



Ollscoil Chathair  
Bhaile Átha Cliath  
Dublin City University

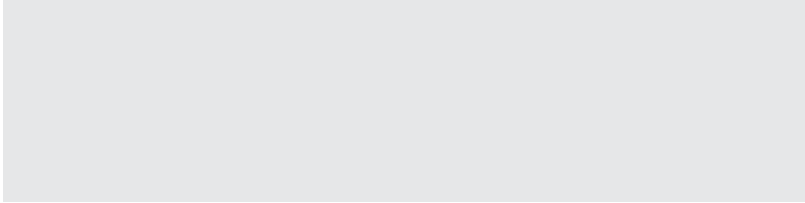
INTERNATIONAL OFFICE

## Orientation Schedule 2020


- Exchange/Erasmus and Study Abroad
- Direct Postgraduate
- International Foundation Programme







Welcome	02
Orientation Sessions	03
Orientation Events	05
Registration	07
Airport Collection	08
Orientation Schedules	10
Student Advice	17
International Office	18
Student Support Services	19



# Welcome

We would like to take this opportunity to welcome all our new students to DCU. Dublin is a vibrant city and the DCU campus has plenty of facilities for you to enjoy while you are here. For information on ongoing events in Dublin you will find the [Visit Dublin](#) web site useful.

The International Office will also invite you to a number of events throughout the Academic Year, please do remember to check your DCU email account regularly



# Student Orientation Sessions

Depending on which student type you are (Erasmus/Exchange, Study Abroad, Direct Undergraduate, Direct Postgraduate, or International Foundation Programme) your official first session will be at various times in various locations. Make sure to follow the schedule that applies to you in this booklet.

## Exchange/Erasmus Students and Study Abroad Programme Students

Exchange/Erasmus and Study Abroad Students must attend all relevant orientation sessions from Monday, 20th of January, to Tuesday, 28th of January 2020. See page 8 for Erasmus/Exchange schedule, and page 9 for the Study Abroad schedule.

## International Postgraduate Students

International Postgraduate students are also invited to join the International Office for an Orientation sessions and events from Monday, 20th of January, to Saturday, 25th January 2020.


Postgraduate students should also be alert to emails with specific Orientation sessions related to their programme of study which may also take place during this week.


## International Foundation Programme Students

International Foundation Programme students will have Information Sessions on Friday 31st January.

International Foundation Programme students are also invited to join the International Office for an Orientation sessions and events from Monday, 20th of January, to Saturday, 25th January 2020.

## Don't forget to join us on Facebook, Twitter or Instagram!

 @DCU.International.Office  
@DCUStudyAbroad

 @DCUIntl  
@DCUStudyAbroad

 @dcuint

# Orientation Events

As well as your Orientation information sessions, the International Office has arranged some fun events for you during Orientation week. These events will not only help you to get to know your new city/country a little better but also to get to know your fellow DCU students and hopefully make some new friends!

Each of the events below are fully funded by the International Office. Participants for all events will be accepted on a first come, first served basis. Participants who want to be sure of a spot should show up at the meeting point early!

## **Dublin Bus Tour, Wednesday 22nd of January 2020**

Join us for a Bus Tour of Dublin City Centre on Wednesday 22nd of January to give you a flavour of the city that will be your home for the coming months or years. Buses leave at 2.00pm from outside the ERC Building at DCU St Patricks College.

## **Campus Tour, Thursday 23rd of January 2020**

Join our international ambassadors for a tour of DCU's campus. Everyone who completes the tour will receive a lunch voucher for use in one of DCU's restaurants. Tours will depart from T101, starting at 11.30.



### **Gaelic Games Experience, Saturday 25th January 2020**

We also invite all international students to join us on a trip to the popular Experience Gaelic Games where you can come and take part in an integral part of Irish culture and heritage. You will be taught the games, coached and instructed in the skills, play mini-matches and take part in team building activities. There will also be traditional Irish music. Students will be meeting up at the Cregan Library on St Patrick's Campus at 13.45 to go to the event. Wear comfortable shoes!



# Registration

## Registration for Exchange/Erasmus and Study Abroad Students

You will be registered prior to your arrival at DCU and will collect your Student ID card during Orientation. If you have changed your mind about the modules you wish to take there will be an opportunity to change your modules during the first two weeks of the semester.

Exchange/Study Abroad students looking for more information about module registration can find it [here](#).

