**Quality Promotion Committee Meeting**

**11.00am – 12.00pm**

**Wednesday 15th May, CG35**

**Minutes**

**In attendance:** Daire Keogh – Chair, Aisling McKenna, Fiona Brennan, Eamon Costello, Brian Freeland, Gillian Barry, Paula Murphy, Emer McMahon, Paul Smith, Niamh O’Sullivan, Sharon O’Brien, Callaghan Commons, Karl McGovern, Annabella Stover, Goretti Daughton, Margaret Irwin-Bannon, Karen Johnston, Fiona Dwyer(Recording Secretary).

1. **Apologies**: Billy Kelly, Margaret Heffernan, Siobhan McGovern, Nicholas Dunne, Catherine Maunsell, James O’Higgins Norman, Bridget Carey, Monica Ward, Celine Heffernan
2. **Adoption of Agenda** – The agenda approved with no changes.

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1. **Minutes of meeting held 20th March 2019** – were adopted with no changes
2. **Matters arising and action items updates –** QUID Funding proposal has been finalised, based on input from QPC, and will be forwarded to the Finance Office.
3. **Irish Survey of Student Engagement (ISSE) –**

Karen Johnston gave a presentation on the High Level Results on ISSE she will also present to Heads & Deans, and Academic Council in the coming weeks. It was noted that a new question on reasons for considering withdrawing had been included in the 2019 Fieldwork.

AP- It was suggested that the QPO provide feedback to the national project office on the refinement of this question for future surveys

The QPC discussed the potential value for selecting an individual theme or metric score from ISSE for deeper refinement and the development of a future enhancement plan aligned to this theme.

1. **QQI Matters and DCU Institutional Review update**

AMcK gave a short presentation on the main recommendations from the DCU Institutional Review report. In discussing the recommendation on the development of enhanced, module-level student feedback mechanisms, it was noted that any such model should aim to provide academic ownership of student feedback to most efficiently support enhancement. Following further dissemination of the results, the University will be required to develop an improvement plan in response to the Institutional Review recommendations.

1. **Staff Student Forums- final report of 2018/19 activity**

DCU Faculty Staff-Student Forums – Summary Output Report was provided in the QPC papers. A number of improvements have been made to the Forums this year, based on feedback from the 2017/18 pilot. Feedback from participants has been very positive. Aisling thanked all the Sabbatical Officers and Celine Heffernan for all their hard work during this process.

1. **QUID Funding** **2019**All progress reports for 2019 are due in by the 12th June, a summary report will be provided to QPC at the next meeting.
2. **Quality Reviews updates**

There was a short discussion around taking on a future role for note-takers for DCU Quality Review Panels. The note taker would not be a member of the review team, and would work solely to support the review team. Notes taken should be confidential and are only circulated to the Review Team. QPC to discuss this in more detail at the next QPC meeting.

AMK provided an update on the status of quality reviews conducted during 2018/19, and initial plans for quality reviews to be conducted in 2019/20.

1. **QPO Activity Report (March- May 2019)**

The committee received a detailed update of QPO activities covering the period March – May 2019.

1. **AOB,** Next meeting will be held on 26th June 2019 on the All Hallows campus.