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Mhaigh Eo, Shligigh agus Liatroma  
*Mayo, Sligo and Leitrim*  
*Education and Training Board*

**Office 365, Microsoft Teams and Moodle to Support Learners in Working/Learning Together**



# Welcome

Edel Gavan | Technology Enhanced  
Learning Coordinator @ MSLETB  
[EdelGavan@msletb.ie](mailto:EdelGavan@msletb.ie)  @edel\_gavan

Lorraine Devaney | eLearning Mentor  
Sales Apprenticeship @MSLETB  
[lorrainedevaney@msletb.ie](mailto:lorrainedevaney@msletb.ie)

Siobhan Magner | National Programme Manager  
Sales Apprenticeship @MSLETB  
[siobhanmagner@msletb.ie](mailto:siobhanmagner@msletb.ie)  @siobhan\_magner



# Overview

- Discuss learner background and our core platforms
- Explore at the learner's journey
- Explore at the educator's journey
- Show a practice example of collaboration on the Sales Apprenticeship programme

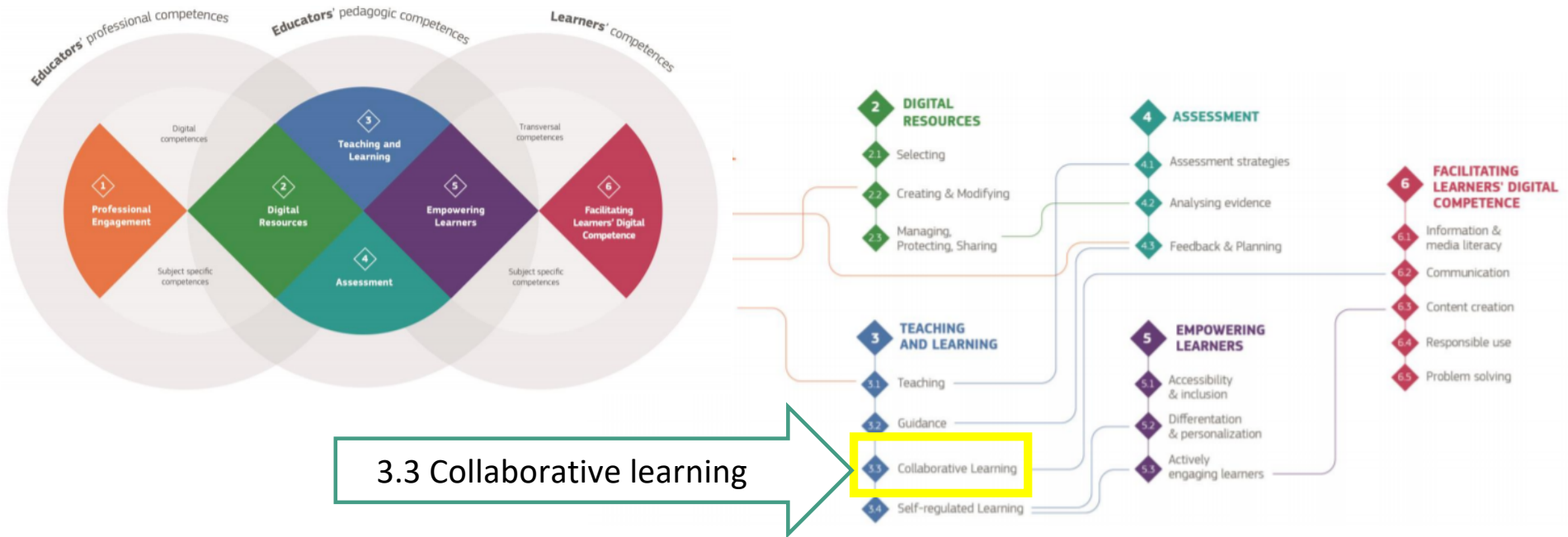


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# DigCompEdu competence



# Background

- Further Education and Training (FET) learners are diverse: age, socio-economic and cultural backgrounds and levels of literacy and numeracy and digital skills attained
- FET offers a wide range of opportunities for everyone
- Moodle is the LMS provided and supported by SOLAS
- We also use Office 365 and Microsoft Teams
- Educators use the core platforms in different ways
  - Office 365 Microsoft and Teams (light VLE and for remote emergence learning)
  - Moodle, Microsoft Teams and Office 365





