

GRADUATE RESEARCH STUDIES BOARD

MINUTES

Thursday 19 January 2017

9.30 – 10.20 am in A204

Present: Ms Gillian Barry, Ms Michelle Brennan, Ms Lisa Buckley, Professor David Collings, Dr Charlotte Holland (Chair), Ms Margaret Irwin-Bannon (Secretary), Dr Caroline McMullan, Professor Eugene McNulty, Dr Mark Roantree, Dr Mary Rose Sweeney, Dr Blánaid White

In attendance: Ms Roisin Morris-Drennan,

Apologies: Mr Allan Stevenson, Dr Ana Terrés,

Dr Charlotte Holland opened the meeting indicating that she was standing in as Chair of Graduate Research Studies Board (GRSB) for this meeting, and noting the imminent appointment of the Dean of Graduate Studies. She welcomed Ms Michelle Brennan as representative of the Faculty Administration Peer Group and Ms Roisin Morris-Drennan representing Registry.

SECTION A: MINUTES AND RELATED ISSUES

1. Adoption of agenda

The agenda was adopted subject to the addition of item 8.1 (PGR14, late submission) and one item under AOB.

2. Minutes of the meeting of 1 December 2016

The minutes of the meeting of 1 December 2016, were approved subject to a correction on page 6—change ‘of’ to ‘to’.

3. Matters arising from the minutes of 13 October 2016

3.1 It was noted that a meeting involving the Dean of Graduate Studies, the Director of Student Support and Development and HR Training and Development had taken place to discuss a guidance document to assist Heads of School in resolving student/supervisor issues at local level. It was noted that a draft guidance document is currently being prepared and will be available for the consideration of the March 2017 meeting of GRSB (Item 8).

3.2 It was noted that the final issue with respect to the individual Joint Supervision Agreement with the Military University of Technology (MUT) in Warsaw has been resolved. It has been agreed that DCU and MUT will produce separate parchments, each referencing the joint award.

There was no update on the Joint Supervision Agreement with the University of Southampton (Item 3.1).

3.3 It was noted that discussions with Registry with respect to the administrative arrangements to be put in place to run the module GS611 over a two-year period were ongoing (Item 4.2a).

3.4 It was noted that the School of Health and Human Performance was unable to nominate a suitable external examiner from a closer geographical proximity and the original approval was re-confirmed (original ref 10.29, 5 September 2016) (Item 3.3).

3.5 Associate Deans for Research were reminded that feedback with respect to the Residing Abroad Policy which was tabled at the 1 December 2016 meeting will be on the agenda of the GRSB meeting of 2 March 2017.

3.6 It was noted that the notice of intention to submit form (PGR4) for a candidate in the School of Human Development had been approved by Chair's action on 20 December 2016, following clarification with respect to the external examiner. The internal examiner was approved by Chair's action on 22 December 2016 (Item 3.4, original ref: Item 10.12, 13 October 2016 meeting).

3.7 It was noted that the notice of intention to submit form (PGR4) for a candidate in the School of Policy and Practice had been approved by Chair's action on 20 December 2016 (Item 3.5 original ref: Item 10.16, 13 October 2016 meeting).

3.8 It was noted that clarification had been received with respect to the Dundalk Institute of Technology Annual Report to GRSB, minor amendments made and the final version of the report placed on the GRSB shared drive (Item 5).

- 3.9 It was noted that the notice of intention to submit form (PGR4) for a candidate in the School of Human Development was approved by Chair's action on 16 December 2016, following submission of additional information.

SECTION B: Policy and strategy issues

4. Graduate Researcher Development

There were no items for consideration.

SECTION C: Individual student issues

5. Applications for transfer to the PhD Register or confirmation on the PhD Register (PGR3)

- 5.1 GRSB2017/A1/5.1, PhD, DCU Business School
Approved
- 5.2 GRSB2017/A1/5.2, PhD, DCU Business School
Approved
- 5.3 GRSB2017/A1/5.3, PhD, DCU Business School
Approved
- 5.4 GRSB2017/A1/5.4, PhD, DCU Business School
Approved
- 5.5 GRSB2017/A1/5.5, PhD, School of Communications
Approved
- 5.6 GRSB2017/A1/5.6, MA, School of Human Development, DCU Institute of Education
Approved

6. Appointment of internal and external examiners (PGR4)

- 6.1 GRSB2017/A1/6.1, PhD, DCU Business School
Professor Brent W. Roberts, University of Illinois
Approved

- 6.2 GRSB2017/A1/6.2, PhD, School of Electronic Engineering
Professor Paul Hurley, University College Cork
Approved, noted that the school is to be asked to ensure if possible, a mix of gender on the examining panel through the appointment of the Independent Chairperson.

In advance of the decision noted above a discussion took place with respect to gender mix on examining panels. It was noted that the Faculty of Engineering and Computing had difficulty with providing a panel with a gender mix for practical and workload reasons. It was noted that a discussion in this regard had taken place previously at GRSB and it had been suggested that schools explore reciprocal arrangements with respect to appointment of Independent Chairpersons in order to alleviate gender representation issues on examination boards.

- 6.3 GRSB2017/A1/6.3, PhD, School of Mechanical and Manufacturing Engineering
Professor Eoin Casey, University College Dublin
Approved
- 6.4 GRSB2017/A1/6.4, EdD, DCU Institution of Education
Professor Muiris Ó Laoire, Institute of Technology, Tralee
Approved
Professor Dónall Ó Baoill, Queen's University Belfast
Approved

7. Notice of Intention to Reside/Carry out Research Abroad (PGR13)

- 7.1 GRSB2017/A1/7.1, PhD, DCU Business School
This item was deferred to the meeting of 2 March 2017.
- 7.2 GRSB2017/A1/7.2, PhD, DCU Business School
Noted

8. Other student issues

- 8.1 Request for extension to Maximum Registration period
GRSB2017/A1/8.1
Approved

9. Any other business

9.1 PhD Candidate subject to Joint Award Agreement between University College Cork and the former linked College, St. Patrick's College, Drumcondra

It was noted that a PhD student (ID 10264426) who is subject to a joint award agreement between University College Cork (UCC) and former linked College, St. Patrick's College Drumcondra will undergo UCC examination procedures. The UCC reports will then be considered at the Faculty of Humanities and Social Sciences Faculty Research Spring Award Boards. It was noted too that the candidate will be conferred at UCC.

Signed: _____
Chair

Date: _____

Date of next meeting:

Thursday 2 March 2017

at 9.30 a.m. in A204