

GRADUATE RESEARCH STUDIES BOARD

DRAFT MINUTES

Thursday 5 December 2019

9:30 a.m. – 10:20 a.m. in A204

Present: Professor Edel Conway, Ms Karen Keating, Ms Rachel Keegan (Secretary), Dr Gillian Lake, Dr Pascal Landais, Dr Tim McCormac, Dr Kenneth McDonagh, Professor Joseph Stokes (Chair)

Apologies: Ms Michelle Brennan, Ms Lisa Buckley, Professor David Collings, Dr Maura Coulter, Professor Christine Loscher, Professor Eugene McNulty, Dr Sally Smith

SECTION A: MINUTES AND RELATED ISSUES

The Chair opened the meeting and welcomed Dr Gillian Lake to the meeting as a new member of GRSB.

1. Adoption of the agenda

The agenda was adopted.

2. Minutes of the meeting of 24 October 2019

The minutes of the meeting of 24 October 2019 were approved and signed by the Chair.

3. Matters arising from the minutes of 24 October 2019

3.1 It was noted that the Advanced Metallic System pathway would be resubmitted to GRSB in January 2020 (original ref. item 4.1.2.1, 2 Sep 2019).

3.2 It was noted that the Machine Learning Pathway would be resubmitted to GRSB in January 2020 (original ref. item 4.1.2.4, 2 Sep 2019).

3.3 It was noted that work on guidelines on recital/performance and related capacity building is ongoing (item 3.1).

3.4 It was noted that follow-up with respect to a PGR4 form for a student in the School of Health and Human Performance, which was approved subject to a new internal

examiner being nominated, is ongoing (item 3.3) (original ref. item 9.28, 18 April 2019).

- 3.5 It was noted that follow-up with respect to a PGR3 form for a student in the School of Law and Government, for which a decision was deferred pending submission of an updated PGR3 form, is ongoing (item 3.4) (original ref. item 7.23, 20 June 2019).
- 3.6 It was noted that follow-up with respect to a PGR3 form for a student in the School of Theology, Philosophy and Music, which was approved subject to correction of the date of the PGR3 examination and amendment to point 1 to ‘...is withdrawn...’, is ongoing (item 3.5) (original ref. item 7.30, 20 June 2019).
- 3.7 It was noted that follow-up with respect to a PGR3 form for a student in the School of Chemical Sciences, which was approved subject to provision of more detailed reports in section B(i) and B(ii), is ongoing (item 3.8) (original ref. item 7.10, 2 Sep 2019).
- 3.8 It was noted that follow-up with respect to a PGR3 form for a student in the School of Chemical Sciences, which was approved subject to provision of more detailed reports in section B(i) and B(ii), is ongoing (item 3.9) (original ref. item 7.12, 2 Sep 2019).
- 3.9 It was noted that follow-up with respect to a PGR4 form for a student in the School of Electronic Engineering, which was approved subject to the appointment of an alternative independent chairperson to ensure gender mix on the examination panel, is ongoing (item 3.12) (original ref. item 8.20, 2 Sep 2019).
- 3.10 It was noted that follow-up with respect to a PGR4 form for a student in the School of Physical Sciences, which was approved subject to confirmation of the thesis submission format *and* full citations for the publications being provided for the external examiner, is ongoing (item 3.14) (original item ref. 8.37, 2 Sep 2019).
- 3.11 It was noted a PGR3 form for a student in the School of Biotechnology, for which a decision was deferring pending submission of more detailed, contextual reports in section B(i) and B(ii), is on the agenda (item 5.1) of today’s meeting (item 7.4).
- 3.12 It was noted that a PGR3 form for a student in the School of Biotechnology, for which a decision was deferred pending more detailed, contextualised reports in section B(i) and B(ii), is on the agenda (item 5.2) of today’s meeting (item 7.5).
- 3.13 It was noted that a PGR3 form for a student in DCU Business School, for which a decision was deferred pending more detailed, contextualised reports in section B(i) and B(ii), is on the agenda (item 5.3) of today’s meeting (item 7.6).
- 3.14 It was noted that a PGR3 form for a student in the School of English, for which a decision was deferred pending provision of an updated B(i) to reflect that it is a joint report *and* provision of a more detailed report in section B(ii), is on the agenda (item 5.11) of today’s meeting (item 7.10).
- 3.15 It was noted that follow-up with respect to a PGR4 form for a student in the School of Physical Sciences, which was approved subject to confirmation that the candidate is not/was not a member of staff of the University, is ongoing (item 8.15).

