

Quality Enhancement Plan

(DRAFT)

[Area Name]

[Date]

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This document presents the format of the Area Quality Enhancement Plan. Text in blue should be replaced by the corresponding Area response in black.

Introduction

Please provide a brief introduction to the approach taken in the development of the Quality Enhancement Plan (1-2 paragraphs).

Responses to the Recommendations in the Peer Review Group Report

(Use table on next page for response)

The Area must briefly respond to ALL the recommendations in the Report. The Area (and the University) are required, under the Universities Act (1997) and the QQAI Act (2012) to implement the recommendations of the Report, unless they are unreasonable or impractical.

Please outline the Area’s response to the recommendations in the PRG Report using the table on the following page. It may be helpful to identify any areas where similar recommendations arose from both the Self-Assessment Report and the Peer Review Group Report.

Within the table, the Area should also provide the status of any actions arising out of the recommendations indicating one of the following:

* Recommendations that have already been implemented
* Recommendations that will be implemented within 1 year (these should be included as part of the one-year plan).
* Recommendations that will be implemented within 3 years (these should then be included as part of the three-year plan)
* Recommendations that may not be implemented as they can be demonstrated to be unreasonable or impractical.

The following notation is used in the recommendations for enhancement.

**P1**: A recommendation that is important *and* requires urgent action.

**P2**: An important recommendation, but it can (or perhaps must) be addressed on a more extended time scale.

**P3**: A recommendation which merits serious consideration, but which is not considered to be critical to the quality of the ongoing activities in the Area.

Additionally, the PRG indicates the level(s) of the University where action is required:

**A**: Area under review

**U**: University Senior Management

**A/U**: Action required at the Area and University level

| **Rec**  | **Priority** | **Addressee** | **PRG Recommendation** | **Area Response** | **SMG Response** |
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Summary of the One Year Plan

The one-year plan should contain actions and timelines in response to PRG findings and recommendations. It should also assign responsibility for the actions to named persons, or roles, or parts of the organisation.

Summary of the Three Year Plan

The three-year plan should contain actions and timelines in response to PRG findings and recommendations. It should also assign responsibility for the actions to named persons, or roles, or parts of the organisation.

Appendices

Quality Committee (for the Self-Assessment Report)

**(ADD)**

Peer Review Group members

**(ADD)**

Quality Committee (for the Quality Enhancement Plan)

**(ADD)**