - The 'Table of Contents' is used to navigate throughout the application form, it is recommended that if you select a question from the 'Table of Contents' that you complete that question rather than not answering the question. This is to avoid saving blank pages with no data which will result in the 'Table of Contents' moving to the next section that needs to be completed. It is advisable when the application form has been fully completed use the 'Table of Contents' to review each

section.

- **Submitting the Application :** The application form will be submitted for review only when the 'Submit Application' button has been clicked on the final page of the application form. Once submitted you will receive an email with a link to your application and instructions on how to download.

- **Browser:** The data in the form will autosave to the browser on your laptop once the 'Next' button is clicked. Please ensure to use the same browser on the same laptop when returning to the Application Form.

- **Support :** If you've any questions or require support in relation to the Application Form please refer to Promotion to Associate Professor 2025 or contact apc.dcupeople@dcu.ie.

Click 'Next' to continue

Table of Contents

Table of Contents

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Basic Personal Information

A. Name

B. Qualifications

C. Email

D. Faculty

- ○ DCU Business School
- ○ DCU Institute of Education
- ○ Faculty of Engineering & Computing
- ○ Faculty of Humanities & Social Sciences
- ○ Faculty of Science & Health

E. School

Note. Do not include much in sections that have less relevance to your own circumstances; having short or empty responses to many parts is normal. Where no order of items is stated, proceed from the most significant/important/demanding ... to less so.

Q 0.0 Curriculum Vitae

Q 0.1. Degree level qualifications (highest first)

	Year of Award	Award	Period of Study	Awarding Institute
1				
2				
3				
4				
5				
6				
7				
8				

Q 0.2. I have completed a PhD/Professional Doctorate and have provided details in the previous questions

○ Yes, I have a PhD/Professional Doctorate

○ No, I have not yet completed a PhD/Professional Doctorate

Q 0.2.1. In the exceptional case of no Ph.D./Professional Doctorate, provide a detailed justification why at this stage of your career a Ph.D/Professional Doctorate has not been completed and outline a plan for completion of same.

Details of the exception

Plan for completion

Q 0.3. Employment history, most recent first

	Start Date Month/Year	End Date Month/Year	Organisation	Position
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Q 0.4. I have taken periods of Parental/Maternity/Certified Illness/... Leave in the past 10 years and other documented periods of special work circumstances short of leave.

○ Yes
○ No

Q 0.4. Periods of Parental/Maternity/Certified Illness/... Leave in the past 10 years and other documented periods of special work circumstances short of leave (most recent first)

	Start Date Month/Year	Duration (Months)	Nature of Leave etc
1			
2			
3			

	Start Date Month/Year	Duration (Months)	Nature of Leave etc
4			
5			
6			

Q 0.5. I have taken Periods of sabbatical leave in past 10 years (for an intensive programme of research and/or study, in order to complete a research project or in order to initiate new research or to experience practice elsewhere in education, research, industry or teaching).

○ Yes

○ No

Q 0.5. Periods of sabbatical leave in past 10 years (for an intensive programme of research and/or study, in order to complete a research project or in order to initiate new research or to experience practice elsewhere in education, research, industry or teaching).

	Start Date Month/Year	Duration (Months)	Nature Of Leave etc
1			
2			
3			
4			
5			
6			

Q 0.6 Highlights of Application

Q 0.6 . Highlights of Application

Succinctly state the highlights of your case for promotion, most significant first. Use bullet points to best highlight your application.

(Max. characters 5,150)

- Bullet Point 1
  - Short elaborative text here.

- Bullet Point 2
  - Short elaborative text here.

- ...

DOMAIN 1: Teaching and Learning

Q 1.1 Teaching Productivity

Q 1.1.1. State each module you have taught in the past 5 years (includes current academic year). Module credits = total credits for module.

	Module Code (CRN)	Title	NFQ Level	Module Credits
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

	Module Code (CRN)	Title	NFQ Level	Module Credits
12				
13				
14				
15				
16				
17				
18				
19				
20				

Q 1.1.1. State here any significant overlap of content (50%+) in the above modules.

