



Applications are invited from suitably qualified candidates for the following position

**Executive Dean**  
**Faculty of Humanities and Social Sciences**  
**Fixed Term Five Year Contract**

**Introduction**

Dublin City University ([www.dcu.ie](http://www.dcu.ie)) is a research-intensive, globally-engaged, dynamic institution that is distinguished by both the quality and impact of its graduates and its focus on the translation of knowledge into societal and economic benefit. DCU prepares its students well for success in life, and in the workplace, by providing a high-quality, rounded education appropriate to the challenges and opportunities of the 21st century.

Through its mission to transform lives and societies through education, research and innovation, DCU acts as an agent of social, cultural and economic progress. As Ireland's University of Enterprise, it is characterized by a focus on innovation and entrepreneurship and a track-record of effective engagement with the enterprise sector. Excellence in its education and research activities has led to its consistent ranking in the top

**Faculty of Humanities and Social Sciences**

The Faculty of Humanities and Social Sciences is DCU's largest Faculty and is made up of seven Schools. The faculty offers an extensive range of research and taught programmes at undergraduate, postgraduate, executive and doctoral levels. Many disciplinary areas are covered within the Faculty, and we place a strong emphasis on interdisciplinarity in both teaching and research. The Faculty enjoys a vibrant research culture where collaborative research is actively encouraged. The Faculty's teaching, learning and research activities are focused on transforming lives and the future of societies.

## **Role Profile**

The ideal candidate will be able to demonstrate outstanding leadership skills, an excellent academic record and experience of working across a broad range of relevant stakeholders. The Executive Dean will take a leadership role in charting the Faculty's future strategic direction within the context of the University's strategic plan. The Executive Dean is also involved in a variety of University level committees, including the DCU Executive and the Senior Management Group. The Executive Dean is supported by the Faculty Management Board, comprising Associate Deans, the Faculty Administration Manager and seven Heads of School.

## **Key Duties and Responsibilities**

Please refer to the job description for the full list of duties and responsibilities associated with this role.

## **Qualities, Qualifications and Experience**

The Executive Dean will have a strong track record of professional accomplishment in his/her academic discipline and will have shown evidence of outstanding management and leadership abilities. He/she should possess qualities of strategic and innovative thinking and have extensive experience of academic and financial management.

He/she should possess a doctorate and/or be at professorial level and have a strong record of publications in the discipline area. He/she will have a proven capacity to engage and motivate academic and administrative staff.

He/she will also demonstrate an in-depth understanding of national and international developments in research and in teaching/learning as they relate to education as well as a grasp of the key issues facing the university sector. The ability to foster and extend national and international linkages and alliances is crucial.

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### **Mandatory Training**

The post holder will be required to undertake the following mandatory compliance training: Orientation, Health & Safety and Data Protection (GDPR). Other training may need to be undertaken when appropriate.

### **Terms and Conditions**

The terms and conditions of the post are negotiable and an attractive salary, commensurate with experience and expertise, will be offered. A professorial appointment will be possible for a suitable applicant and the position of Executive Dean will be filled on a five-year contract basis, however, the position within the University may be filled on either a permanent or contract basis.

**Closing Date:** Friday, 8<sup>th</sup> of January 2021

**Informal enquiries to:** Professor Anne Sinnott, Deputy President, [deputypresident@dcu.ie](mailto:deputypresident@dcu.ie)

Do not send applications to this address. Instead, apply using the procedure set out below.

### **Application Procedure**

Application forms are available from the DCU Current Vacancies (open Competitions) website at <https://www.dcu.ie/hr/vacancies-current-vacancies-external-applicants>.

Applications should be submitted by e-mail with your completed application form to

[hr.applications@dcu.ie](mailto:hr.applications@dcu.ie)

Please clearly state the role that you are applying for in your application and email subject line:

**#NR075 Executive Dean – Faculty of Humanities and Social Sciences**

**Dublin City University is an equal opportunities employer and is committed to promoting gender equality reflected in its attainment of the Athena SWAN Bronze Award. Information on a range of university policies aimed at creating a supportive and flexible work environment are available at [www4.dcu.ie/policies/policy-starter-packs.shtml](http://www4.dcu.ie/policies/policy-starter-packs.shtml).**