On completion, this form should be returned to Student Awards, Registryat least **two weeks** in advance of the scheduled meeting of the Graduate Research Studies Board (GRSB). See Schedule of Meetings <http://www.dcu.ie/ovpaa/ac.shtml>

**Notice of Intention to Submit for Examination for the Award of Higher Doctorate**

***(N.B. Only Typed Forms will be accepted by GRSB. Please print single-sided.)***

1. **CANDIDATE DETAILS** *(To be completed by Candidate)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Candidate** |  | | |
| **ID Number** |  | | |
| **Academic Year** |  | **Faculty** |  |
| **Title of Award Sought**  *(please tick as appropriate)* | Doctor of Letters (DLitt) ❒ Doctor of Laws (LLD) ❒  Doctor of Science (DSc) ❒ Doctor of Engineering (DEng) ❒ | | |
| **Title of Submission** |  | | |

I herewith give three months’ notice of my intention to submit for examination for the award stated above:

Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**Candidate**

1. **NOMINATION OF ASSESSORS** *(To be completed by the Executive Dean of Faculty)*

**Note: Please attach a CV to this form for each Nominee**

|  |  |  |
| --- | --- | --- |
| **Assessor (External/Internal)** | **Full Name & Title / Institution Affiliation / Contact Details** | **Comment on reason for particular suitability to the role for this particular submission** |
| 1. **EXTERNAL** |  |  |
| 1. **EXTERNAL** |  |  |
| 1. **INTERNAL** |  |  |

I herewith assert that the Faculty Review Group has recommended that there is a *prima facie* case for the Higher Doctorate being awarded to the above named Candidate and I recommend the appointment of the above named assessors for this Candidate:

Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

**Executive Dean of Faculty**

**Data Protection Notice**

Personal information that you submit to Registry in connection with any service provision will be treated in accordance with the Registry Data Protection Notice, which can be viewed at the following website address: <https://www.dcu.ie/registry/data-protection-notice.shtml>