Q 1.1.2. For each of the past 5 years state modules taught (up to 6). Group related modules (50%+) into one entry. *Your credits* allows for % taught by you. Year 0 denotes this academic year, year -1 denotes preceding academic year, etc here and throughout.

Year 0

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year 0						
Year 0						

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year 0						
Year 0						
Year 0						
Year 0						
Year 0						
Year 0						
Total Student Credits for Year 0	N/A	N/A	N/A	N/A	N/A	Enter Total

Q 1.1.2. Year −1

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year −1						
Year −1						
Year −1						
Year −1						
Year −1						
Year −1						
Year −1						
Year −1						
Total Student Credits for Year −1	N/A	N/A	N/A	N/A	N/A	Enter Total

Q 1.1.2. Year −2

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year −2						
Year −2						

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year -2						
Year -2						
Year -2						
Year -2						
Year -2						
Year -2						
Total Student Credits for Year -2	N/A	N/A	N/A	N/A	N/A	Enter Total

Q 1.1.2. Year -3

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year -3						
Year -3						
Year -3						
Year -3						
Year -3						
Year -3						
Year -3						
Year -3						
Total Student Credits for Year -3	N/A	N/A	N/A	N/A	N/A	Enter Total

Q 1.1.2. Year -4

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year -4						
Year -4						

	Module Code or Codes (CRN)	% Taught by you	Your Contact Hours	Your Credits (i)	Approx. Students (ii)	Student Credits (i) x (ii)
Year −4						
Year −4						
Year −4						
Year −4						
Year −4						
Year −4						
Total Student Credits for Year −4	N/A	N/A	N/A	N/A	N/A	Enter Total

Q 1.1.3. Any additional modules in the last 5 years to which you have made significant contributions.

	Code	Years	Contribution
1			
2			
3			
4			
5			
6			
7			
8			
9			

Q 1.1.4. Number of projects, etc. for which you are solely or primarily responsible. If you were part of a supervisory team, divide by number of supervisors to

obtain your contribution. "Projects" refers to solo/team student projects worth 15 credits or more.

	3rd Year Projects	4th Year Projects	Taught PG (Cert, Dip, Masters) Projects	Other DCU Based Projects
Year 0				
Year -1				
Year -2				
Year -3				
Year -4				
Total				

Q 1.1.4. Note – Supervision of dissertations on a taught programme should be included in Section Q1.1.4

Q 1.1.5. Number of INTRA students for which you are solely or primarily responsible. If you were part of a supervisory team, divide by number of supervisors to obtain your contribution.

	INTRA Placements
Year 0	
Year -1	
Year -2	
Year -3	
Year -4	
Total	

Q1.1.6. Number of students on professional placement for which you are solely or primarily responsible. If you were part of a supervisory team, divide by number of supervisors to obtain your contribution.

	Professional Placements
Year 0	
Year -1	
Year -2	
Year -3	
Year -4	

	Professional Placements	
Total		

Q 1.2 Teaching Quality

Q 1.2.1. Give the web link, if any, to the supporting web page for up to 3 modules you teach or recently taught. Provide a guest username/password if needed .

	Module Code (CRN)	Web Link	Guest Username / Password (If needed)
1			
2			
3			

Q 1.2.2. For the modules in Q1.2.1 (previous question), list any mechanisms used to monitor their quality.

	Module Code (CRN)	Evaluation
1		
2		
3		

Q 1.2.3. Give bullet points listing objective evidence of teaching quality.

(Max. characters 3,250)

- Bullet Point 1
  Short elaborative text here.

- Bullet Point 2
  Short elaborative text here.

Q 1.3 Innovation / Creativity in Teaching

Q 1.3.1. Give bullet points highlighting innovative techniques used in delivering modules, including assessing, motivating, and giving feedback to students.

(Max. characters 5,150)

- Bullet Point 1
    Short elaborative text here.

