

Dublin City University Study Abroad Progamme Application Form (NB: Please ensure to read form fully before completion including Data Protection Notice))

PERSONAL INFORMATION (Please	complete all sections	n block capital lett	ters)	
Last Name	First Name(s)			
Address				
For Correspondence				
Permanent Address				
(If different)				
Phone Number 1		Email 1		
Phone Number 2		Email 2		
Date of Birth	(DD/MM/YYYY)	Place of Birth		
Nationality		Gender [□ Male	□ Female
Country of Residence ¹	Passport No)	(valid	d until)
EMERGENCY CONTACT INFORMA	TION			
Full Name		Relation to you _		
Full Address				
ENGLISH LANGUAGE COMPETENC	CY (for non-native spea	kers of English on	ıly)	
Title of Examination (Please tick as	appropriate):			
☐ IELTS ☐ TOEFL ☐ Cambridge	e Proficiency □ Cambr	dge Advanced □	Other (please	specify):
Students are expected to have an IEL	TS of 6.5 or equivalent f	or the full range of m	nodules. There	e is also an opportunity for
students with an IELTS of 5.5 or 6.0 to and Intercultural Studies Programm		of modules is availa	ble for these s	tudents from the Language
Date of Examination:			Score	9:

 $^{^{\}rm 1}$ Country in which you were ordinarily resident for the 5 years preceding the date of this application.

ACADEMIC BACKGROUND					
Current College or University					
V	Otrada (Galay) have Va C. E. Va C. E. Va A. E. Va C.	_			
	ent Study (tick/X box) Yr 2 Yr3 Yr4 Yr5 [
Current Curr	ulative GPA or equivalent				
Academic Pr	rogramme enrolled in (Major/Minor)				
	- 3				
Contact Nam	ne for Study Abroad Office (Home University)				
Contact Add	ress for SA Office (Home University)				
DDOOD AMA	IE INFORMATION AND COURSE OF FOTION				
PROGRAMIN	E INFORMATION AND COURSE SELECTION				
STUDY PERI	OD				
	the academic year and semester during which you wish to	study at DCU			
Academic Ye	ear: 20/20 (e.g. 2016/17) Se	emester:	Fall ☐ Spring	☐ Full Academic Year	
STUDY ABR	OAD STREAMS				
At DCU, the Study Abroad Programme is divided into four streams. Each stream relates to one of our four Faculties and applicants should indicate the Faculty in which they wish to be registered. Please tick your preference below.					
☐ Business School (BSSAO) ☐ Humanities & Social Sciences (HMSAO) ☐ Science & Health (SHSAO) ☐ Engineering & Computing (ECSAO) ☐ Institute of Education Stream (IESAO)					
How many m	odules do you wish to study in DCU? Enter number	of modules (·)		
DCU Business School offers a Postgraduate Programme for suitably qualified Post Graduate Students. Students should tick the following box if they wish to apply for this stream					
□ Post Graduate Business School Semester only programme (PBSSAO)					
	our choices in the table below and include additional choice es in one semester*).	s. (Students n	may choose up to 30 EC	CTS credits [18 US credits]	
applying. Befo	r courses, simply go to: http://www.dcu.ie/international/mod re listing any modules, please obtain approval from the Aca en modules will transfer back to your academic programme	demic or Stud	ly Abroad Advisor at you	n the stream to which you are ur home institution to ensure	
	SEMESTER ONE		SEMESTE		
Module Code	Module Title	Module Code	Mo	odule Title	
e.g.(LC407)		e.g.			
		(LC407)			
		ļ			

SEMESTER ONE		SEMESTER TWO		
Module Code e.g.(LC407)	Module Title	Module Code e.g. (LC407)	Module Title	
	Year Long Mod	ule Choices		
Module Code	N	lodule Title		

[#] Credit ratings are available online. Please Note: The availability of modules is subject to academic pre and co requisites as well as timetabling constraints

WAIVER AND DECLARATION

Your signature below on this application form indicates your understanding and acceptance of the following:

- I certify that all information given is correct and I hereby undertake, if admitted on the Study Abroad Programme of Dublin City University
 (DCU), to observe and comply with all the regulations of the University.
- I authorise the International Office at DCU to forward official transcripts to the Study Abroad Office at my home university.
- I understand that neither DCU nor any of its employees is or shall be responsible or liable for injury, loss, damage, deviation, delay, curtailment, however caused, or the consequences thereof which may occur during any travel or programmes. DCU reserves the right to cancel or alter any of its programmes for any reason.
- I acknowledge that my personal data will be processed by DCU in accordance with the Data Protection Notice and that where I am applying to study in a College/ University located outside the European Economic Area (EEA) that it is necessary to transfer my personal data outside the EEA.