- 3.16 It was noted that follow-up with respect to a PGR14 form for a student in the School of English, which was approved but which required follow-up by the Chair regarding inaccurate information under C(i), is ongoing (item 10.4).
- 3.17 It was noted that follow-up with respect to a PGR3 form for a student in the School of Computing, which was approved subject to provision of more detailed reports in section B(i) and B(ii), was completed (item 3.2) (original ref. item 9.7, 25 Oct 2018).
- 3.18 It was noted that follow-up with respect to a PGR3 form for a student in the School of Biotechnology, which was approved subject to provision of more detailed reports in section B(i) and B(ii), was completed (item 3.7) (original ref. item 7.8, 2 Sep 2019).
- 3.19 It was noted that follow-up with respect to a PGR3 form for a student in the School of Mathematical Sciences, which was approved subject to provision or more detailed reports in section B(i) and B(ii), was completed (item 3.10) (original ref. item 7.27, 2 Sep 2019).
- 3.20 It was noted that follow-up with respect to a PGR4 form for a student in the School of Computing, which was approved subject to receipt of a countersignature to the Head of School signature, was completed (item 8.8).
- 3.21 It was noted that follow-up with respect to a PGR4 form for a student in the School of Electronic Engineering, which was approved subject to receipt of a supervisor signature, was completed (item 8.9).

SECTION B: POLICY AND STRATEGY ISSUES

4. Graduate Researcher Development

There were no items for consideration.

SECTION C: INDIVIDUAL STUDENT ISSUES

5 Applications for transfer to the PhD Register or confirmation on the PhD Register (PGR3)

- 5.1 GR SB/2019/A8/5.1, School of Biotechnology
Approved
- 5.2 GR SB/2019/A8/5.2, School of Biotechnology
Approved
- 5.3 GR SB/2019/A8/5.3, DCU Business School
Approved

- 5.4 GRSB/2019/A8/5.4, DCU Business School
Approved
- 5.5 GRSB/2019/A8/5.5, School of Chemical Sciences
Approved
- 5.6 GRSB/2019/A8/5.6, School of Chemical Sciences
Approved
- 5.7 GRSB/2019/A8/5.7, School of Chemical Sciences
Decision deferred pending the provision of more detailed reports in section B(i) and B(ii).
- 5.8 GRSB/2019/A8/5.8, School of Computing
Approved
- 5.9 GRSB/2019/A8/5.9, School of Computing
Decision deferred pending the provision of more detailed reports in section B(i) and B(ii).
- 5.10 GRSB/2019/A8/5.10, School of Electronic Engineering
Approved
- 5.11 GRSB/2019/A8/5.11, School of English
Approved
- 5.12 GRSB/2019/A8/5.12, Fiontar & Scoil na Gaeilge
Not approved. It was noted that the confirmation examination took place outside of the normal time period as per Academic Regulation 8.2.1.
- 5.13 GRSB/2019/A8/5.13, School of Health and Human Performance
Approved
- 5.14 GRSB/2019/A8/5.14, School of Human Development
Approved
- 5.15 GRSB/2019/A8/5.15, School of Human Development
Approved
- 5.16 GRSB/2019/A8/5.16, Creative Arts, Media & Music, DkIT
Approved

6 Appointment of internal and external examiners (PGR4)

- 6.1 GRSB/2019/A8/6.1, PhD, School of Chemical Sciences
Approved
- 6.2 GRSB/2019/A8/6.2, PhD, School of Health and Human Performance

Noted. The Board noted that the PGR4 was approved by Chair's Action on 5 November 2019.

6.3 GRSB/2019/A8/6.3, PhD, School of Language, Literacy & Early Childhood Education
Approved

6.4 GRSB/2019/A8/6.4, PhD, STEM Education, Innovation & Global Studies
Approved

6.5 GRSB/2019/A8/6.5, PhD, School of Theology, Philosophy & Music
Approved

7 Notice of intention to reside/carry out research abroad (PGR13)

7.1 GRSB/2019/A8/7.1, School of Applied Language and Intercultural Studies
Approved

8 Request for extension to maximum registration period OR re-admission to the research programme (PGR14)

8.1 GRSB/2019/A8/8.1, DCU Business School
Approved registration for 2019/20.

8.2 GRSB/2019/A8/8.2, School of Computing
Approved registration for 2019/20.

8.3 GRSB/2019/A8/8.3, School of Electronic Engineering
Approved re-entry into year 4.

9 Other student issues

There were no other student matters to be considered.

10 Any other business

The Dean informed the Board that the Graduate Studies Office are following up with Faculty Research Representatives in a bid to identify a research student representative for GRSB.

Signed: _____ Date: _____

Date of next meeting

Thursday 16 January 2020

at 9.30 a.m. in A204