- Bullet Point 2
    Short elaborative text here.

Q 1.3.2. Give bullet points briefly describing modules whose design you contributed to creatively. Indicate what modules they replaced, if any.

(Max. characters 3,250)

- Bullet Point 1
    Short elaborative text here.

- Bullet Point 2
    Short elaborative text here.

Q 1.4 Knowledge Transfer / Dissemination in Teaching

Q1.4. **Knowledge Transfer / Dissemination in Teaching**

Give bullet points highlighting examples of knowledge transfer in teaching; see instructions for prompts.

(Max. characters 3,250)

- Bullet Point 1
    Short elaborative text here.

- Bullet Point 2
    Short elaborative text here.

Q 1.5 National and International Recognition of Teaching

Q 1.5. **National and International Recognition of Teaching**

Give bullet points demonstrating any peer or community recognition of teaching and learning.

(Max. characters 5,150)

> - Bullet Point 1
>   Short elaborative text here.
>
> - Bullet Point 2
>   Short elaborative text here

Q 1.6 Leadership and Responsibility in Teaching

Q 1.6. **Leadership and Responsibility in Teaching**

Give bullet points showing exercise of leadership and responsibility in teaching and learning.

(Max. characters 5,150)

> - Bullet Point 1
>   Short elaborative text here.
>
> - Bullet Point 2
>   Short elaborative text here

Q 1.7 Capacity Development & Mentorship in Teaching

Q 1.7. **Capacity Development & Mentorship in Teaching**

Give bullet points showing any contributions to capacity development & mentorship in teaching and learning.

(Max. characters 3,250)

> - Bullet Point 1
>   Short elaborative text here.
>
> - Bullet Point 2
>   Short elaborative text here

Q 1.8 Social & Economic Impact & Enterprise Awareness in Teaching

Q 1.8. **Social & Economic Impact & Enterprise Awareness in Teaching**

Give bullet points showing contributions with a social or economic impact, or that demonstrate any enterprise awareness in teaching and learning.

(Max. characters 3,250)

DOMAIN 2: Research and Scholarship

Q 2.1 Research Quality & Productivity: Publications

Q 2.1. **Research Quality & Productivity : Publications**

Q 2.1.1.
Refereed research papers and book chapters. Under each heading, insert total number on the left side & number for which you are the sole/lead/corresponding/... author on the right ie. 03/02 (See below for format instructions)

Click example of format instructions to view how the data should be entered in the table.

	Refereed Journal Papers	Book Chapters	Total
Year of publication 0			
Year of publication -1			
Year of publication -2			
Year of publication -3			
Year of publication -4			
Year of publication -5			
Year of publication -6			

	Refereed Journal Papers	Book Chapters	Total
Year of publication -7			
Year of publication -8			
Year of publication -9			
Total			

Q 2.1.2. Refereed conference contributions. Under each heading, insert total number on the left side & number for which you are the sole/lead/corresponding/... author on the right ie. 03/02 (See below for format instructions)

Click example of format instructions to view how the data should be entered in the table.

	Published Papers and Refereed Proceedings	Written Papers with Refereed Abstract	Oral Presentations with Refereed Abstract	Poster Presentations with Refereed Abstract	Total
Year of publication 0					
Year of publication -1					
Year of publication -2					
Year of publication -3					
Year of publication -4					
Year of publication -5					
Year of publication -6					

	Published Papers and Refereed Proceedings	Written Papers with Refereed Abstract	Oral Presentations with Refereed Abstract	Poster Presentations with Refereed Abstract	Total
Year of publication −7					
Year of publication −8					
Year of publication −9					
Total					

Q 2.1.3. Research oriented books. Under each heading show both total numbers & numbers for which you are the sole/primary author/editor, ie. 03/02 (See below for format instructions)

Click example of format instructions to view how the data should be entered in the table.

