

# DCU Quality Improvement & Development (QuID) Funding 2019/20 Frequently Asked Questions (FAQs)

**Q: Who can apply for funding?**

A: Applications are welcome from all members of the DCU staff community across all of our campuses, including part-time and contract staff. Whilst we encourage the involvement of students, please note that the final submission must be made and overseen by a staff member.

# Q: The QuID application form requires me to discuss the content of my proposal with my Head of School. How should I address this if I am not a member of a School / Faculty or Unit?

**If you are not a member of a School or Unit**

A: In the event that an applicant(s) is not affiliated to a specific School or Unit, we would recommend that you consult with the Dean of your respective Faculty (or a senior nominee) who can provide us with an appropriate budget code to process the QuID funding transfer.

# If you are not a member of a Faculty

A: In the event that an applicant(s) is not affiliated to a specific faculty, we would recommend that you consult with the Head of your respective unit (or a senior nominee) who can provide us with an appropriate budget code to process the QuID funding transfer.

# Q: How can I improve the chances of my QuID proposal being approved?

A: The following criteria will be taken into consideration when allocating the funding:

* Identification of existing issues relating to sustainability and quality at DCU, and how this project addresses those issues
* A clear and concise overview of the project aims and objectives
* Clear time-lines and project goals
* Realistic costings while clearly defining how the funding will be used to achieve a successful project outcome
* Provide clarity regarding the quality improvement benefits to the specific project area and the broader university
* Link the project to the objectives set out in the *DCU 2017-2022 Strategic Plan: Talent, Discovery and Transformation*. (as per note on application form)

# Q: Who reviews the QuID proposals?

A: A sub-group of the Quality Promotion Committee (QPC) will assess the applications and make recommendations on successful applicants.

QPC Membership is available here: <http://www.dcu.ie/qpo/qpc_structure.shtml>

**Q: When will a decision be made?**

A: All applicants will be notified of the outcome

**Q: Can I use my QuID Funding to recruit and pay DCU staff members?**

A: Unfortunately, QuID funding cannot be used to hire and employ DCU staff. This is a result of both the tight timescale for the project, and the administrative burden of additional or new contracts of employment to complete projects.