Uploading bank details on Loop

Click on Student APPS which is at the bottom of the DCU home page

- Then click on ‘My Details’ and this will ask you to input your User Name and password This will bring on to your own student APP page
- You will be able to insert bank details under the Student Bank Account details
- Bank account must be in your own name
- Your IBAN number is made up of your bank account number and local branch sort code
- Note that your bank account number is NOT the number on your bank card, you will be able to get the bank account number from a bank statement
- Only click the submit button once as if click twice this will cancel out the account details and you will need to do it again

If you have attempted to upload them prior to the above date, on uploading them again, please note the system is sensitive to too many attempts at uploading. Please can you follow the following procedure for uploading your bank details -

- Upload once and click on Submit
- You will receive a 'Successful' message
- Do not go log back in to check them and do not click on submit a second time

If you are still experiencing a problem, please contact the Fees Office who will assist you - https://www.dcu.ie/fees/contact.