

## Collaborative Provision Approval Protocols

1. Entry to DCU Programmes							
Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
						Approver & Signatory	Level of Due Diligence
1.1	Foundation	Programme Board	Head of School	Faculty Teaching & Learning Committee; Admissions Officer; and Registry	Not Required	Executive Dean or nominee	2
	Programme or mechanism through which successful students are recognised as having met the ab initio entry criteria to a specified programme of study. Generally, this will require completion of a specified programme but may involve completion of specified modules or credits in programmes or other. Typically, no DCU award, exemptions or credits are granted.						
1.2	Articulation	Programme Board	Executive Dean	Education Committee	Required	VP Academic Affairs (Registrar) or nominee	3
	Specified qualifications or credits from partner programme(s) are recognised as giving advanced standing into a DCU programme. DCU exemptions are granted.						

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2. Collaborative Delivery – Single Award								
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2.1	Industrial Placement		DCU Placement	Programme Chair or nominee	Director of Placement	Not Required	Head of School or nominee	1
	Work-integrated learning accredited by DCU. Placement is negotiated with individual employers who have a supervisory role.							
2.2	Professional Placement		Relevant Faculty & Head of Placement	Programme Chair	Director of Placement	Not Required	Head of School or nominee	1
	Placement required for professional accreditation and mandated by an external accrediting body, e.g, Teaching Council in	a. Placement is organised on an individual basis and supervised by DCU staff, e.g., teaching placements.						

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	respect of teacher education and the Nursing and Midwifery Board of Ireland and clinical partners (hospitals) in respect of nurse education.	<b>b.</b> Placement is organised on a contractual basis between the University and a partner, e.g., nursing clinical placements.	School  Consultation with Academic Secretariat at an early stage.	Head of School	Faculty Management Board	Not Required	Executive Dean or VP Academic Affairs (Registrar)	3
<b>2.3</b>	<b>Exchange (including Erasmus)</b>		Programme Board	Head of School	Faculty Teaching & Learning	Not Required	Executive Dean or nominee	2

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	Reciprocal arrangement where a DCU student may spend time at a partner institution and a student of the partner institution may spend time at DCU. Credits earned at the partner institution by a DCU student are recognised by DCU. For the purpose of the DCU award and a DCU transcript, the credits so earned are treated as DCU credits within a single DCU module, e.g., Year Abroad.			Committee; and Director of Placement			
2.4	<b>Study Abroad</b> <b>(Non-DCU Students Incoming)</b>	DCU Placement	Subject to availability as determined at individual School level.				1
	A non-reciprocal arrangement where DCU awards credits to incoming students who are students of an institution outside of Ireland. DCU provides a transcript but does not make an award to such students.						
2.5	<b>Study Abroad</b>	Programme	Head of	Faculty	Not Required	Executive Dean	2

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	<b>(DCU Students Outgoing)</b>  A non-reciprocal arrangement where DCU accepts credits in respect of DCU students who complete credits in an institution outside of Ireland. Where applicable, these credits are treated as DCU credits within a single DCU module, e.g., Study Abroad.	Board	School	Teaching & Learning Committee		or nominee	
2.6	<b>Shared Delivery (Partner Credits and Award)</b>  DCU academics provide part of the teaching for credits and awards made by a partner institution.	School	Head of School	Faculty Teaching & Learning Committee or Dean of Teaching & Learning (> 10 ECTS)	Not Required	Executive Dean or nominee	2
2.7	<b>Shared Delivery (DCU Credits, Partner Award)</b>	School	Head of School	Faculty Teaching & Learning Committee or	Not Required	Executive Dean or nominee	2

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Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
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	DCU teaches, assesses and awards credits for specific modules for an award made by a partner institution.			Dean of Teaching & Learning (> 10 ECTS)			
2.8	<b>Shared Delivery (DCU Credits and Award)</b>	Programme Board	Head of School	Faculty Teaching & Learning Committee	Required  Validation and Modified Accreditation Process  AA2 Form	Executive Dean or VP Academic Affairs (Registrar)	3
	Partner institution provides part of the teaching for credits and awards made by DCU. Agreement is with partner institution, not an individual staff member of a partner institution.						
2.9	<b>Shared Delivery (Partner Credits, DCU Award)</b>	Programme Board	Executive Dean	Education Committee	Required  Validation and Modified Accreditation Process  AA3 Form	VP Academic Affairs (Registrar)	3
	Partner institution teaches, assesses and awards credits for specific modules which are specific designed elements of an award made by DCU.						