# Learner journey

- All learners have an Office 365 account
- Use OpenId Connect (sign-in feature in Moodle)
- Seamless learner journey
- Microsoft block in Moodle
- Calendars synced (Moodle and Office 365)
- Learner collaboration options with Teams and Moodle:
  - Video conferencing software
  - Breakout rooms in Teams
  - Use Teams for learner group projects
  - Moodle forums

**Login using your MSLETB email account on:**

**OpenID Connect**

Login using your Moodle username and password:

Your session has timed out. Please log in again.

Username

Password

Remember username

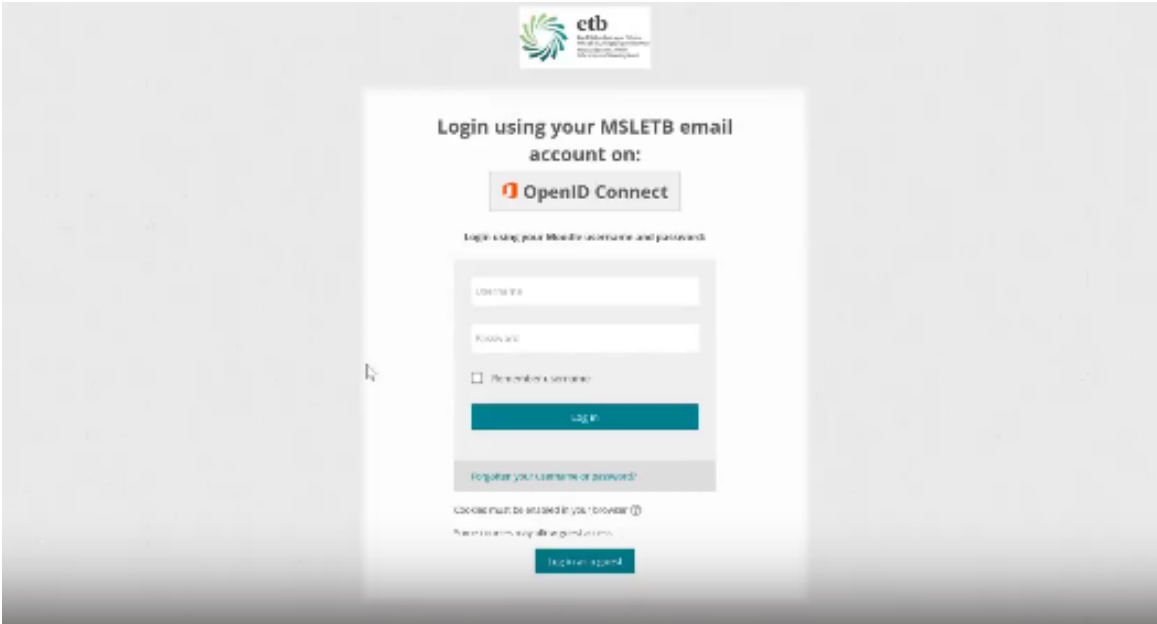
**Log in**

[Forgotten your username or password?](#)

- My Delve
- My Email
- My Forms
- My OneNote Notebook
- My OneDrive
- Microsoft Stream
- Microsoft Teams
- My Sways
- Edit settings
- Install Office



