DCU
Ollscoil Chathair Bhaile Átha Cliath
Dublin City University

E-Thesis Submission Declaration Form – PGR12

Postgraduate Research Studies

Academic Year 2026/2027

Guidance & Instructions for Completion of Form

- Please refer to the Guidance on Electronic Completion & Submission of PGR Forms prior to completion of the form.
- Completed forms must be submitted to Student Awards, Registry at postgraduate.research@dcu.ie

Regulation

- Section 9.2.2 of the Academic Regulations for Postgraduate Degrees by Research and Thesis states that the final approved thesis must be uploaded to a secure web space (DORAS) by the Principal Supervisor. The Candidate and Principal Supervisor are required to sign a PGR12 declaration form confirming that the approved thesis has been submitted to the Library (DORAS). While an electronic signature is required in completing this form, your name should be populated **in typed format only** on the declaration page of your final approved thesis. The completed PGR12 along with a copy of the final approved thesis (PDF) must be submitted to Registry.

Instructions for depositing a thesis (for Principal Supervisor)

- In order to deposit a thesis please go to http://doras.dcu.ie/theses/deposit.html and follow the step-by-step guide for depositing a thesis. Should you have any queries about this procedure please contact the Library DORAS Manager at doras@dcu.ie.

A. CANDIDATE DETAILS (To be completed by the candidate)	
Name	
Student ID Number	
Title of Award Sought	DBA ❒ DProfElite ❒ DPsych ❒ EdD ❒ PhD ❒ MA ❒ MEng ❒ MSc ❒ LLM ❒ MPhil ❒ MBS ❒ MEd ❒
Title of Thesis	
School[1]	
Contact Number	
Postal Address (Required for posting official documentation to you. Address should match your Permanent Home (PH) address on Student Apps)	

[1] EdD registration sits at Faculty level, please list DCU Institute of Education where this is applicable.

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B. CANDIDATE DECLARATIONS (To be completed by the candidate)

Please indicate your agreement with the declarations below by populating your signature

THESIS DECLARATION

This declaration must also be maintained in the thesis, positioned immediately following the Title Page.

I hereby certify that this material, which I now submit for assessment on the programme of study leading to the award of ***(insert title of your degree here e.g. Doctor of Philosophy)*** is entirely my own work, and that I have exercised reasonable care to ensure that the work is original and have conformed to the regulations on the use and declaration of Generative AI, and does not to the best of my knowledge breach any law of copyright, and has not been taken from the work of others save and to the extent that such work has been cited and acknowledged within the text of my work. [2]

GENERATIVE ARTIFICIAL INTELLIGENCE (GEN AI)

Please refer to Guidance for Postgraduate Research Students and Supervisors on Declaring and Reporting Use of Generative Artificial Intelligence (Gen AI) Tools

Please indicate below if **a)** or **b)** applies by placing a tick (✓) in the relevant box.

a) ❒ I hereby certify that Generative Artificial Intelligence (Gen AI) tools have been used in the creation of the thesis as specified in the appendix, using the relevant Template for Reporting of Gen AI Tool Use in Research Theses

or

b) ❒ I hereby certify that no Generative Artificial Intelligence (Gen AI) tools have been used in the creation of the thesis.

E-THESIS AND NAME FORMAT DECLARATION

I hereby confirm to Dublin City University that,

- the final approved thesis (PDF) has been submitted to Registry, Dublin City University
- the final approved thesis (PDF) has been provided to my Principal Supervisor for upload to the Library repository DORAS.
- My signature populated on the Declaration Page of my final approved thesis is **in typed format only**.
- Where any other names have been included in the thesis (e.g. Authorship Declarations), they have been populated **in typed format only**.

CANDIDATE SIGNATURE

(by populating your signature you are demonstrating agreement with the above declarations)

Sign: _____ Print: _____ Date: _____

[2] For Students submitting their work in Irish, please replace the English Thesis Declaration with the Irish language version. This is available in Section 9.4.4 (b) of the Academic Regulations for Postgraduate Degrees by Research and Thesis.

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C. E-THESIS ITEM NUMBER & PRINCIPAL SUPERVISOR DECLARATIONS (To be completed by Principal Supervisor)			
E-THESIS DETAILS			
Date of Submission of e-Thesis to DORAS:		**DORAS Item ID No.:**	
Please indicate if a period of restriction has been requested and a PGR8 form submitted to Registry	Yes ❒	No, not required ❒	

PRINCIPAL SUPERVISOR(S) DECLARATIONS
(by populating your signature you are demonstrating agreement with the above declarations)

I hereby confirm that,

- the above candidate has submitted an e-version of the approved thesis and I have uploaded this copy to DORAS.
- I have reviewed the Declaration Page and the candidate signature appears only **in typed format**.
- Where any other signatures have been included in the thesis (e.g. Authorship Declarations), they have been populated **in typed format only**.

Sign: _____ Print: _____ Date: _____
Principal Supervisor(s)

Data Protection Notice Personal information that you submit to Registry in connection with any service provision will be treated in accordance with the Registry Data Protection Notice, which can be viewed at the following website address: https://www.dcu.ie/registry/data-protection-notice.shtml