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2.10	<b>DCU Research Award</b> <b>(Shared Supervision and/or Graduate Researcher Training)</b>	Administrator in Graduate Studies Office	Principal Supervisor(s) and Head of School	Graduate Research Studies Board	Not Required	Dean of Graduate Studies	1
	An arrangement where a DCU student is admitted to and graduates from DCU (only) but spends some time at one or more partner institutions for the purposes of being supervised, or attending training.						
2.11	<b>Partner Research Award</b> <b>(Shared Supervision and/or Graduate Researcher Training)</b>	Administrator in Graduate Studies Office	Principal Supervisor(s) and Head of School	Graduate Research Studies Board	Not Required	Dean of Graduate Studies	1
	An arrangement where a research student from another institution spends some time at DCU for the purposes of being supervised, or attending training but graduates from the partner institution.						
2.12a	<b>Off-Site Delivery</b>	School	Executive	Education		VP Academic	3

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	(Taught Award)			Dean	Committee	Required  Validation and Modified Accreditation Process  AA4 Form (new programme) or AA4a Form (existing programme)	Affairs (Registrar)	
	An arrangement whereby teaching for a DCU taught award or credits is provided by DCU staff, in the context of being facilitated by a partner institution.	i. Total credits is ≥30 <b>OR</b> the entirety of the teaching or supervision constitutes an award						
			ii. Total credits <30	School	Head of School	Faculty Management Board	Not required  AA4a Form (Faculty approval)	Executive Dean
2.12b	Off-Site Delivery (Research Award)		Consultation with Dean of Graduate	Executive Dean (following review by	Graduate Research Studies Board	Required	VP Academic Affairs (Registrar)	3



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Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
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	An arrangement whereby supervision for a DCU research award is provided by DCU staff, in the context of being facilitated by a partner institution. This arrangement is for cohorts of students rather than individual students.	Studies at an early stage.	Faculty Research Committee)	(determining compliance with <i>Academic Regulations for Postgraduate Degrees by Research and Thesis</i> and <i>‘Position on Research Supervision and Awards in Collaboration with Other Institutions’</i>			
2.13	<b>Franchising</b> <b>(DCU Programme, Partner Award)</b>	This is not a current activity but will, if entered into, require Faculty endorsement (Executive Dean) and university level (VPAA) approval and signing.				VP Academic Affairs (Registrar)	4
	DCU authorises the delivery of all or part of its own approved programmes, to an approved partner institution, which makes the award.						
2.14	<b>Franchising</b> <b>(DCU Programme and Award)</b>	This is not a current activity but will, if entered into, require Faculty endorsement (Executive Dean) and university level (VPAA) approval and signing.				VP Academic Affairs (Registrar)	4
	DCU authorises another provider to teach our modules but we						

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	retain control over the assessment and award.						
2.15	<b>Contracting (Accredited)</b>	School	Head of School	Faculty Management Board	Not Required	Executive Dean	2
	A service type arrangement whereby DCU runs a programme for a client, e.g. a company or other institution) that leads to credits/award.						
2.16	<b>Contracting (Non-Accredited)</b>	School	Head of School	Faculty Management Board	Not Required	Executive Dean	2
	A service type arrangement whereby DCU runs a programme for a client, e.g. a company or other institution) that does not lead to credits/award.						

