

Assignment Steps

Analyse the Question	Brainstorm	Research	Plan	First draft	Edit	References
<ul style="list-style-type: none"> Consider level of interest, availability of resources, usefulness for exam, when choosing your title. Check key words which define the topic. 	<ul style="list-style-type: none"> Use google, youtube, skim read textbook to get overview. Brainstorm main ideas for essay. 	<ul style="list-style-type: none"> Research specific topics generated through brainstorm Library research: databases and textbooks. Take notes, store references. 	<ul style="list-style-type: none"> Put ideas in order. Use the Writing Centre templates where applicable Try using flow diagrams or mind-maps. Check that your plan is logical and that it addresses the question. 	<ul style="list-style-type: none"> Write in sections. Does not have to be done in order – start anywhere. Put main ideas in sentences and paragraphs. Write without worrying too much about how it reads. Leave intro and conclusion until the end. 	<ul style="list-style-type: none"> Refer back to the question - have you answered it and stayed on topic? Does the order of ideas make sense? Ask someone to read it or read it aloud- is it clear? Check style, vocabulary, grammar, punctuation. Is it within the word limit? (10% over) 	<ul style="list-style-type: none"> Complete your references using the style required by your school Check each reference with Cite Them Right Online Can use Refworks software