

INSTITUTE OF EDUCATION

Programme Regulations 2016-2017

Programme Title	MSc in Education and Training Management (Leadership)
Programme Code	MEML
Offered on a full-time or part-time basis	Part-time

Note: Programme Regulations should be read in conjunction with Marks and Standards which can be found at <http://www.dcu.ie/registry/examinations/index.shtml>

1. Programme Specific Rules and Requirements

1.1 *Monitored Attendance*

Good attendance at class sessions is paramount in order to participate fully in all aspects of the programme. A minimum of 75% attendance at class sessions is required for each module. Special arrangements will be made for extenuating circumstances. In the absence of documentation to support extenuating circumstances, the student will be required to present for a meeting with the Programme Chair or co-ordinator in advance of submitting coursework

1.2 *Assignments*

Assignments must be submitted on or before the published submission due time and date. 10% of the marks achieved will be deducted for assignments submitted up to 1 week after the due date.

20% of the marks achieved will be deducted for assignments submitted up to 2 weeks after the due date.

30% of the marks achieved will be deducted for assignments submitted up to 3 weeks after the due date.

Assignments will not be accepted after three weeks of the due assignment date.

2. Derogations from Marks and Standards

Marks and Standards apply.

3. Progression

3.1 Credits for Progression

Students must have successfully completed a minimum of 40 credits in a study period in order to progress to the next study period.

3.2 Carrying modules into the next academic session

Under exceptional circumstances¹, and subject to the approval of the Progression and Award Board, students may be permitted to carry a maximum of 10 credits into Year 2

3.3 Exit Awards

Students who have successfully completed 60 ECTS credits, excluding module ES511 Thesis / Practicum, are permitted to exit with a Graduate Diploma in Education and Training Management (Leadership).

Where a student requests to exit a programme with a lesser award the following precision rules apply. Core modules, must be included in the calculation of the precision mark. When a student has completed more ECTS credits than needed for the award, any remaining credits required for the calculation of the precision mark will be selected from the remaining modules taken, using the best marks obtained. All marks used in the calculation of the precision mark will be the marks obtained at the first attempt.

4. Compensation

Marks and Standards apply.

5. Resit Categories

The resits offered for the August examinations diet vary depending on the module to be re-taken. The following is an explanation of the resit categories. All modules except those specified below fall into category 1.

Resit category 1: A resit is available for all components of the module.

Resit category 2: No resit is available where the module is 100% assessed by Continuous Assessment.

Module Code	Module Title
ES511	Thesis/Practicum

Resit category 3: No resit is available for the continuous assessment component and the examination must be re-taken.

¹ Where extenuating circumstances are to be taken into account, these must have been submitted by the student in line with normal procedure