DCU
Ollscoil Chathair Bhaile Átha Cliath
Dublin City University

Application For Temporary Restriction of Access to the Thesis – PGR8

Postgraduate Research Studies

Academic Year 2026/2027

Guidance & Instructions for Completion of Form

- Please refer to the Guidance on Electronic Completion & Submission of PGR Forms prior to completion of the form.
- Please also read carefully the Guidelines on Applying for Temporary Restriction of Access to Research Theses, which contains important information and key dates, prior to completion of the form.
- Completed forms must be submitted to Student Awards Registry at postgraduate.research@dcu.ie

Thesis Ownership & Access

- In keeping with DCU's commitment to open access of research, the default position is that all theses will be published in the institution's open repository following conferral of the award, except in very limited circumstances linked to a verified requirement, Candidates may request and obtain temporary restriction of access (PGR8) up to a maximum of four years for sufficient cogent reasons, in accordance with the Guidelines, and with clear supporting evidence.
- An application for the restriction of access must be approved and countersigned by a research student's principal supervisor. This form must be submitted for consideration by the GRSB Standing Committee on Restriction of Access to Thesis, by the deadlines published on the Registry website. The period of restriction will commence based on the time of publication by the library. This time normally commences following the conferral of the candidates' award.
- If the examination process is covered by a bespoke Non-Disclosure Agreement, please refer to: http://www.dcu.ie/registry/non-disclosureagreements.shtml Requirements for a NDA should be signalled in the PGR4 Form (Notification of Intention to Submit Thesis for Examination), not post-examination.
- Authors should note that granting of access (after the period of restriction), as referred to below, does not in any way prejudice their rights and obligations as set out in the DCU Intellectual Property Policy.

A. CANDIDATE DETAILS

Name of Candidate		**Student ID**	
Title of Award Sought	DBA ❒ DProfElite ❒ DPsych ❒ EdD ❒ PhD ❒ MA ❒ MEng ❒ MSc ❒ LLM ❒ MPhil ❒ MBS ❒ MEd ❒		
Title of Thesis			
School[1]			

B. STUDENT DECLARATION & CONSENT

i.	I hereby seek to have my thesis, detailed above, placed on a temporary restriction of access.	
ii.	Please indicate number of years for restriction (max allowed is four years):	
iii.	Please review the Guidelines first and then select the primary reason for the temporary restriction request:	
a.	❒	Intellectual Property considerations (Note: This refers to IP for commercialisation reasons only)
b.	❒	Publisher contract that explicitly mandates non-publication of the thesis for a specific period of time (Note: Select this if publisher has requested a restriction)
c.	❒	Sensitive information (non-commercial) that could impact on the safety of the researcher or research participants (Note: Applicant must provide detail on why sensitive information was not dealt with under research ethics approval process)

[1] EdD registration sits at Faculty level, please list DCU Institute of Education where this is applicable.

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iv.	Provide concrete details here in no more than 250 words of the reason for the request with direct reference to the reason ticked under (iii) above. It is expected that supplementary materials will be provided to support the request, e.g. a copy of a publisher's contract that clearly indicates the need for restriction of access.
v.	Please specify your funding source(s) for the doctoral research project, where applicable, including all funder names and relevant IDs for funding awards, and confirm that a request for temporary restriction of access to the thesis is not in breach of the terms and conditions of the funding. Please make reference here to any specific clauses in the funding offer letter or contract pertaining to the dissemination of results. Providing only a link to the funder's website will not suffice.
vi.	I understand that, when the period of restricted access referred to above has elapsed, my thesis will be made available for consultation, copying, displaying, viewing via printed and electronic medium (including via the Internet, an Intranet and any other method of electronic display), within the confines of the Copyright and Related Rights Act 2000, inter-library loan, and for inclusion in any list of theses published by the University, or in any other publication or listing of theses accepted for higher degrees, to which the University may decide to contribute.
vii.	I confirm that I have read and understood the Guidelines and I agree to the granting to DCU of the license set out in Section 9.3 of the *Academic Regulations for Postgraduate Degrees by Research and Thesis* located online at:

Sign: _____ Print:_____ Date: _____
Postgraduate Candidate

C. PRINCIPAL SUPERVISOR AGREEMENT

By signing below, the Principal Supervisor(s) indicates their support with the above request

Sign: _____ Print: _____ Date: _____
Principal Supervisor(s)

Note: Insert additional signature lines if required and identify the role of that person.

Data Protection Notice Personal information that you submit to Registry in connection with any service provision will be treated in accordance with the Registry Data Protection Notice, which can be viewed at the following website address: https://www.dcu.ie/registry/data-protection-notice.shtml