**Quality Promotion Committee Meeting**

**11.00am – 12.00pm**

**Wednesday 17th June 2020
Zoom Online Conference Call**

**Minutes**

**Attending:** Daire Keogh (Chair), Aisling McKenna, Fiona Brennan, Callaghan Commons, Goretti Daughton, Katie Fay, Billy Kelly, Karsten Fleischer, Celine Heffernan, Margaret Heffernan, Gabriel Munetan, Paula Murphy, Siobhan McGovern, Alan Mangan, Orla Nic Aodha, Sharon O’Brien, Cora O’Farrell, Jennifer O’Halloran, Annabella Stover Aisling Twohill, Monica Ward, Fiona Dwyer (Recording Secretary).

**1 Apologies**:, Eamon Costello, Justin Doyle, Martin Grehan,

1. **Adoption of Agenda** – The agenda approved with no changes.
2. **Minutes of meeting held 20th May 2020** – The minutes of the previous meeting were adopted with no changes
3. **Matters arising and action items updates –**

Student representatives for 2020/21, Lucien Waugh-Daly and Dylan Mangan were welcomed to the committee. It was noted that a number of current members were now finishing their term on Quality Promotion Committee: Siobhan McGovern, Sharon O’Brien, Paula Murphy, Eamon Costello, Goretti Daughton and Daire Keogh, who were thanked for their service to the committee.

**5. Quality Review Updates**

**Faculty of Humanities and Social Sciences**

* A Quality Improvement Plan (QuIP) has been developed by the Faculty, and is now with SMG for review and completion of the University responses to the recommendations of the peer review group. The QuIP follow-up meeting will be arranged over the coming weeks.

**Human Resources**

* It was confirmed that arrangements are in place to host a remote peer review group visit for the HR quality review on the 24th – 26th June, 2020. The timetable is complete and the Peer Group members have all been consulted on the remote model for the review. It was noted that as the first remoted hosted review, the approach will be reviewed following the visit to help inform future remotely-hosted reviews, should they be required for the remainder of 2020.

**Registry**

* The final self-assessment report is complete but has not been distributed to the Peer Review Group members, given the postponement of the review visit, which was originally planned in April 2020. This review has been rescheduled, and will now take place in mid-November 2020. The QPO will continue to work with Registry around arrangements for a possible remote review, subject to government restrictions on travel and social-distancing.

**Digital Learning Review**

* All staff and student focus groups have been postponed until September 2020, and will be hosted by external facilitators, H2 Learning, at that time. The focus groups aim to supplement evidence already gathered from our Student Surveys, Teaching & Learning and Index Surveys to build into the SAR Report.
* The Review visit has also been postponed until early December 2020; a decision on the hosting of an on-campus or virtual review shall be taken in September 2020.
* Digital Learning Steering Group will meet up again in September to begin completion of the Self-Assessment Report for this review.
1. **DCU Student-Staff Partnership Framework**

The final draft of the DCU Student-Staff Partnership Framework was presented to the committee for approval. The final draft was agreed by the committee to be put forward to Executive for approval. Following approval, it will be published on the QPO and SU websites. The committee noted its thanks to Cal Commons, VP Academic Affairs, DCUSU for all his work on contributing to the development of the Framework. It was noted that communication about the Framework will be important in embedding it within the University, and the important role that Heads l will play in raising awareness of the Framework in their respective Schools and Units.

**Action 1:** QPO to work with the Communications team on exploring ways of communicating about the Framework within the DCU Community, including insertion into to the President’s monthly update.

1. **StudentSurvey.ie**

The analysis of the 2019/20 survey data is currently underway and will be disseminated through purpose built dashboards prior to the commencement of Semester I, 2020/21.

AMcK provided an update presentation to QPC on the Student Survey Summary Results. The committee discussed the high level results, in particular, suggesting that a better understanding of how the ‘Staff-Student Interactions’ and ‘Supportive Environment’ interacted as indicators, and examine the differences between both these indicators among different student cohorts would be useful.

**Action 2:** Aisling will share the presentation with QPC members following the meeting.

1. **QPO Activity Report (May - June 2020)**

The committee received a detailed update of QPO activities covering the period of May to June 2020.

1. **Any Other Business** – none

Next Meeting: 16th September, 2020.

September 16th, 2020, January 20th 2021, March 24th 2021, May 19th 2021, June 16th 2021, Sept 15th 2021