



JOB DESCRIPTION

Student Health Centre Nurse Student Support and Development Permanent Contract

Overview

Dublin City University (www.dcu.ie) is a research-intensive, globally-engaged, dynamic institution that is distinguished by both the quality and impact of its graduates and its focus on the translation of knowledge into societal and economic benefit. DCU prepares its students well for success in life, and in the workplace, by providing a high-quality, rounded education appropriate to the challenges and opportunities of the 21st century. As Ireland's University of Enterprise and Transformation, DCU is characterised by a focus on innovation and entrepreneurship and a track-record of effective engagement with the enterprise sector, including commercial, social and cultural enterprises. Excellence in its education and research activities has led to DCU's consistent position in the rankings of the world's top young universities.

Overview of the department

Student Support & Development (SS&D) provides personal and professional development support to students at DCU and is a busy and diverse Unit which includes the Student Advice Centre, Counselling & Personal Development, the INTRA work placement office, the Sports Development Office, the Student Health Centre, the Disability & Learning Support Office, the Access Office, Student Learning and the Inter Faith Centre. Further information on Student Support & Development can be found at: <http://www.dcu.ie/students/index.shtml>.

Role Profile

SS&D is currently seeking a flexible and dedicated Student Health Nurse to work in the Student Health Services on campus. The individual will primarily be located on the DCU Glasnevin campus but may be required to move between any of the DCU campuses. They will report into the Nurse Manager on the DCU Glasnevin campus. The Director of Student Support & Development has ultimate responsibility for all services within the Unit.

Duties and Responsibilities

The duties and responsibilities of the position include, but are not restricted to, the following:

Clinical Duties:

- Triage students as they enter the Health Centre and refer to the GP, where relevant and necessary
- Assist the GP with medical procedures which need to be carried out in the course of their duty
- Provide nursing treatments to students, both independently and in cooperation with the GP such as vaccines, ear syringing, dressings etc.
- Refer students to relevant external services when required
- Take full responsibility for the medical care of the student when the GP is not present
- Ensure that a confidential service is provided at all times
- Liaise with and refer students to other support services within Student Support & Development, as required
- Provide emergency interventions for members of staff or members of the public who may need assistance from time to time
- Run STI clinics and other relevant clinics at intervals for the student population

Health Education:

- Provide health awareness information and promote a healthy lifestyle
- Maintain effective liaison with the other external health-related associations, such as the Health Promotion Unit, to promote health strategies on campus, reflecting current health issues
- Co-ordinate awareness campaigns relating to epidemic and notifiable diseases
- Provide a family planning service and emergency contraceptive advice
- Provide nutritional advice and healthy eating guidelines
- Advise students regarding their healthcare entitlements under current legislation
- Work with the Students' Union to promote health awareness on campus

Administrative duties:

- Ensure accurate notes of all consultations and treatments are made on the medical records system (Socrates)
- Liaise with the Nurse Manager in the DCU Student Health Centre and provide reports on the activities of the Health Centre, as requested
- Liaise and work with the Health & Safety Officer
- Provide clear instruction for the administrative member of staff in the area
- Provide up-to- date and accurate information, under direction from the Nurse Manager, on local medical facilities and services, including local chemists and community-based services.

Qualifications and Experience

Please note that [internal service criteria](#) will apply. Where applicable staff will normally have successfully completed their probationary period in order to apply.

In addition to the internal service criteria, the ideal candidate will have the following:

- Registered with an Bord Altranais with at least 3 years post registration experience as a practice nurse/occupational health nurse/student health nurse
- Have at least 3 years' experience of triage in a practice setting
- Experience with administering vaccinations, triaging for GP, STI testing
- Ability to work both autonomously and as part as a team
- Have a track record of outreach activity amongst the student population / young people, with clear evidence of impact
- Experience working at third level in a nursing capacity

The successful candidate will:

- Be able to function independently and possess excellent decision-making skills
- Have well developed communication and interpersonal skills
- Have experience working with young people in a busy environment
- Be IT literate
- Have demonstrated willingness and ability to work with colleagues outside of the immediate Health Centre for health promotion and enhancement
- Experience with the Socrates Medical Records System would be an advantage

Mandatory Training

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when required.