**Dublin City University**

## Graduate Diploma in Guidance Counselling – Sligo Outreach (PAC: DC908)

 **2019 Supplementary Form**

**1. N.B. Instructions for Completion of this supplementary form (please read carefully)**

* Please **type** all of the details required on this Supplementary form.
* Please do not submit a CV in addition to your application. You may include extra information under your personal statement.
* Please email this completed formto: **mscgc@dcu.ie** AS SOON AS POSSIBLE AFTER YOU APPLY VIA PAC.

**2. N.B. Instructions for completion of references (please read carefully)**

* **Two** references are required for your application to the programme. These references must be from an individual who knows you in a professional and/or academic capacity. Please email the referee’s form to each of your nominated referees.
* Please request your referee to email the completed form to**mscgc@dcu.ie** **with your name in the SUBJECT TITLE of EMAIL** and return AS SOON AS POSSIBLE AFTER YOU APPLY VIA PAC.
* **It is your responsibility to ensure references are emailed to DCU. Please do not request confirmation of their arrival to the School.**

 (TWO REFEREES FORMS MUST BE SUBMITTED FOR YOUR APPLICATION TO BE PROCESSED)

**3**. **N.B. Official evidence of third level and or other professional/vocational qualifications (please read carefully)**

* **Non-DCU graduates -** please note you must also forward to PAC official documentary evidence of any third level and or other professional/vocational qualifications that were not completed at DCU. Official copies of academic transcripts and certificates/parchments of your qualifications listed on your application must be forwarded directly to the Postgraduate Applications Centre (PAC), First Floor, Tower House, Eglinton Street, Galway, Ireland AS SOON AS POSSIBLE AFTER YOU APPLY VIA PAC.

**DCU graduates** are not required to submit evidence of degree (s)/postgraduate qualifications pursued at DCU. However, if you are a current DCU student/past DCU graduate and have also completed additional degree (s) /postgraduate qualifications in another University/College, you must provide official copies of your non-DCU qualifications directly to PAC.

* **PLEASE DO NOT SUBMIT ANY DOCUMENTATION REGARDING QUALIFICATIONS DIRECTLY TO THE PROGRAMME CHAIR.**

**Dublin City University**

## Graduate Diploma in Guidance Counselling (PAC: DC908)

**PAC Application Number**

**Applicants Name: (in full)**

# 1. You are requested to attach a passport-size photograph below

#  (for the purpose of identification only)

**2. Contact Details:**

|  |  |
| --- | --- |
| Address for Correspondence | Home Address |
| Work Telephone No. | Home Telephone No. |
| Mobile Telephone No. | E-mail Address |

3. Third Level Education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date **(Earliest First)** | Institution | Subjects | Qualification | Result |
|  |  |  |  |  |

**4. Other Relevant Academic/Professional Non-Degree Training**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date **(Earliest First)** | Institution | Subject Area | Qualification | Result |
|  |  |  |  |  |

**5. Career Experience (Paid and Unpaid)**

|  |  |  |  |
| --- | --- | --- | --- |
| Date (Earliest First) | Institution | Nature of Work | Full-time or Part-time |
|  |  |  |  |

**6. Please type this statement (you may add an additional page if necessary):**

1. **Why you wish to pursue this programme**
2. **The personal qualities and experience, which you consider relevant to your application.**

**PLEASE DO NOT SUBMIT A PERSONAL STATEMENT ON YOUR PAC APPLICATION AS THIS ONE IS SUFFICIENT.**