## Collaborative Provision Approval Protocols

3. DCU Accreditation and Award for Programmes in Partner Institution							
Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
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3.1	<b>Taught Award</b>	Consultation with Dean of Teaching and Learning and Academic Secretariat at an early stage.	Dean of Teaching and Learning	Education Committee	Required	VP Academic Affairs (Registrar)	4
	An arrangement where a partner undergoes the DCU process for programme accreditation and delivers the programme but the award is made by DCU.						
3.2	<b>Research Award</b>	Consultation with Dean of Graduate Studies at an early stage.	Dean of Graduate Studies	Graduate Research Studies Board	Required	VP Academic Affairs (Registrar)	4
	An arrangement where a partner works completely or largely under DCU regulations for admission, supervision, progression and examinations, and the award is made by DCU. However, the student is admitted, supervised and progressed by the partner.						

## Collaborative Provision Approval Protocols

4. Awards Made Across Multiple Institutions							
Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
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4.1	Joint Taught Award	Consultation with Dean of Teaching and Learning at an early stage.	Executive Dean (following review by Faculty Teaching and Learning Committee)	Education Committee  (including validation and modified accreditation process)	Required  Validation and Modified Accreditation Process  AA5 Form	VP Academic Affairs (Registrar)	3
	An award that is made by DCU and one or more partner institutions on completion of a Joint Programme, evidenced by a single parchment.						
4.2	Joint Research Award	Consultation with Dean of Graduate Studies at an early stage.	Executive Dean (following review by Faculty Research Committee)	VP Academic Affairs (Registrar)  (determining compliance with 'Policy on Joint Research Supervision & Awards')  Graduate Research Studies Board  (considering the	Not required	VP Academic Affairs (Registrar)	3
	A student receives a joint award (one parchment, or cross referencing parchments) from DCU and one or more partner institutions having pursued a research award under agreed arrangements for admission, progression and examinations etc., having spent time at each institution, and been jointly supervised by the partner institution.						

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4. Awards Made Across Multiple Institutions							
Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
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				detail of the specific proposed arrangements)			
4.3	<b>Double Taught Award</b>	Consultation with Dean of Teaching and Learning at an early stage.	Executive Dean  (following review by Faculty Teaching and Learning Committee)	Education Committee	Required Validation and Modified Accreditation Process	VP Academic Affairs (Registrar)	3
	Two or more awards at the same level that are made separately by DCU and a partner institution(s) on completion of a Joint Programme, and that are evidenced by individual parchments, perhaps one from each participating partner institution (or their awarding body).						
4.4	<b>Dual Taught Award</b>	Consultation with Dean of Teaching and Learning at an early stage.	Executive Dean  (following review by Faculty Teaching and Learning Committee)	Education Committee	Required Validation and Modified Accreditation Process	VP Academic Affairs (Registrar)	3
	Two individual awards, attesting the successful completion of two separate curricula, with potential overlap and efficiencies in course-taking, and, if more than one institution is involved, each institution is primarily responsible for its own award.						

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Type		Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
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4.5	Double Research Award	<p>In cases where an inter-institutional agreement is entered into, the University's preference is for a joint research award but DCU shall consider a double award in exceptional cases. Legal frameworks and differing quality assurance regimes may be impossibly difficult to reconcile, there may be no degree equivalence at the two partner institutions, or legal constraints on the issuing of a joint award may exist. It is of note however that the double counting of credit for work may preclude double awards under some national QA systems.</p>					3
	<p>An arrangement where a student receives independent awards from DCU and one or more partner institutions having followed a shared programme of research and spent time at each institution, and usually undergone separate progression monitoring and examination processes.</p>	<p>Consultation with Dean of Graduate Studies at an early stage.</p>	<p>Executive Dean</p> <p>(following review by Faculty Research Committee)</p>	<p>Graduate Research Studies Board</p> <p>(determining compliance with <i>Academic Regulations for Postgraduate Degrees by Research and Thesis</i> and</p>	<p>Required</p>	<p>VP Academic Affairs (Registrar)</p>	

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Type	Planning and Discussion	Endorser	Approved by	Education Committee Approval	Agreement	
					Approver & Signatory	Level of Due Diligence
			'Position on Research Supervision and Awards in Collaboration with Other Institutions')			