**Change of Supervisory and/or Panel Member Arrangements**

On completion, **this form should be forwarded to the** **Faculty Office** to be included in the papers for the next Faculty Research Committee (FRC) meeting.

Upon approval, Registry will be notified of the changes by an FRC report and a copy of the R103 form.

***(N.B. Only typed forms will be accepted. Submit to the Faculty Research Committee)***

1. **CANDIDATE DETAILS** *(To be completed by Principal Supervisor(s)):*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Candidate** |  | | |
| **Student ID Number** |  | | |
| **Date of Entry into the Research Programme** |  | **Current Registration Mode**  (please tick as appropriate) | Full-time ❒  Part-time **❒** |
| **Title of Award Sought**  (please tick as appropriate) | PhD **❒** EdD **❒** DBA **❒**  DMusPerf**❒** DPsych**❒** MPhil**❒**  MA **❒** MBS**❒**  MEd**❒**  MEng**❒**  MSc **❒**  LLM **❒** | | |
| **School** |  | | |

1. **CURRENT PANEL ARRANGEMENTS** *(Relevant sections to be completed by Principal Supervisor(s)):*

|  |  |  |  |
| --- | --- | --- | --- |
| **Current Supervisor(s)** | **Principal/**  **Joint Principals** | **Secondary Internal (where relevant)** | **Secondary External (where relevant)** |
|  |  |  |
| **Current Independent Panel Member(s)** |  | | |

1. **PROPOSED PANEL ARRANGEMENTS** *(Relevant sections to be completed by Principal Supervisor(s)):*

|  |  |  |  |
| --- | --- | --- | --- |
| **Proposed Supervisor(s)** | **Principal/**  **Joint Principals** | **Secondary Internal (where relevant)** | **Secondary External**  **(where relevant)** |
|  |  |  |
| **Proposed Independent Panel Member(s)** |  | | |
| **Reason(s) for the change:** | | | |

**Secondary External Supervisor Details (where relevant)**

|  |  |
| --- | --- |
| **Email Address** |  |
| **Affiliation** |  |

1. **STUDENT AGREEMENT**

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| --- |
| I am in agreement with the changes as outlined in Section C, Proposed Panel Arrangements  Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Postgraduate Candidate** |

1. **CURRENT & PROPOSED PANEL AGREEMENT** (including those to be removed from panel)

|  |
| --- |
| I/we are in agreement with the changes as outlined in Section C, Proposed Panel Arrangements  Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_  **Supervisor or Other Panel Member Signature**  Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_  **Supervisor or Other Panel Member Signature**  Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_  **Supervisor or Other Panel Member Signature**  Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_  **Supervisor or Other Panel Member Signature**  Insert additional signature lines if required. |

1. **HEAD OF SCHOOL ENDORSEMENT**

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| --- |
| I am in agreement with the changes as outlined in Section C, Proposed Panel Arrangements  Sign: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Head of School or Nominee** (A Nominee may be the Research Convenor or Deputy Head of School)  Countersignature\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  \*Where the Principal Supervisor is also the Head of School, a countersignature is required (e.g. Research Convenor or Deputy Head of School). |

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