

DCU Sport – Job Description

Applications are invited from interested candidates for the following position.

Job Title:	Swimming Teacher & Lifeguard, Part-time (Trispace Sports DAC)
Location:	DCU Sport (inc. Sports Complex, Soccer Centre, Sports Campus, St. Patrick's Campus, Morton Stadium), Dublin City University, Glasnevin, Dublin 9.
Responsible to:	Darragh Brogan, Operations Manager, DCU Sport
Contract:	1 year
Salary:	€13.50-17.05 per hour per annum, payable monthly. CPD Programme, Gym Membership.

DCU SPORT

DCU Sport proudly manages the award-winning sports facilities at Dublin City University (DCU). Overseeing the Sports Complex, Soccer Centre, Sports Campus, Sports Complex on St. Patrick's Campus, and Morton Stadium, we cater to staff, students, alumni, and the public. With a vibrant community of 5,000 members and a monthly footfall of 65,000, our award-winning facilities support numerous student clubs, elite teams, and individuals in their training endeavours. We are also the chosen venue for numerous national and international events. At DCU Sport, our mission is to deliver an exceptional sporting experience that connects, inspires and transforms our DCU Community.

PURPOSE OF THIS POST

Our swimming pool is a key part of our offering, catering to all ages and abilities. We are now looking for a qualified Swimming Teacher & Lifeguard to join our team and help deliver outstanding aquatic programmes while ensuring a safe and welcoming environment for all swimmers. Communication with the Duty Manager and attention to customer needs will be an integral part of this role.

KEY DUTIES

- To teach dynamic, effective and progressive swimming lessons as required.
- To assist in teaching special populations swimming lessons.
- To lifeguard the pool.
- To be passionate about CPD and attend all organised staff training sessions.
- To ensure that all policies and procedures in place are followed and adhered to.
- To assist in practising high levels of customer service and professionalism at all times.
- To assist in maintaining and improving a high standard of hygiene, quality & service.
- To have a flexible approach to working hours as weekend roster applies.
- To be able to work on their own and as part of a busy team, to communicate with the team effectively and to be able to use their own initiative.
- To greet members and guests in a warm, welcoming, professional and friendly manner.
- To deal with any member or parents queries and complaints in a professional manner.
- To support the organisation in achieving its goals and objectives.

Any other duties which may be assigned from time to time by the Duty Managers or Senior Management Team or ad-hoc duties, which can arise.

PERSONNEL SPECIFICATION

1. Educational Standards – Leaving Certificate
2. Work Experience - 5 years experience in a receptionist role, Database operation experience and CRM Experience. Experience with Gladstone System or another membership management system is essential. Experience managing a website through drupal software is essential.
3. A positive attitude, highly motivated, excellent front of house skills, high attention to detail, highly organised and an ability to work efficiently in a very busy environment.

ESSENTIAL TRAINING

The successful candidate will be required to undertake essential compliance training – Data protection, Child Protection and Cyber Security as required by DCU Sport, further essential training will be required throughout.

HOW TO APPLY

If you're ready to make an impact and thrive in a vibrant environment, we want to hear from you! Please submit your CV to Gemma Dempsey, DCU Sport General Manager, gemma.dempsey@dcu.ie

Please note: This position is subject to Garda Vetting

At DCU Sport, we are committed to creating an inclusive and diverse workplace where every individual's culture and creativity are celebrated. We believe in the power of our team members' diverse backgrounds, abilities, and experiences to drive our collective success. Discrimination based on gender, marital status, family status, age, disability, sexual orientation, race, religion, or membership of the Travelling community has no place at DCU Sport.

Our goal is to ensure that every candidate has an accessible and positive experience throughout our hiring process. When you join DCU Sport, you become part of a dynamic community that values different perspectives, views, and personalities. We encourage you to bring your authentic self to work every day. If you require any accommodations during the application or employment process, please reach out to gemma.dempsey@dcu.ie. Your comfort and success are important to us.