## Postgraduate and International Foundation Programme Students

New DCU Postgraduate and Foundation Programme students commencing in January will register online.

Online registration enables students to:

- Access the rules and regulations of the University for the coming year
- Register for their programme of study
- Select the classes (“modules”) you wish to take (where a choice exists) following the instructions on the registration schedule
- Pay the relevant fees
- Amend any biographical details for the coming academic year, e.g. changes in address, contact telephone numbers or next of kin details





Please ensure you click on 'I Accept' on the rules and regulations of the university. In Step 6 of the process you can view your Proof of Registration. This is also emailed to your DCU email address.

Please check these details against the 'Registration Schedule' to ensure you have registered for the correct qualification, number of modules and credits and when you have correctly completed your registration, you will receive a confirmation email.

If you do not receive an email you have not completed your registration. Please refer to our Registration FAQ's page for information on the registration process.

A current valid passport along with your student ID number is required when collecting your student ID card.



# Airport Collection 20th January 2020

## **Airport Collection Service**

An airport collection service for students will operate on Monday 20th January 2020. DCU International Office staff and DCU Student Ambassadors will be at the airport from 7.00am – 7.00pm to assist new arrivals with initial information and in identifying the most suitable means of transport. Please look for the DCU stand located in the Arrivals area.

**This collection service will only be available to students staying in DCU Campus Accommodation (DCU Glasnevin, St Patrick's, or All Hallows Campuses), in the Shanowen Square / Hall apartment complex which borders onto the DCU Glasnevin Campus or Gateway Student Village, Ballymun.**

To avail of this service, students who have secured accommodation in either of these locations must ensure that accommodation is ready for move in on that date.

Students staying elsewhere on the night Monday 20th January and students who arrive on a different date are advised to use public transport, (please see the information below).

## **Airport Collection and Orientation Event Registration**

If you wish to avail of our Airport Collection Service and confirm your attendance for our Orientation Events please complete our online airport collection and event form before 10th January.

Please note that Dublin airport has two terminals. We will be checking terminal details in preparation for the collection and you do not need to worry about this particular detail just yet.

Once you have submitted the form we will add you to our arrivals list and meet you at the airport on that day between the hours of approximately 7.00am and 7.00pm. We will contact everyone wishing to avail of the service again after the 10th of January with more details.

### Arriving outside the scheduled Welcome Service Times

If you are arriving on any other date or outside the times during which our volunteers are at the airport, here is some useful advice.

The easiest way to get to DCU is by taxi, which will cost around €20-30 depending on the number of people travelling and items of luggage.

You can also take a bus: both the numbers 16 and 41 leave you 10-15 minute walk from the Glasnevin Campus and stop directly at St Patrick's and All Hallows Campuses. It costs €2 - €4 for a single ticket. The 16 and 41 buses also go on to Dublin city centre. Always double check with the bus driver. Bus tickets can be purchased on the bus, but you need exact fare as they do not issue change. Buses do not take bank notes.

For details on Dublin Bus fares and regulations, please visit: [dublinbus.ie](http://dublinbus.ie)



# Exchange and Erasmus Orientation

Time	Monday 20th of January	Location
7.00 - 19.00	Airport Transfer	Dublin Airport
Time	Wednesday 22nd of January	Location
12.30 - 13.00	Collect ID Cards	Restaurant, All Hallows Campus
13.00 - 14.30	Welcome Lunch with Lunch Time Speakers Overview of DCU + IO staff and services	Restaurant, All Hallows Campus
14.30 - 16.30	Dublin Bus Tour	ERC Building, St Pats Campus
Time	Thursday 23rd of January	Location
09.30 - 10.00	<b>How to succeed at DCU –</b> Dr Claire Bohan, Director SS&D	T101, Glasnevin Campus
10.00 - 10.30	<b>Health and Safety at DCU –</b> Dr Paula Kiearns, Office of Health and Safety	T101, Glasnevin Campus
10.30 - 11.00	<b>DCU Campus Security Briefing –</b> Mr Ray Wheatley, DCU Estates Office	T101, Glasnevin Campus
11.00 - 11.30	<b>VISA and INIS registration –</b> Mr Colum Cronin, DCU International Office	T101, Glasnevin Campus
11.30 - 12.00	<b>Exchange Programme Orientation –</b> Ms Audrey Byrne, DCU Int. Office	T101, Glasnevin Campus
12.00 - 13.00	Campus Tour	T101, Glasnevin Campus
13.00 - 14.00	Lunch Break	
14.00 - 17.00	<b>Meet Academic Coordinators:</b> Please see your orientation pack.	
15.00 - 17.00	<b>Timetable labs</b> Please see your orientation pack.	