	Books Authored	Books Edited	Editor of Conference Proceedings	Total
Year of publication, 0 … −2				
−3 … −5				
−6 … −9				
Total				

Q 2.1.4. Other significant publications with a research content. Under each heading show total numbers & numbers for which you are the sole/primary author, as above

	Research Reports	Training Manuals	Evaluation etc. Instruments	Innovative Software	Other (Explain Below)
Year of publication 0					
Year of publication −1					

	Research Reports	Training Manuals	Evaluation etc. Instruments	Innovative Software	Other (Explain Below)
Year of publication -2					
Year of publication -3					
Year of publication -4					
Year of publication -5					
Year of publication -6					
Year of publication -7					
Year of publication -8					
Year of publication -9					
Total					

Q 2.1.5. Performances, film, broadcasts, creative media, other creative outputs

	State Number & Type For Each Year	Total
Year 0		
Year -1		
Year -2		
Year -3		
Year -4		
Year -5		

	State Number & Type For Each Year	Total
Year -6		
Year -7		
Year -8		
Year -9		
Total	N/A	Enter Total Here

Q 2.1.6. Patents

	Year	Patents Applications	Patents Granted	Invention Disclosures	Total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
Total	N/A				

Q 2.2 Research Quality & Productivity: Students

Q 2.2. **Research Quality & Productivity: Students**

Q 2.2.1. Graduated Ph.D / Professional Doctorate or Research Masters students for which you were the sole/principal supervisor (S), or equal joint supervisor (EJ), most recent first

	Year Graduated	S/EJ	Name	Degree
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Q 2.2.2. Current research students for which you are the sole or principal supervisor. Do not write in cells marked 'N/A' shown below.

	Full-Time Doctoral	Part-Time Doctoral	Full-Time Masters	Part-Time Masters
No. of Students in Year 1				
No. of Students in Year 2				
No. of Students in Year 3			N/A	N/A
No. of Students in Year 4			N/A	N/A
No. of Students in Year 5	N/A		N/A	N/A

	Full-Time Doctoral	Part-Time Doctoral	Full-Time Masters	Part-Time Masters
No. of Students in Year 6	N/A		N/A	N/A
Total				

Q 2.2.3. Long-term research students (not included above) solely supervised by you

	PhD Submitted	PhD to Submit	Masters Submitted	Masters To Submit
1				
2				

Q 2.2.4. Current research students for which you are the equal joint supervisor

	Full-Time Doctoral	Part-Time Doctoral	Full-Time Masters	Part-Time Masters
No. of Students in Year 1				
No. of Students in Year 2				
No. of Students in Year 3			N/A	N/A
No. of Students in Year 4			N/A	N/A
No. of Students in Year 5	N/A		N/A	N/A
No. of Students in Year 6	N/A		N/A	N/A
Total				

Q 2.2.5. Long-term research students (not included above) jointly supervised by you

	PhD Submitted	PhD to Submit	Masters Submitted	Masters to Submit
1				

Q 2.3 Research Quality & Productivity: Funding

Q 2.3. **Research Quality & Productivity: Funding**

Q 2.3.1. External research funding (i.e. other than from university) where you are the sole principal investigator, most recent first

	Short Project Title	Source & Grant Ref. No.	Period	€
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Total	N/A	N/A	N/A	Enter Total Here

Q 2.3.1. Associate short titles with full project titles here

Q 2.3.2. External research funding where you are a co-investigator, most recent first

	Short Project Title	Source & Grant Ref. No.	Period	To University €	% to You	To You €
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
Total	N/A	N/A	N/A	N/A	N/A	Enter Total

Q 2.3.2. Associate short titles with full project titles here

Q 2.3.3. Internal research funding, most recent first

	Purpose	Funding Source	Period	€
1				
2				
3				
4				
5				
6				

	Purpose	Funding Source	Period	€
7				
8				
9				
10				
11				
12				
Total	N/A	N/A	N/A	Enter Total Here

Q 2.3.4. Funding awards to research students, visiting researchers, etc where the application was actively promoted by you, and which included your name as sole supervisor/host. Exclude awards listed elsewhere.

