



Disability & Learning Support Service

Policy on the Provision of Learning Support

The DCU Disability & Learning Support Service (DLSS) is committed to providing a range of support services in line with best practice for students registered with the DLSS.

Purpose

This policy defines who can avail of DLSS learning support and identifies what services are available within this provision.

Scope

This policy applies to all students registered with the DLSS who wish to avail of Learning Support.

Policy Statement

Our aim is to foster independent learning through the provision of online resources, one-to-one sessions and group workshops.

Roles and Responsibilities

The DLSS will ensure that our service is responsive to student need and delivered in a timely manner. In addition, we will undertake regular evaluations of our service and address any issues which may arise. At each stage we will respect your privacy and confidentiality and provide an effective complaints procedure in all services.

The Educational Psychologist, co-coordinating Learning Support, will liaise with other DLSS staff to arrange additional supports such as assistive technology, note-taking, academic tuition and alternative formats.

Students are expected to contact the DLSS as early as possible to postpone an appointment, as there are many students waiting to avail of this service. We welcome all feedback from students and see it as a vital element to the development and enhancement of the service.

Definitions

The DLSS define learning support as the following suite of services:

- **Student Start**
Is a unique 6-week study skills workshop's programme exclusive to first year students entering DCU who applied through the DARE scheme. The topics covered are note-taking, effective reading, time-management, screen reading software, mind-mapping and assignment writing.
- **Study skills workshops**
Drop-in workshops run throughout the term to help students develop the following skills; note-taking, effective reading, time management, assignment writing, effective revising, exam techniques, group work techniques and presentation techniques.
- **Drop-in clinic**
A drop-in assignment clinic operates every week during term time.
- **One-to-one appointments**
One-to-one appointments are available for support and guidance in any area of academic concern.
- **Online supports**
Skills for Study Campus is an excellent online resource available to students 24/7. It provides interactive tutorials in study skills development. Study skill resources developed by the DLSS are also available through the "Student Learning" LOOP module.

Related Documentation

For further information please follow the links:

- [Student Start](#)
- [Skills 4 Study Campus](#)

Contacts

Disability & Learning Support Service


Email: learning.support@dcu.ie

Telephone: (01) 700 6465

Policy Review

This policy will be reviewed annually.

Version Control

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