

## **UNIVERSITY STANDARDS COMMITTEE**

### **MINUTES**

Thursday 10 September 2015 in A204

9.30 – 10.00 am

**Present:** Mr Billy Kelly (Chair), Dr Jennifer Bruen, Dr Brian Corcoran, Dr Greg Foley, Ms. Margaret Irwin-Bannon (Secretary), Professor Lisa Looney, Ms. B. McConalogue, Dr David McKeon, Dr Caroline McMullan, Dr Pádraig Ó Duibhir, Ms. Michele Pringle, Ms. Annabella Stover

**Apologies:** Dr Eamonn Costello, Mr. James Donoghue, Dr Mark Glynn, Ms. Phylomena McMorro, Dr Andrew O'Regan, Dr Joseph Stokes, Dr Kevin Rafter

The Chair opened the meeting and welcomed Dr Jennifer Bruen as Associate Dean for Teaching Learning in the Faculty of Humanities and Social Sciences and Ms Barbara McConalogue as representative of the Directors of ISS and the Library.

### **SECTION A: MINUTES AND RELATED ISSUES**

#### **1. Adoption of the agenda**

The agenda was adopted with the inclusion of one tabled item:

- Item 4.2.5, Renewal of appointment/change to duties

#### **2. Minutes of the meeting of 28 May 2015**

The minutes of the meeting of 28 May 2015 which had been approved electronically were noted and signed by the Chair.

**3. Matters arising from the minutes**

- 3.1** It was noted that the Recognition of Prior Learning (RPL) policy was under consideration (Item 3.5).
- 3.2** It was noted that the drafting of proposals with respect to issues related to the external examiners' process was ongoing and it was intended that a set of guidelines would be drafted shortly (Item 3.3).
- 3.3** With respect to the management of records of (re-)accreditations of programmes by external professional bodies, and the sign-off of documentation, it was noted that work was underway and the matter would be brought to the attention of Education Committee once completed (Item 3.4).
- 3.4** It was noted that clarification had been received with respect to a legacy re-admission application for the Master's Engineering Qualifier and the candidate's re-admission had been approved by Chair's action (Item 5.1.1).
- 3.5** It was noted that the clarification had been received with respect to a legacy re-admission application for the MA in Intercultural Studies and the candidate's re-admission had been approved by Chair's action (Item 5.2.1).
- 3.6** It was noted that the as the legacy re-admission candidate was registering on a full-time basis for the MA in Journalism the approved re-admission could take place with immediate effect (Item 5.2.3).
- 3.7** It was noted that the revised version of Marks and Standards had been circulated and approved by USC (Item 6.1).
- 3.8** It was noted that the Programme Regulations were made available for review on the shared drive and a deadline set by which time the regulations would be deemed approved (Item 6.2).
- 3.9** It was noted that an EE2 form for the extension of duties for an External Examiner in DCUBS was approved by Chairs' Action (24 June 2015).
- 3.10** It was noted that an extension of a registration period for a candidate on the MSc in nGnó i DTeicneolaíocht an Eolais to the end of the academic year 2015-2015 was granted by Chair's Action (26 June 2015).

- 3.11** It was noted that a derogation from paragraph 7.1 of Marks and Standards for the BSc in Nursing, was approved by Chair's action (28 July 2015).
- 3.12** It was noted that a legacy re-admission was approved by Chair's action for entry to the BA in Applied Language and Translation Studies programme (5 August 2015).
- 3.13** It was noted that a legacy re-admission was approved by Chair's action for entry to MSc in Management of Operations (5 August 2015).

**B. Faculty issues**

**4. External examiners for taught programmes**

**4.1 Nominations**

- 4.1.1 Dr Andrew Sors, Eurotech Universities Alliance  
GD in Leadership Development in ICT & the Knowledge Society  
School of Education Studies  
Approved
- 4.1.2 Professor Goran Peskir, the University of Manchester  
MSc in Financial Mathematics and BSc in Financial Mathematics  
School of Mathematical Sciences  
Approved
- 4.1.3 Dr Eibhear Walshe, UCC  
Faculty of Humanities, St. Patrick's College  
Approved, confirmation of modules under the remit of this examiner to be provided
- 4.1.4 Professor Des McCafferty, Mary Immaculate College  
Faculty of Humanities, St. Patrick's College  
Approved
- 4.1.5 Dr Susan Robson, University of Roehampton, London  
Bachelor of Early Childhood Education, St. Patrick's College  
Approved

