The Postgraduate Research, Conference and Travel Grant

Each postgraduate research student, full-time or part-time, can apply in the period of his or her time as a research student at DCU for a Conference and Travel Grant from the DCU Research Committee. The scheme is administered through the Graduate Studies Office (GSO), based in AG40 Albert College Building.

There is a cap of €500 per student over the period of their registration as a research student. Grant awards in any given year are dependent on resources being available.

There are 2 types of application in the Conference and Travel Grant scheme, linked to the location and purpose of the application, with separate funding levels:

- **Type 1**: Application to go to a conference, or travel to use research facilities outside of Ireland (capped at €500, but could be €250 if a student has previously been awarded a type 2 grant).

- **Type 2**: Application to go towards costs associated with presenting a paper at an international conference being held in Ireland (capped at €250).

As it involves international travel, a Type 1 grant is expected only to be a contribution towards the overall expenses, and it is not necessary to provide detailed evidence of costs to the GSO.

With a Type 2 application, students should provide evidence that they have been accepted to present a paper at an international conference being held in Ireland, and that related costs exceed €250.

**Eligibility**

- The student must be a registered research student at the time of submitting the application form.
- The conference or visit to use research facilities must take place within the academic year of registration and before the student has submitted his or her final hardbound thesis.
- Applications must have supervisor support.
- The grant cannot exceed the cap of €500 applied to each student.
- Costs associated with modes of dissemination other than conference presentation, such as publishing costs, are strictly excluded from the scheme.
- Travel costs associated with fieldwork do not come under this scheme.
- Students who previously availed of the €500 Postgraduate Research Travel Grant are not eligible to apply for this grant.
- DCU staff members who are also registered as research students are eligible to avail of this grant where there is no travel funding available at local level.
How to Apply

Complete
  • the ‘Application for a postgraduate research conference and travel grant’ form
    (ensuring the principal supervisor has signed this) and
  • a Bank Details form if you are not currently in receipt of a monthly scholarship
    payment.

Include evidence that you will be presenting to an international conference in Ireland and
of related costs for a Type 2 application.

Bring to Jonny Hobson in the Graduate Studies Office, Room LG13, McNulty Building,
DCU Glasnevin Campus.

Payment

Students in receipt of a monthly scholarship payment will receive the travel grant
payment at the end of the relevant month, on the same day as their scholarship payment
(this will appear as a separate payment).

Students not in receipt of a monthly scholarship payment must submit a Bank details
form along with the travel grant application form. Payments are processed by Accounts
Payable in the Finance Office.

For more information, contact:

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