<b>Time</b>	<b>Friday 24th of January</b>	<b>Location</b>
10.00 – 10.30	Library Services at DCU – Mr John McDonough, DCU Library Services	T101, Glasnevin Campus
10.30 – 11.00	Computer Services at DCU – Mr Niall Spollen, DCU IT Services	T101, Glasnevin Campus
11.00 – 11.30	What's Happening on Campus – Ms Christine Farrell, DCU SU President	T101, Glasnevin Campus
11.30 – 12.00	Living in Dublin – DCU International Ambassador	T101, Glasnevin Campus
12.00 – 13.00	Welcome to I*ESN – Mark McGee, ESN DCU President	T101, Glasnevin Campus
14.00 – 16.00	Drop-in Timetable Labs	QG28, Glasnevin Campus
16.00 – 17.00	Query Clinic with the International Office	CG04, Glasnevin Campus
<b>Time</b>	<b>Saturday 25th of January</b>	<b>Location</b>
14.00 – 18.00	Gaelic Games Experience	Cregan Library Entrance, DCU St Patricks College
<b>Time</b>	<b>Tuesday 28th of January</b>	<b>Location</b>
10.00 - 17.00	Meet Academic Coordinators: Please see your orientation pack.	



# Study Abroad Programme Orientation

<b>Time</b>	<b>Monday 20th of January</b>	<b>Location</b>
7.00 - 19.00	Airport Transfer	Dublin Airport
<b>Time</b>	<b>Wednesday 22nd of January</b>	<b>Location</b>
10.45 – 11.30	LEARN International/George Mason University Students only – Module Overview	AHC SG05
11.30 – 13.00	LEARN International/George Mason University Students only – Timetable Lab	AHC SG13
12.30 - 13.00	Collect ID Cards	Restaurant, All Hallows Campus
13.00 – 14.30	Welcome Lunch with Lunch Time Speakers Overview of DCU + IO staff and services	Restaurant, All Hallows Campus
14.00 – 15.00	LEARN International/George Mason University Students only – Orientation	FG08, St Pats Campus
14.30/15.00 16.30/17.00	Dublin Bus Tour	Outside the ERC Building, St Pats Campus
<b>Time</b>	<b>Thursday 23rd of January</b>	<b>Location</b>
09.30 – 10.00	<b>How to succeed at DCU –</b> Dr Claire Bohan, Director SS&D	T101, Glasnevin Campus
10.00 – 10.30	<b>Health and Safety at DCU –</b> Dr Paula Kiearns, Office of Health and Safety	T101, Glasnevin Campus
10.30 – 11.00	<b>DCU Campus Security Briefing –</b> Mr Ray Wheatley, DCU Estates Office	T101, Glasnevin Campus
11.00 – 11.30	<b>VISA and INIS registration –</b> Mr Colum Cronin, DCU International Office	T101, Glasnevin Campus
11.30 – 13.00	Lunch Break	
13.00 – 14.00	Campus Tour	T101, Glasnevin Campus
14.00 – 15.00	SAO Programme Talk (Excluding GMU, ECE) – Ms Caroline Magee, DCU International Office	CG86, Glasnevin Campus
15.00 – 17.00	<b>Timetable labs:</b> Please see your orientation pack.	
16.00 – 17.00	<b>CIS Students only - Orientation Meeting</b>	C167, Glasnevin Campus

<b>Time</b>	<b>Friday 24th of January</b>	<b>Location</b>
10.00 – 10.30	Library Services at DCU – Mr John McDonough, DCU Library Services	T101, Glasnevin Campus
10.30 – 11.00	Computer Services at DCU – Mr Niall Spollen, DCU IT Services	T101, Glasnevin Campus
11.00 – 11.30	What's Happening on Campus – Ms Christine Farrell, DCU SU President	T101, Glasnevin Campus
11.30 – 12.00	Living in Dublin – DCU International Ambassador	T101, Glasnevin Campus
12.00 – 13.00	Welcome to I*ESN – Mark McGee, ESN DCU President	T101, Glasnevin Campus
15.30 – 16.30	ECE Students Only - Meet Pascal Landais	A204, Glasnevin Campus
16.00 – 17.00	Query Clinic with the International Office	CG04, Glasnevin Campus
<b>Time</b>	<b>Saturday 25th of January</b>	<b>Location</b>
14.00 – 18.00	Gaelic Games Experience	Cregan Library Entrance, DCU St Patricks College