	Person and Purpose	Source	Period	€
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Total	N/A	N/A	N/A	Enter Total Here

Q 2.3.5. Total research funding (sum of totals in Q2.3.1 to Q2.3.4) Euro total

€

Q 2.3.6. Research Funding applications in past 3 years (up to deadline for this application) where result is pending (p) or was unsuccessful (u).

	Date Month/Year	Short Project Title	Source	Principal Investigator? (Y/N)	Result (p/u)	Value to You €
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Q 2.3.6. Associate short titles with full project titles here

Q 2.4 Research Quality & Productivity: Collaborations

Q 2.4. **Research Quality & Productivity: Collaborations**

Q 2.4. List significant research collaborations in academia and industry, most recent first. Include dates, names of principal collaborators (not all names needed), affiliations (school/unit if DCU), and a brief description.

(Max. characters 3,250)

- Collaboration Heading
  - Brief Details.

- Collaboration Heading
  - Brief Details.

Q 2.5 Research Quality & Productivity: Impact

Q 2.5. **Research Quality & Productivity: Impact**

Q 2.5.1.1. Choose 5 outputs for review. If multiply authored, state the principal author and your contribution. Provide any independent evidence of quality and impact. Briefly explain your choices.

Web Links should be provided in Q2.5.1.2
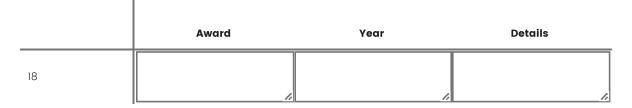
(Max. characters 5,150)

1. Complete Reference
   Details

2. Complete Reference
   Details

Q2.5.1.2. Supply web links (with username/password if needed) or hard copy in the case of a book.

	Web Link (Username / Password if needed) (Omit if books)
Output 1	
Output 2	
Output 3	
Output 4	
Output 5	

Q 2.5.2. List awards for research excellence, including awards to research students under your supervision. Do not overlap with 2.8.

	Award	Year	Details
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			

	Award	Year	Details
18			

Q 2.6 Innovation/Creativity in Research

Q 2.6. **Innovation/Creativity in Research**

Give bullet points highlighting innovation and creativity in your research. (See instructions for prompts)

(Max. characters 5,150)

- Bullet Point 1
  Short elaborative text here.

- Bullet Point 2
  Short elaborative text here.

Q 2.7 Knowledge Transfer/Dissemination in Research

Q 2.7. **Knowledge Transfer/Dissemination in Research**

Give bullet points highlighting examples of knowledge transfer/dissemination of research & scholarship. Most significant first. See instructions for prompts.

(Max. characters 3,250)

- Bullet Point 1
  Short elaborative text here.

- Bullet Point 2
  Short elaborative text here.

Q 2.8 National and International Recognition of Research

Q 2.8. **National and International Recognition of Research**

Give bullet points showing any peer or community recognition for your research, other than in Q2.5.2. See instructions for prompts. Most significant first.

(Max. characters 3,250)

```
•    Bullet Point 1
     Short elaborative text here.

•    Bullet Point 2
     Short elaborative text here
```

Q 2.9 Leadership and responsibility in Research

Q 2.9. **Leadership and Responsibility in Research**

Give bullet points showing exercise of leadership and responsibility in research, not listed elsewhere. Most significant first.

(Max. characters 3,250)

```
•      Bullet Point 1
       Short elaborative text here.

•      Bullet Point 2
       Short elaborative text here
```

Q 2.10 Capacity Development and Mentorship

Q 2.10. **Capacity Development and Mentorship**

Give bullet points showing any contributions to capacity development & mentorship in research. See instructions for prompts. Most significant first.

