


Noticeboard Regulations

Placement of Posters & Notices on Campus

In the interest of good communication it is necessary to introduce formal protocols to govern the placement of posters and notices on campus. The protocols are listed below.

1. In the case of 'Designated Noticeboards', notices or posters which are clearly posted by the club or society involved need not be stamped. However groups or individuals wishing to post notices or posters on the 'General Noticeboards' must have them stamped with an office stamp from either the Faculty, School, Unit, or Student's Union.
2. Notices and posters from non-student clubs or societies will require a stamp from the Office of the Chief Operations Officer prior to being placed on any general noticeboard on campus. The COO's office can be contacted at Ext. 8257 or 5118.
3. Notices and posters should be posted only on the appropriate notice board or on noticeboards designated 'General Notices'. They should not be put on walls, doors or windows.
4. Staples should not be used for posting notices or posters as they damage the noticeboards. Stapled notices will be removed and offending clubs or groups may be fined.
5. The following types of notices or posters are not permitted:
 - A) those which contain offensive language;
 - B) those advertising events which have an undue emphasis on the availability of alcohol;
 - C) those bearing advertisements for alcohol or tobacco products (except when an event or function is sponsored by a drink or tobacco company, in which case such notices or posters may be posted only on the noticeboard of the club or society organising the event).
6. Recognised clubs and societies wishing to obtain a designated noticeboard should contact the Student Union Office in the Hub.

Version Control

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