# Direct Postgraduate Orientation

<b>Time</b>	<b>Monday 20th of January</b>	<b>Location</b>
7.00 - 19.00	Airport Transfer	Dublin Airport
<b>Time</b>	<b>Wednesday 22nd of January</b>	<b>Location</b>
13.00 – 14.30	Welcome Lunch with Lunch Time Speakers Overview of DCU + IO staff and services	Restaurant, All Hallows Campus
14.30/15.00 16.30/17.00	Dublin Bus Tour	Outside the ERC Building, St Pats Campus
<b>Time</b>	<b>Thursday 23rd of January</b>	<b>Location</b>
09.30 – 10.00	<b>How to succeed at DCU –</b> Dr Claire Bohan, Director SS&D	T101, Glasnevin Campus
10.00 – 10.30	<b>Health and Safety at DCU –</b> Dr Paula Kiearns, Office of Health and Safety	T101, Glasnevin Campus
10.30 – 11.00	<b>DCU Campus Security Briefing –</b> Mr Ray Wheatley, DCU Estates Office	T101, Glasnevin Campus
11.00 – 11.30	<b>VISA and INIS registration –</b> Mr Colum Cronin, DCU International Office	T101, Glasnevin Campus
13.00 – 14.00	Lunch Break	
14.00 – 15.00	Campus Tour	T101, Glasnevin Campus
15.00 – 17.00	Slots for student card pick-up	Registration, Henry Grattan Building, Glasnevin Campus
<b>Time</b>	<b>Friday 24th of January</b>	<b>Location</b>
10.00 – 10.30	<b>Library Services at DCU –</b> Mr John McDonough, DCU Library Services	T101, Glasnevin Campus
10.30 – 11.00	<b>Computer Services at DCU –</b> Mr Niall Spollen, DCU IT Services	T101, Glasnevin Campus
11.00 – 11.30	<b>What's Happening on Campus –</b> Ms Christine Farrell, DCU SU President	T101, Glasnevin Campus
11.30 – 12.00	<b>Living in Dublin –</b> DCU International Ambassador	T101, Glasnevin Campus
12.00 – 13.00	<b>Welcome to I*ESN –</b> Mark McGee, ESN DCU President	T101, Glasnevin Campus
16.00 – 17.00	Query Clinic with the International Office	CG04, Glasnevin Campus
<b>Time</b>	<b>Saturday 25th of January</b>	<b>Location</b>
14.00 – 18.00	Gaelic Games Experience	Cregan Library Entrance, DCU St Patricks College



# Foundation Programme Orientation

Time	Monday 20th of January	Location
7.00 - 19.00	Airport Transfer	Dublin Airport
Time	Wednesday 22nd of January	Location
13.00 – 14.30	Welcome Lunch with Lunch Time Speakers Overview of DCU + IO staff and services	Restaurant, All Hallows Campus
14.00 – 16.30	Dublin Bus Tour	Outside the ERC Building, St Pats Campus
Time	Thursday 23rd of January	Location
09.30 – 10.00	<b>How to succeed at DCU –</b> Dr Claire Bohan, Director SS&D	T101, Glasnevin Campus
10.00 – 10.30	<b>Health and Safety at DCU –</b> Dr Paula Kiearns, Office of Health and Safety	T101, Glasnevin Campus
10.30 – 11.00	<b>DCU Campus Security Briefing –</b> Mr Ray Wheatley, DCU Estates Office	T101, Glasnevin Campus
11.00 – 11.30	<b>VISA and INIS registration –</b> Mr Colum Cronin, DCU International Office	T101, Glasnevin Campus
12.00 – 13.00	Campus Tour	T101, Glasnevin Campus
13.00 – 14.00	Lunch Break	
Time	Friday 24th of January	Location
10.00 – 10.30	<b>Library Services at DCU –</b> Mr John McDonough, DCU Library Services	T101, Glasnevin Campus
10.30 – 11.00	<b>Computer Services at DCU –</b> Mr Niall Spollen, DCU IT Services	T101, Glasnevin Campus
11.00 – 11.30	<b>What's Happening on Campus –</b> Ms Christine Farrell, DCU SU President	T101, Glasnevin Campus
11.30 – 12.00	<b>Living in Dublin –</b> DCU International Ambassador	T101, Glasnevin Campus
12.00 – 13.00	<b>Welcome to I*ESN –</b> Mark McGee, ESN DCU President	T101, Glasnevin Campus
13.00 – 14.00	Lunch Break	
16.00 – 17.00	Query Clinic with the International Office	CG04, Glasnevin Campus
Time	Saturday 25th of January	Location
14.00 – 18.00	Gaelic Games Experience	Cregan Library Entrance, DCU St Patricks College
Time	Thursday 30th of January	Location
09.00 - 17.00	Collect ID Cards	Restaurant, All Hallows Campus
Time	Friday 31st of January	Location
10.00 – 13.00	Introduction to the Foundation Programme	SPD.AHCPG02, All Hallows Campus



