
DCU Intercampus Bikes

Conditions of Use

The DCU Intercampus Bike Scheme is a pilot project support under the Incorporation programme to facilitate free and efficient movement of staff between campuses.

Article 1 – Purpose of the DCU Intercampus Bikes scheme:

1.1 DCU Intercampus Bikes scheme is a service ('the service') offered by Dublin City University ('DCU') and operated to provide access to self-service hire bicycles ('the bike(s)').

1.2 The scheme is operated by The Sustainability Office ("Operator"), within the Chief Operations Officers Office.

1.3 DCU Intercampus Bikes contact details: Sustainability Office, Bea Orpen Building, DCU Glasnevin Campus, Tel 01-7007626 Email : sustainability@dcu.ie

Article 2 – Structure of the DCU Intercampus Bikes Service:

2.1 The service consists of a network of stations ('the station(s)'). These are designated stands for the bikes at the following locations

DCU Glasnevin - Main Reception Station (6 bikes)

DCU Glasnevin - Bea Orpen Station (6 bikes)

DCU St. Patricks Station (6 bikes)

DCU Mater Dei Station (2 bike)

These bicycle racks are designated and reserved for Intercampus Bikes bicycles only.

Article 3 – Availability of the Intercampus Bikes:

3.1 The DCU Intercampus Bikes scheme is available to DCU staff members. The service is free of charge. In order to access the service, the user must first sign-up to the scheme (see online registration form).

3.2 The bikes will be available for use in general Monday to Friday, between 09.15 and 17.00 hrs., on an hourly basis. Outside these hours the bikes can be used by special arrangement with the Sustainability Office.

3.3 The bikes are available on a first come first serve basis.

3.4 The bikes must be returned to the same station where they were collected from.

Article 4 – Access to the Service

4.1 To become an Intercampus Bike User, any member of DCU staff can register for the service by completing the online Registration form.

4.2 The bikes can be collected from one of the Bikes stations. Bikes can be signed out and the key for the anti-theft lock can be collected at the following desks:

DCU Glasnevin - Main Reception Station (6 bikes)	Main Reception (Glasnevin Campus)
DCU Glasnevin - Bea Orpen Station (6 bikes)	Sports Complex Reception
DCU St. Patricks Station (6 bikes)	Main Reception (SPD Campus)
DCU Mater Dei Station (2 bike)	TBC

NOTE : DCU ID Cards will be required to sign out a bike.

4.3 The bike needs to be returned to the same station and properly locked to the designated bike stand. The key must be returned to the reception desk, where it had been collected from.

Articles 5 User Obligations

5.1 The User undertakes to use the service as would any reasonable prudent, responsible and informed individual, and in accordance with these Conditions of Use.

5.2 The User is responsible for the bike hired and must make every effort to avoid damage to the bike or its destruction or disappearance.

5.3 The User undertakes to hire and return the bike within the maximum authorised continuous period of use (12 hours). The User accepts in advance that any failure to abide by this obligation may result in sanctions, e.g. the User's exclusion from the scheme. The bike shall remain under the responsibility of the User until such time at the key is returned to the designated desk.

5.4 If any use of the bike in contravention of the provisions of Article 5.1 above is observed, the User undertakes to return the bike immediately at the request of the Sustainability Manager or their representatives

5.5 The User undertakes to inform the Sustainability Manager/DCU Security as swiftly as possible of the loss, theft, accident or any other problem in relation to the use of either a bike or the anti-theft lock's key, no later than 18.00 hrs on the day of occurrence of said event, on the following telephone number: Sustainability Office 01-7007626/DCU Security 01-7005999. In any event, the bike shall remain under the responsibility of the User until such time at the key is returned to the designated desk.

Article 6 – Restrictions on the use of the InterCampus Bikes Service

6.1 The bike remains at all times the property of DCU. The User is expressly forbidden to allow any third party to use the bike in any way whatsoever, whether for free or against consideration.

6.2 The User is authorised to use the bike in accordance with the terms hereof, provided that such use is reasonable, which excludes the following:

- any use contrary to the provisions of the Rules of the Road and current traffic regulation
- any use on land or under conditions that are likely to damage the bike
- the transportation of any passenger under any circumstances
- any use of the bike causing a danger to the User or to third parties
- any dismantling or attempt to dismantle all or part of the bike, and
- more generally, any abnormal use of a bicycle

6.3 The service is not accessible to minors (under the age of 18), whether they are accompanied or not.

6.4 The bike can take a load of up to 120kg and the carrier can take a load not greater than 10kg.

6.5 Any goods carried by Users, either on their person, on the bike or in the basket / carrier, are carried at the risk of the User. The same applies to damage to or soiling of Users' clothing caused by usage of the bike.

6.6 The bikes are provided as a service for communal use.

Article 7 – User Liability and Declarations

7.1 The User is fully and solely liable for any damage caused by the use made of the bike during the period of use, including when this period exceeds the maximum authorised continuous period of use in the event of late return by the User.

7.2 The User declares him-/herself capable of using a bike and physically fit to do so.

7.3 Since the User is liable for the bike, prior to using the bike, he/she must carry out a basic check of the main visible working parts, in particular, but not limited to:

- That the saddle, pedals and basket are properly fixed
- That the bell, brakes and lights function properly
- That the frame and the tyres are in good condition (e.g. sufficient air pressure)
- That the anti-theft lock is in place

In the event that the above criteria are not met, the User must make the Sustainability Office aware of any issues (to be done through the local reception at the bike station) noting the bike number. While the Sustainability Office makes reasonable effort to keep the bike in a good and safe working condition, it is up to the User to decide whether the present condition of the bike allows its safe use.

7.4 The User is also advised to:

- Adapt braking distance to weather conditions
- Adjust the height of the saddle correctly

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- Wear an approved helmet and suitable clothing (there are some helmets available through the Sustainability Office if booked in advance)
 - Obey the Rules of the Road and traffic regulations in force at the time of using the service.
 - Use the light equipment provided at times of darkness.
 - Check that the bike, in particular the saddle, is clean before use

7.5 The User is not insured by the Operator to use Intercampus Bikes and the User does so entirely at his/her own risk. It is advised that Users take out their own public liability insurance if they do not have such a policy already in place.

Article 8 – Penalties

8.1 DCU Intercampus Bikes is a pilot scheme for DCU staff members with its operation based on mutual cooperation, responsibility and trust. In cases of non-compliance with the Conditions of Use, e.g. continuous late return of a bike, severe damage to or complete loss of a bike or loss of the anti-theft lock or its key, however, the Sustainability Office reserves the right to impose sanctions on the individual User.

8.2 In cases of damage or loss this may result in charges up to the full value of the bike or lock respectively or cost of replacement of a key.

Article 9 – Modification of the Conditions of Use

The here present Conditions of Use can and may be altered or replaced by new conditions at the discretion of the Sustainability Office. Users will be informed accordingly. A User's consent with the alterations will be deemed given unless the User objects in writing within 4 weeks.

Article 10 – Communications from DCU Intercampus Bikes

13.1 Users will be contacted by Intercampus Bikes either by telephone or e-mail, as per their contact details submitted at the time of the subscription.

13.2 The Sustainability Office will not give user contact details to third parties outside DCU, unless due to legal obligation (e.g. in case of an accident).

Samantha Fahy
Sustainability Manager
Office of the Chief Operation Officer