Pivot-RP Funding Database QUICK START GUIDE

To get started, go to: https://pivot.proquest.com

1. Create an Account

- Choose Dublin City University using the drop-down labelled "Use login from my institution."
- When prompted, create your account by filling in the necessary information.

Sign in to Pivot-RP		
Using my institution's credentials		Using my account credentials
😧 Use login from my institution 🗸	OR	Email
		Enter your email address
		Password
		Enter your password
		Forgot your password?
		Forgot your password?

2. Claim your Profile

- Upon logging in for the first time, Pivot-RP may prompt you to claim your profile or to create a profile
- While this is optional, it is a good idea to do so: to get automated funding recommendations based on your research interests, publications, and grants
- Claiming a profile also allows you to be discovered by potential collaborators

3. Search for Funding (Basic Search)



Basic Search via the Funding tab

- You can enter free text search terms in the **Search All Fiel**ds feature.
- The **Search by Keyword** feature allows you to easily find keywords that align with your research interests and quickly build a query that searches one or more keywords. It can be a good idea to start with keywords which are pre-defined terms that Pivot-RP editors match to funding opportunities.

• The **Search by Funder** feature allows you to search for specific sponsors and funding agencies, or, you can browse an A-to-Z list of all the funders that Pivot-RP is tracking. Just click on a funder name to see all of the active funding opportunities for that funder in Pivot-RP.

Funding Discovery

• By hovering over the **Browse by Keyword** wheel you can see approximately how much funding is available for a given term. Selecting a term from the wheel will return results for all the funding opportunities matching that term.

Tip: If you start with broad keywords first, then you can always narrow your results on the results screen or refine your query by adding more specific terms based on the results you receive.

4. Search for Funding (Advanced Search)

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On the Funding tab or home dashboard select **Advanced Search**. You will see a variety of options for searching specific fields and for pre-scoping your search by specific criteria including but not limited to:

- Funding type
- Sponsor type
- Award amounts
- Upcoming deadline
- Applicant type

There are also two other important parameters related to eligibility:

- Activity location specifies where the research or activity must take place. As you type Pivot-RP will auto-populate locations or you can browse from a list.
- Citizenship specifies any citizenship requirements or restrictions

Note: These filters are already applied by default by DCU's Pivot-RP administrators. However, you can toggle off or modify these limiters.

Search Tip: Some research topics may not get any results in searching, but that does not necessarily mean there are no grants for which your project may be eligible. If this happens, try searching for grants in the broader field(s) within which your project falls. For example, a project to study zebra mussels may be eligible under a grant looking to fund projects in the broader fields of Biological Sciences, Marine Biology, or Environmental Biology, etc.

5. Saving or Modifying a Search

Dublin City L	risity		
Funding Profiles Conference	Awarded Grants News	🛃 🗢 Admin 🔒 Anno	xuncements HEL
Search Funding Results	Your Search: (biotechnology) filtered by: (fload, location: (trivial of R Unrestricted) OR host_location_parent.(In host_location_detartement))) Advanced Search Save Search Refine Search	eland) OR	Ø Share Search
Set by your Institution			Calendar View -
Applicant/Institution Location	100 Results Sort by Relevance	• Deadline	Amount
Recently added	Grants for the Blotechnology of natural products and the environm conference International Centre for Genetic Engineering and Blotechnology (ICGEE	nent 15 Mar 2025 Application B) Anticipated	see record
Last 14 days Last 7 days	 Biotechnology Division Achievement Award American Oil Chemists' Society (AOCS) 	19 Aug 2025 Application	\$1,000 USE
Submission type Limited Submission Other internal coordination required	Biotechnology Division Student Excellence Award	Anticipated	\$500 USE
Deadline Certainty Anticipated	American Oil Chemists' Society (AOCS)	Application Anticipated	
Funding types Research: Project Grants & Innov Prizes and Awards	Emerging investigator grants for research within industrial blotech and environmental biotechnology - Nordic region Novo Nordisk Fonden Novo Nordisk Foundation	Anology 10 Jan 2025 Application Confirmed	11,250,000 kr. DKM
Travel Fellowships or Post-doctoral Awards Industry or Business Funding	PRESTIGIOUS Novonesis Biotechnology Prize Novo Nordisk Fonden Novo Nordisk Foundation	01 Aug 2026 Nomination Confirmed	5,000,000 kr. DKP
Funder types Private Foundation or Non-Profit Commercial or Private Sector Professional Society or Association	C General Grants Biogen	15 Feb 2025 Request for Fu Confirmed	see record
Non-US National Government Multinational Organization	Marie-Skłodowska Curie Postdoctoral Fellowship at the Internation	nal 21 Jun 2025	see record

After initiating your search, three links appear on the top of your search results screen: **Advanced Search, Save Search**, and **Refine Search**.

- Advanced Search starts a new, blank search screen.
- Save Search allows you to name and save your search.
 - You can then choose whether you want to receive weekly funding alert emails that highlight any new opportunities that match your search criteria. These will automatically be delivered to your inbox.
 - You can also tag your saved searches.
 - You can find and manage your saved searches by clicking on the 'home" icon in the top left corner of the navigation bar.
- **Refine Search** returns you to the search screen with your criteria still entered so you can easily add or modify keywords or search parameters. You may also narrow your results using the facetted search results on the left side of the search results screen.

6. Track, Share, and Export Funding Opportunities

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Set by your institution	0		Calendar View -
Applicant/Institution Location	Track Share Export Dismiss Curate	Deadline	Amount
Recently added	Grants for the Biotechnology of natural products and the environment conference International Centre for Genetic Engineering and Biotechnology (ICGEB)	15 Mar 2025 Application Anticipated	see record
Last 14 days Last 7 days	24 Biotechnology Division Achievement Award 17 American Oil Chemists' Society (AOCS)	19 Aug 2025 Application	\$1,000 USD
Submission type		Anticipated	

When viewing a full set of results or individual funding opportunities you can choose to Track, Share, Export, or Curate (Admin) them.

Track

- When viewing search results, you can select one or more opportunities, and then select Track to add the selected opportunities to your Tracked list. When viewing an individual opportunity, you can similarly select Track.
- You can choose to get alerts and deadline reminders for items on your tracked list. This list can also be organised and sorted to easily keep track of opportunities for multiple research areas at once.

Share Funding Opportunities

- You can share a full set of results or individual funding opportunities.
- To share an individual opportunity, enter the name or the email address of the person(s) that you wish to share this opportunity with. Pivot-RP will attempt to auto-populate names of others at your institution, so you don't need to type in their email addresses. You can include an optional message as well and can create groups of people you wish to share with.
- While viewing a list of results, you can share them all by clicking the box above the list that lists the number of results, select Share, and enter the same information as above.
- You can save and share an unlimited number of opportunities.

Share a Funding Search

- Once you have created a funding search, you can share it by using the Share Search button.
- After filtering and sorting your list, click on the Share Search button.
- Fill in the information on the box that poops up and click Send.

Export

- You can export funding opportunities in various output formats.
- Tick the box at the top of the list to choose the full list of funding opportunities or click on individual funding opportunities to Export.
- Select the Export button. Choose the format and content you wish to export. Select Submit.
- The exported information is then located in your downloads.