<table>
<thead>
<tr>
<th><strong>Official Name</strong></th>
<th>Dublin City University</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Erasmus Code</strong></td>
<td>IRL DUBLIN04</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>Exchange Coordinator, DCU International Office- Drumcondra House DCU All Hallows Campus Gracepark Road Drumcondra Dublin 9 Ireland</td>
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<tr>
<td><strong>President</strong></td>
<td>Professor Brian MacCraith</td>
</tr>
<tr>
<td><strong>Director</strong></td>
<td>Mr Paul Smith</td>
</tr>
<tr>
<td><strong>International Exchange Coordinator (incoming and outgoing) &amp; Contact Person for Teacher Mobility</strong></td>
<td>Ms Penny Storey International Office T: +353-1-700 8695 E: <a href="mailto:exchange@dcu.ie">exchange@dcu.ie</a> Ms Lucy O’Beirne Exchange Administration T: +353-1-700 7427 E: <a href="mailto:exchange@dcu.ie">exchange@dcu.ie</a></td>
</tr>
<tr>
<td><strong>Semester Start and End Dates</strong></td>
<td><strong>Semester 1</strong>: September 2019 – January 2020: Mon 23rd Sept. 2019 - Last day of Lectures Sat. 14th Dec. 2019 <strong>Semester 2</strong>: January 2019 to May 2019: Mon 27th Jan 2020 - Last day of Lectures Sat 02nd May 2020</td>
</tr>
<tr>
<td><strong>Dates for International Student Orientation</strong></td>
<td><strong>Semester 1 only and full year students</strong>: September 2019: Mon 16th Sept.- Fri 20th Sept. 2019 <strong>Semester 2 only students</strong>: January 2020 Thurs 23rd Jan. &amp; Fri 24th Jan 2020 <a href="http://www.dcu.ie/students/international_orientation.shtml">http://www.dcu.ie/students/international_orientation.shtml</a></td>
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<tr>
<td><strong>Exam Periods</strong></td>
<td><strong>Semester 1</strong>: January 2020: 06th - 18th Jan. 2020 <strong>Semester 2</strong>: May 2020: 05th - 18th May 2020</td>
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### Nominations

**Deadlines:**
- Semester 1 and Full Year Nominations Closing date (September entry): **April 30th**
- Semester 2 Nominations Closing date (January entry): **October 15th**

All nominations to be sent by email to [exchange@dcu.ie](mailto:exchange@dcu.ie). Nominations can only be accepted from subject areas for which an active agreement exists.

- Student Gender:
- Student Surname:
- Student First Name:
- Student Email:
- Study Level (UG, PG):
- Term of Study (Semester 1, Full Year, Semester 2):
- Subject Area (as per Bilateral Agreement):

Following nomination, the students will be sent details on the online application procedures.

### Applications

Applications should be completed in full and all applicants are required to then print and have their application form signed by their institutional/departmental exchange coordinator before submission by email to DCU at [exchange@dcu.ie](mailto:exchange@dcu.ie).

**Deadlines:**
- Semester 1 and Full Year Applications Closing Date (September entry): **May 31st 2019**
- Semester 2 Applications Closing Date (January entry): **November 15th 2019**

### Module Choices/Learning Agreements

**The Maximum number of credits permitted per Semester is 30 credits.**

- Students must select a minimum of 80% of their module credits in the Programme area of the signed Bilateral Exchange Agreement.
- DCU can offer the possibility for Exchange students to choose a maximum of 20% of module credits from outside their Programme area, providing they are open to those students.

*However, a number of restrictions apply and applicants are advised to research their choices carefully before completion of the section on Module Choices (and the Learning Agreement for Erasmus students).*

- Applicants should also ensure that credits for their chosen courses will transfer back to the home institution.
- An indicative list of courses will be made available to Exchange students at Application stage.

### Accommodation

**Exchange students are required to find accommodation independently.**

Exchange students can apply to join the wait list for on-campus accommodation at [www.dcuaccommodation.ie](http://www.dcuaccommodation.ie) - NB €50 application fee

As a room is not guaranteed students are advised to explore off-campus accommodation facilities in order to ensure accommodation for the duration of your stay. The following websites will assist you in finding suitable accommodation.

**Off-campus student apartments**


**Private Rentals**

- [www.let.ie](http://www.let.ie), [www.homestaybooking.com](http://www.homestaybooking.com)

**Sites that charge a service fee**


### Departmental Coordinators

An up-to-date list of Academic Coordinators at DCU is available at [www.dcu.ie/international/ects.shtml](http://www.dcu.ie/international/ects.shtml) under “Incoming Students” section of our webpage. However, the DCU Exchange office ([exchange@dcu.ie](mailto:exchange@dcu.ie)) will sign all Learning Agreements for Incoming students, not the DCU Academic Coordinators.

### International Student Handbook

A web version of this handbook is available at: [https://www.dcu.ie/sites/default/files/international/incoming_student_handbook_1_sept_2018.pdf](https://www.dcu.ie/sites/default/files/international/incoming_student_handbook_1_sept_2018.pdf)

### English Language Proficiency

All non-native English speakers should submit evidence of their proficiency in the English language.
<table>
<thead>
<tr>
<th><strong>Transcripts</strong></th>
<th>Provisional transcripts are issued at the end of Semester 1 through the Students DCU portal page. Final Transcripts will be posted to the home institution and the student’s home address within 5 weeks after the last exams date of each term.</th>
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<tbody>
<tr>
<td><strong>Health Insurance</strong></td>
<td>EU students should be in possession of the European Health Insurance Card. Non-EU students should ensure private health cover for the duration of their stay in Ireland. <a href="https://www.dcu.ie/international/health.shtml">https://www.dcu.ie/international/health.shtml</a></td>
</tr>
<tr>
<td><strong>Further Information</strong></td>
<td>Further information can be found on our Student Mobility Website: <a href="http://www.dcu.ie/international/ects.shtml">www.dcu.ie/international/ects.shtml</a> under the tab “Erasmus/Exchange Students” section or by contacting <a href="mailto:exchange@dcu.ie">exchange@dcu.ie</a></td>
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