- 4.1.6 Professor Mario I Aguilar, University of St. Andrew's  
BA Joint Honours Programme  
Mater Dei Institute of Education  
Approved
- 4.1.7 Dr Pauline Logue Collins, Galway-Mayo Institute of Technology  
Mater Dei Institute of Education  
Approved
- 4.1.8 Dr Sheena Bell, University of Northampton  
MEd in Specific Learning Difficulties/Dyslexia, St. Patrick's College  
Approved
- 4.1.9 Dr Colette Kelly, NUI Galway  
School of Nursing and Human Sciences  
Approved
- 4.1.10 Dr Michele Kavanagh, Queen's University, Belfast  
School of Nursing & Human Sciences  
Approved

## **4.2 Renewal of appointment/changes to duties**

- 4.2.1 Dr Patricia Leahy Warren, UCC  
School of Nursing and Human Sciences  
Approved
- 4.2.2 Dr Joan Brangan, TCD  
School of Nursing and Human Sciences  
Approved
- 4.2.3 Dr Anna Rowlands, Durham University  
Mater Dei Institute of Education  
Approved
- 4.2.4 Dr Joan Livelysey, University of Salford  
School of Nursing and Human Sciences  
Approved

- 4.2.5 Professor Martyn Powell, University of Aberystwyth  
BA in Humanities, Bachelor of Education, MA in Humanities,  
St. Patrick's College  
Approved

## **5. Other issues**

### **5.1 St. Patrick's College**

- 5.1.1 Derogation from Marks and Standards (6.2.2) for the Bachelor of Education (BEd) programme to comply with Teaching Council regulations.  
Approved
- 5.1.2 Derogation from Marks and Standards (6.2.2) for the Professional Master of (PME) programme to comply with Teaching Council regulations.  
Approved

### **5.2 Open Education**

- 5.2.1 Readmission request on a legacy basis: BSc in Management of Information Technology & Information Systems  
Approved

### **5.3 DCUBS**

- 5.3.1 Readmission request on a legacy basis: MSc in Investment, Treasury & Banking  
Approved, subject to confirmation by the Board that the modules passed to date that are carried by the candidate are appropriately current.
- 5.3.2 Readmission request on a legacy basis: MSc in Investment, Treasury & Banking  
Approved
- 5.3.3 Readmission request on a legacy basis: MSc in Investment, Treasury & Banking  
Approved

#### **5.4 Faculty of Humanities & Social Sciences**

- 5.4.1 Readmission request on a legacy basis: BA in Journalism  
Not Approved. Request resubmission of application requiring confirmation of modules and credits to be taken by the candidate, for consideration by the Chair.

#### **5.5 Faculty of Science & Health**

- 5.5.1 Readmission request on a legacy basis: Bachelor of Nursing Studies  
Approved

### **C. Other issues (not Faculty-specific)**

#### **6. Marks and Standards issues**

##### 6.1 Programme Regulations

The Secretary indicated that having reviewed all Programme Regulations over the summer period she had noted a divergence in the style and content of the submitted regulations. It was suggested that a review of Programme Regulations would take place, given that the process had been in place for a number of years. It was agreed that a meeting would be convened with the Associate Deans for Teaching and Learning and Secretaries of Faculty Teaching and Learning Committees to discuss and agree a common regulation template and its implementation.

In addition, it was suggested that the timeframe for the consideration and approval of Programme Regulations by USC would be adjusted to take account of Faculty schedules around the update of Academic Structures and consideration of Programme Regulations. It was agreed that the final approval of Programme Regulations would take place at the May 2015 USC meeting.

#### **7. Revised Examination Regulations**

It was noted that the revised examination regulations under consideration represented an amalgamation of the regulations of the incorporating colleges. The amendments to the regulations were approved, subject to clarification on the use of the word 'clothing' under regulation 5.5.

It was suggested that it was timely to highlight to invigilators the addition of the Appendix which lists the approved exam reference material which will be provided in the examinations by the Registry Office.

The revised examination regulations were approved.

**8. Proposed minor amendments to External Examiner Form (EE1) and Legacy re-admission forms**

The minor amendments were approved.

**9. Incorporation Matters Update**

There was no update on Incorporation matters relating to USC.

**10. Any other business**

There were no items.

*End*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair

Date of next meeting:

Thursday, 12 November 2015 9.30 a.m. in A204
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