Date:	Signature:	

ADDITIONAL DOCUMENTATION

The following documentation should be included in your application:

- 1. A certified transcript of your academic record to date
- 2. One reference from an academic referee from your home university
- 3. Copy of your birth certificate or copy of your passport
- 4. One JPEG passport type photo of emailed to study.abroad@dcu.ie
- 5. Copy of English Language Certification for non-native English speaking applicants

The closing date for applications is July 1 for Semester 1 (September until January) and the full academic year (September until May), and November 30 for Semester 2 (January until May)

Thank you for completing the application. Applicants will be notified within 3 weeks or sooner on receipt of a full and correct application.

Finally, it would be helpful if you could advise who referred you to or how you learned of the DCU Study Abroad Programme?

All applications should be submitted to:

The Study Abroad Coordinator Study Abroad Office DCU International Office All Hallows Campus, Gracepark Road, Drumcondra, Dublin 9

Final Guidelines

1. The following websites may be of interest to you before completing your application:

International Office Website: http://www.dcu.ie/international/index.shtml

Study Abroad Programme Website: http://www.dcu.ie/international/study_abroad/index.shtml

Description of Modules: http://www.dcu.ie/registry/modules.shtml

English Language Requirements: http://www.dcu.ie/registry/eu.shtml#english

- 2. Please ensure that your application is complete and all necessary documents are enclosed. Incomplete applications cannot be processed.
- Students in the fall semester need to be aware of the assessment components that are required for each of their chosen modules. Semester 1 examinations take place every January, so Study Abroad students are advised to take modules that contain 100% continuous assessment in order to prevent having to return to DCU to sit examinations in January. Examinations take place on the DCU Campus
- 4. It is highly advisable that you choose modules from the same year and programme. Choosing from different years/ programmes may result in class and examination timetable clashes. Students are responsible for their own timetables and the University cannot change timetables to suit individual students.
- Apply early to avoid disappointment.
- 6. You will be notified of the outcome of your application within 3 weeks of your application

Data Protection Notice

Data protection concerns the safeguarding of privacy rights of individuals in relation to the processing of their personal data. Personal data includes any information relating to a living individual which allows the identification of that individual, which may for example include a name, email address and student number. For further information in relation to how DCU collects, uses and discloses your personal data and your data protection rights please refer to the DCU Privacy Policy which is available at: https://www.dcu.ie/sites/default/files/policy/25 - data privacy policy v3.pdf.

In particular, DCU is subject to the provisions of the General Data Protection Regulation (the "GDPR") and the Data Protection Acts 1988 to 2018, when it collects and uses your personal data. DCU acts as a data controller in respect of such data and complies with its responsibilities under this legislation.

Your Personal Data and the Study Abroad Programme

By applying to the DCU Study Abroad Programme, you will be required to provide DCU with certain personal data, including your name, address, phone number and other details set out on this form. This is necessary in connection with the DCU International Office's assessment and administration of your application, and if successful, for participation in the Study Abroad Programme. Such disclosure of personal data is undertaken by DCU: (i) pursuant to its statutory functions under the University Acts to collaborate with educational and other institutions both within and outside the State; and (ii) to take steps prior your registration with the host university/institution.

Accordingly, DCU discloses certain personal data to the Partner Universities in the Study Abroad Programme in order to enable them to consider your application and to facilitate registration with those institutions. Once your personal data has been disclosed to the Partner Universities, that institution will act as the data controller of the data for the purposes of the GDPR. The personal data disclosed to the Partner Universities by DCU may include the personal data provided by you on this application form, which in particular includes:

- Name; Date of Birth; Place of Birth/Nationality; Gender;
- Passport Number, photograph; birth certificate or passport copy (for VISA and related reasons);
- Programme of Study; academic references; and academic transcripts; and
- Email address and contact details and name and contact details of emergency contacts.

Please note that where you apply to study in a College/ University located outside the European Economic Area (EEA) that it will be necessary for DCU to disclose your personal data that College/ University, which involve the transfer of your personal data outside the EEA. DCU will ensure that any such transfer complies with application data protection law. To obtain information on the safeguards applying to such transfers please

Further information on data protection in DCU and how to exercise your data protection rights in respect of DCU please refer to the DCU Privacy Policy.

Your personal data as provided on this application form will only be used for the purposes set out above and for no other reason.