(Max. characters 3,250)

```
•      Bullet Point 1
       Short elaborative text here.

•      Bullet Point 2
       Short elaborative text here
```

Q 2.11 Social or Economic Impact or Enterprise Awareness in Research

Q 2.11. **Social or Economic Impact or Enterprise Awareness in Research**

Give bullet points showing research-oriented contributions with a social or economic impact, or that demonstrate enterprise awareness. See instructions for prompts. Most significant first.

(Max. characters 3,250)

```
•    Bullet Point 1
     Short elaborative text here.

•    Bullet Point 2
     Short elaborative text here.
```

DOMAIN 3: Service and Contribution to University & Society

. **DOMAIN 3 - Service and Contribution to University & Society**

In this Section confine your responses to aspects of service not already mentioned in the teaching and research domains. Do not repeat. Be as brief as possible.

Q 3.1 Leadership and responsibility in the University and Society

Q 3.1. **Leadership and responsibility in the University and Society**

Give bullet points showing exercise of leadership and responsibility in the service of the university, your discipline, and society at large. See instructions for prompts. Most significant first.

(Max. characters 5,150)

```
•    Bullet Point 1
     Short elaborative text here.

•    Bullet Point 2
     Short elaborative text here.
```

Q 3.2 Capacity Development & Mentorship in University & Society

 Q 3.2. **Capacity Development & Mentorship in University & Society**

Give bullet points showing contributions to capacity development and mentorship. See instructions for prompts. Most significant first.

(Max. characters 3,250)

Q 3.3 Social or Economic Impact or Enterprise Awareness in University & Society

Q 3.3. **Social or economic Impact or Enterprise Awareness in University & Society**

Give bullet points showing contributions in the service of the university and society that have a social or economic impact, or that demonstrate enterprise awareness. See instructions for prompts. Most significant first.

(Max. characters 3,250)

- Bullet Point 1
  Short elaborative text here.

- Bullet Point 2
  Short elaborative text here.

Publications

Appendix 1. **Publications**

Please update your publications in Research Engine.

When you have updated your publications list, ensure that you have chosen "Show All" in the "Publications" tab in the "Publish" section, and have updated the list to be in reverse chronological order, and publish your profile to the web.

Provide the link to the publications tab in your full DCU profile below.

Link to Publications Tab
(Full DCU Profile)

Referees

Appendix 2. **Head of School Information**

Nominate the current or preceding Head of School who will be asked to provide a reference; the preceding head can only be nominated if they left office no more than six months before the closing date of this promotion application process.

Name of Head of School	
Current/Preceding?	

Appendix 3. **External Referee**

Please list one person (external to DCU) from whom the University may request a reference; the referee should be an eminent academic or professional expert in the applicant's field who should to be able to comment in detail on your career.

The University will assume permission to contact the referee.

Name	
Position	
Institution	
Postal Address	
E-mail	
Telephone	

Declaration

. **Declaration**

I hereby certify that all statements given by me as part of this application are true and correct, and that I have not omitted any fact material to my

application. I accept that any misstatement or canvassing will result in disqualification.

○ Agree

. Signature

> **SIGN HERE**

╳ _____

clear

.

Date (dd/mm/yyyy) [   ]

Checklist

Checklist (a).

1. Please note that no additional material or additional appendices other than those specifically requested can be submitted with your application.

2. Please submit chosen books as published work directly to:- *The Vice President for People, Equality, Diversity & Inclusion, DCU, marked Confidential, Addressee only, Associate Professor Application.*

3. Please note that books must also be submitted by the specified application deadline.

4. **Please review the information you have provided to ensure it's completion and accuracy.**

Checklist (b).
Tick the mandatory boxes below once completed.

☐ Relevant sections completed, without duplication

☐ Declaration signed

☐ 5 pieces of published work, each as web link or supplied book

☐ Contact details for one external referee

Submission

Submission.

- This is the final page, by clicking **'Submit Application'** below you confirm you are satisfied with your responses and understand that this action will submit your application for review. **No further changes will be possible after submission.**

- Once submitted, you will receive an email confirming receipt of your application. This email will contain a link to your submitted application which can be downloaded to pdf for your reference.