**Student Learning**

**Assignment Steps**

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| **Analyse the Question** | **Brainstorm** | **Research** | **Plan** | **First draft** | **Edit** | **References** |
| * Consider level of interest, availability of resources, usefulness for exam, when choosing your title.
* Check key words which define the topic.
 | * Use google, youtube, skim read textbook to get overview.
* Brainstorm main ideas for essay.
 | * Research specific topics generated through brainstorm
* Library research: databases and textbooks.
* Take notes, store references.
 | * Put ideas in order.
* Use the Writing Centre templates where applicable
* Try using flow diagrams or mind-maps.
* Check that your plan is logical and that it addresses the question.
 | * Write in sections. Does not have to be done in order – start anywhere.
* Put main ideas in sentences and paragraphs.
* Write without worrying too much about how it reads.
* Leave intro and conclusion until the end.
 | * Refer back to the question - have you answered it and stayed on topic?
* Does the order of ideas make sense?
* Ask someone to read it or read it aloud- is it clear?
* Check style, vocabulary, grammar, punctuation.
* Is it within the word limit? (10% over)
 | * Complete your references using the style required by your school
* Refer to DCU Citing and Referencing Guide
* Can use Refworks software
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