# Student Advice

We are delighted that you have selected DCU to be your new study destination. We know that your time in Ireland will be a unique and enriching experience for you. Our role is to endeavour to do whatever is necessary to assist you in this transition from your home country and we look forward to assisting you over the coming period.

On the DCU International Office webpage, under the tab 'Pre and Post Arrival', you can find a lot of useful information to help you in your preparations for arrival to Ireland and also giving practical advice for life in Dublin after you arrive.

You will find a lot of useful information in the International Office's website.

- For Erasmus, Exchange, and Study Abroad students the Incoming Student Handbook for 2020 is packed with useful tips and advice.
- For full degree students our Pre-Arrival Guide contains information on all aspects of preparing for your travels to Ireland, including important information on Registration and Visas.
- The Post-Arrival Guide which contains information on important aspects of living in Dublin, including opening a bank account, applying for a re-entry visa and working in Dublin.

The International Office works in conjunction with other units in the University, particularly the Office of Student Support and Development, to ensure that every aspect of your time at DCU is a success. We look forward to seeing you throughout your stay at DCU, whether it is for guidance on academic issues, information on participating in university life or assistance with any personal matter which you may wish to discuss.

# International Office

The International Office is based on the DCU All Hallows Campus. It comprises of a dedicated team of professionals experienced in advising and supporting international students. You are encouraged to contact us for any advice that they may need during your time at DCU. The International Office team works in conjunction with other services offered by Student Support and Development, and with academic and administrative staff throughout the University. You can contact the team in relation to personal, social or practical issues, from simple requests for information to more confidential and serious matters. We also offer immigration advice.

## International Student Support

The International Office has an Online Student Support and Service network for our International Students. We are available to meet you in person, on email and by telephone. We will keep you updated of any necessary changes e.g., Immigration updates, by email to your [dcu.ie](mailto:dcu.ie) student account. Also, please check the DCU International webpage for news, events and updates.

## Campus Abbreviations

DCU Glasnevin - GLA

DCU St Patrick's - SPD

DCU All Hallows - AHC

# Student Support Services

## Student Essentials

- Academic Structures of Programmes
- Exam Timetable
- Loop login online learning environment
- Calenders and timetables
- Student Portal
- Finding a Staff Member
- Student Enquiries- Registry
- Student Support and Development

## Health and Wellbeing

- Counselling and Personal
- Development
- Health Centre
- Useful Telephone Numbers
- Disability Services
- Self-help Leaflets
- Pharmacy on Campus

## Learning Support

- All Student Academic and Study Skills Support- Home Learning Style Questionnaires
- Loop login learning environment
- Academic Skills Workshops
- Disability and Learning Support Services
- E-Tutorial- Information Literacy
- Maths learning Centre
- Personal Tutor System
- English language Centre-DCULS

## Support and Development

- International Office
- Help is Here
- Student Advice Centre
- Disability and Learning
- Support
- Online Information Finder
- Please Talk



**International Office**  
**DCU All Hallows Campus**  
**T: +353 (01) 700 7411**  
**E: [international.office@dcu.ie](mailto:international.office@dcu.ie)**  
**W: [dcu.ie/international/index.shtml](http://dcu.ie/international/index.shtml)**

 **@DCU.International.Office**  
 **@DCUIntl**  
 **@dcuint**