Dublin City University Spring Study / Summer Internship Application Form
(Read fully before completion)

PERSONAL INFORMATION (Please complete all sections in block capital letters)

Last Name _____   **First Name(s)** _____

Address   _____

For Correspondence

_____

Permanent Address   _____

(If different)

Phone Number 1 _____   **Email 1** _____

Phone Number 2 _____   **Email 2** _____

Date of Birth _____ **(DD/MM/YYYY)**   **Place of Birth** _____

Nationality _____   **Gender**   ☐ Male   ☐ Female

Country of Residence[1] _____ **Passport No** _____ (valid until) _____

EMERGENCY CONTACT INFORMATION

Full Name _____   **Relation to you** _____

Full Address _____

Phone _____   **Email** _____

ENGLISH LANGUAGE COMPETENCY (for non-native speakers of English only)

Title of Examination (Please tick as appropriate):

☐ IELTS   ☐ TOEFL   ☐ Cambridge Proficiency   ☐ Cambridge Advanced   ☐ Other (please specify): _____

Students are expected to have an IELTS of 6.5 or equivalent for the full range of modules. There is also an opportunity for students with an IELTS of 5.5 or 6.0 to study. A limited range of modules is available for these students from the **Language and Intercultural Studies Programme.**

Date of Examination: _____   **Score**: _____

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[1] Country in which you were ordinarily resident for the 5 years preceding the date of this application.

ACADEMIC BACKGROUND

Current College or University _____

Year of Current Study (tick/X box**) Yr 2** ☐ **Yr3** ☐ **Yr4** ☐ **Yr5** ☐

Current Cumulative GPA or equivalent _____

Academic Programme enrolled in (Major/Minor) _____

Contact Name for Study Abroad Office (Home University) _____

Contact Address for SA Office (Home University) _____

PROGRAMME INFORMATION AND COURSE SELECTION

STUDY PERIOD

Please indicate the academic year and semester during which you wish to study at DCU

Study Period _____ (e.g. Spring 2018)

STUDY ABROAD STREAMS

At DCU, the Study Abroad Programme is divided into two streams; Humanities and Business. Classes from each are offered on both streams however Humanities will have extra choices in this area and Business will have additional 'Business' Choices.

☐ **Humanities & Social Sciences (HMSAO)** ☐ **Business School (BSSAO)**

How many modules do you wish to study in DCU? Enter number of modules (   )

Please enter your choices in the table below and include additional choices. (Students may choose up to 30 ECTS credits [18 US credits] worth of modules in one semester*).

To choose your courses, simply click on the stream to which you are applying from the link below:
https://www.dcu.ie/international/Spring-Study-and-Internship.shtml. **IMPORTANT** – Choose modules/classes from one Stream Only. Before listing any modules, please obtain approval from the Academic or Study Abroad Advisor at your home institution to ensure that your chosen modules will transfer back to your academic programme of study at your home institution. Always list more than you need in the event that one is cancelled or two classes run at the same time.

DCU will then submit your application to EUSA for the Internship element. **EUSA** will contact you directly to secure the most appropriate internship.

Module Code	Module Title
EXAMPLE - CM278	EXAMPLE - MEDIA OF POWER

**Credit ratings are available online. Please Note: The availability of modules is subject to academic pre and co requisites as well as timetabling constraints**

WAIVER AND DECLARATION

Your signature below on this application form indicates your understanding and acceptance of the following:

- I certify that all information given is correct and I hereby undertake, if admitted on the Study Abroad Programme of Dublin City University (DCU), to observe and comply with all the regulations of the University.

- I authorise the International Office at DCU to forward official transcripts to the Study Abroad Office at my home university.

- I understand that neither DCU nor any of its employees is or shall be responsible or liable for injury, loss, damage, deviation, delay, curtailment, however caused, or the consequences thereof which may occur during any travel or programmes. DCU reserves the right to cancel or alter any of its programmes for any reason.

Date: _____ **Signature**: _____

ADDITIONAL DOCUMENTATION

The following documentation should be included in your application:

1. A certified transcript of your academic record to date
2. One reference from an academic referee from your home university
3. Copy of your birth certificate or copy of your passport
4. Two recent passport size photograph, signed on the back
5. One **JPEG passport type photo of emailed to study.abroad@dcu.ie)**

The closing date for applications is November 30 2017

Thank you for completing the application. Applicants will be notified within 3 weeks or sooner on receipt of a full and correct application.

Finally, it would be helpful if you could advise who referred you to or how you learned of the DCU Study Abroad Programme?

_____

All applications should be submitted to:

The Study Abroad Coordinator
Study Abroad Office
DCU International Office Room
Dublin City University,
All Hallows Campus
Dublin 9,
Ireland

Tel: +353-1-700 8699   **Email** study.abroad@dcu.ie   **Fax +353 1 700 8699**

Final Guidelines

1. The following websites may be of interest to you before completing your application:

International Office Website: http://www.dcu.ie/international/index.shtml
Study Abroad Programme Website: http://www.dcu.ie/international/study_abroad/index.shtml
Academic Calendar: https://www4.dcu.ie/timetabling/ac_17_18.shtml
Accommodation Service: http://www.shanowensquare.com
English Language Requirements: http://www.dcu.ie/registry/eu.shtml#english

2. Please ensure that your application is complete and all necessary documents are enclosed. Incomplete applications cannot be processed.
3. **It is highly advisable that you choose modules from the same year and programme. Choosing from different years/ programmes may result in class and examination timetable clashes. Students are responsible for their own timetables and the University cannot change timetables to suit individual students.**
4. Apply early to avoid disappointment.
5. You will be notified of the outcome of your application within 5 days of your application or as soon as possible thereafter