

MEETING MINUTES

**Friday 14th December 2018 | 11:00am in the Formal Boardroom
(Invent Building)**

PRESENT: Donal O’Gorman (Chairperson), Mark Philbin (Vice-Chair), Michael Moriarty, Michael Parkinson, Ecaterina McDonagh (recording), Fiona Brennan, Ethna Regan, Margaret Farren, Mary Sharp, Joss Moorkens, Andy Healy

APOLOGIES: Debbie Ging, James Gallen, Damian O’Donohue, Bert Gordijn, Gavin Brown, James Gallen, Audrey Bryan, Peter Nolan.

Apologies for the meeting were noted.

1. ADOPTION OF AGENDA

Agenda was adopted.

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Minutes from previous full committee meeting (19th October 2018) were approved.

a. Matters arising from minutes of the previous meeting

- Applications pending:

The following applications are pending from previous rounds of review: 202, 208, 209: waiting for applicants’ responses to points raised by REC and/or confirmation from REC members that applications are OK to approve

3. REVIEW OF RESEARCH PROPOSALS – please note REC application numbers highlighted in *italics* and bold are applications submitted for November 2018 virtual committee.

a. Proposals processed by full review

2018_212	Approved
2018_246	Approved
2018_253	Approved
2018_254	Approved
2018_255	Approved

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b. Proposals processed by expedited review

2018_211	<i>Approved</i>
2018_213	<i>Approved</i>
2018_214	<i>Approved</i>
2018_216	<i>Approved</i>
2018_218	<i>Approved</i>
2018_219	<i>Approved</i>
2018_220	<i>Approved</i>
2018_222	<i>Approved</i>
2018_223	<i>Approved</i>
2018_224	<i>Approved</i>
2018_229	Approved
2018_232	Approved
2018_234	Approved
2018_235	Approved
2018_236	Approved
2018_238	Approved
2018_239	Changed to Full Committee Review
2018_247	Undergraduate Project
2018_248	Approved
2018_249	Approved

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c. Proposals processed by notification

2018_210	<i>Approved</i>
2018_215	<i>Approved</i>
2018_217	<i>Approved</i>
2018_221	<i>Approved</i>
2018_225	Local Review
2018_226	Approved
2018_227	Approved
2018_228	Approved
2018_230	Approved
2018_231	Approved
2018_233	Approved
2018_237	Approved
2018_240	Approved
2018_241	Approved
2018_242	Approved
2018_243	Approved
2018_244	Approved
2018_245	Approved
2018_250	Approved
2018_251	Approved
2018_252	Approve subject to clarifications

d. Amendments for Chairs Approval

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2 amendment to existing protocols were reviewed and approved by Chair of REC (period: 18 October 2018 – 14th December 2018)

4. ANY OTHER BUSINESS

- **Role and Position of REC Chairperson**

Donal explained the role of a Chairperson to the review committee and what is needed and expected.

Donal will be stepping down and there will need to be a Chairperson in place for the upcoming REC Full Committee meeting on the 22nd of February 2019.

He requested that if there is no representative in place by then that a member of the committee volunteer or that the Vice Chair sit in as the Chairperson.

- **Next REC full meeting – Friday, 22nd February 2019**