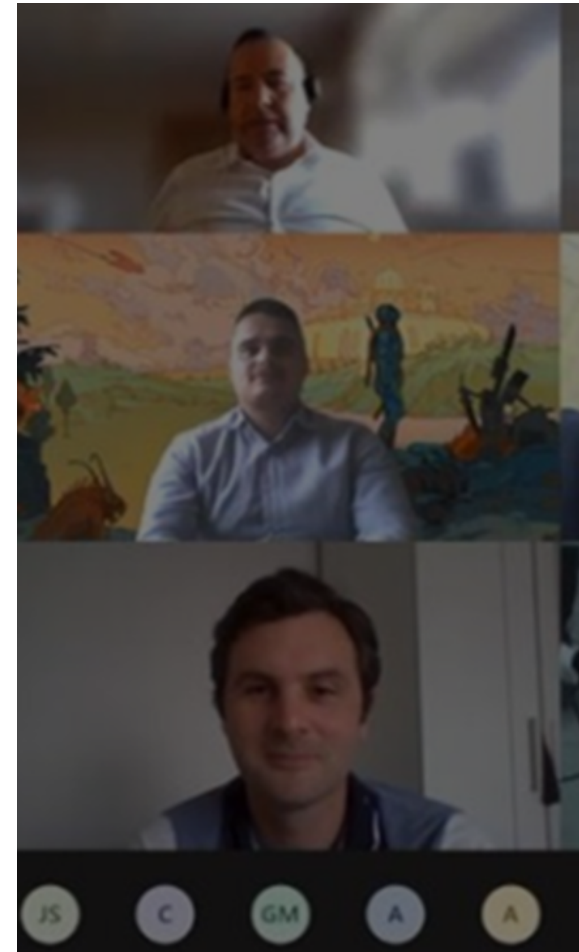
# Learner journey demo





## Educator journey

- Set up a course/module on Moodle
- Microsoft Team is automatically set-up
- Teacher (owner), student (member)
- Microsoft Azure integration with Moodle
- Membership is synchronized
- Teacher sets up meeting in calendar and embeds them into Moodle
- Teachers set up recurring meeting for group projects



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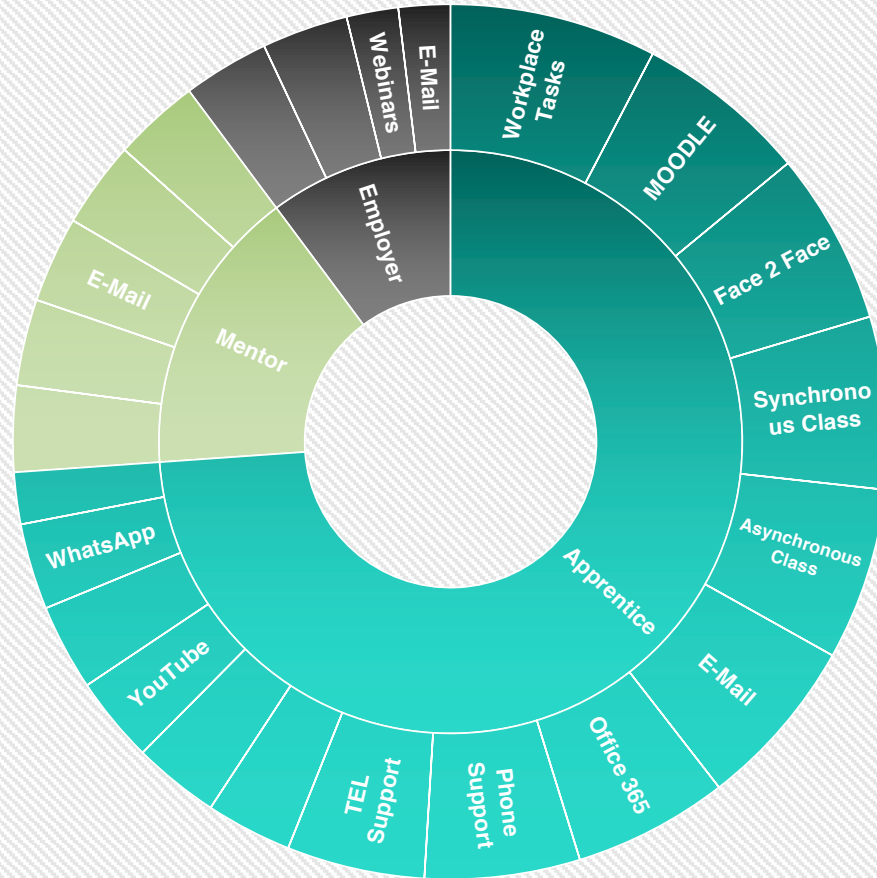
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# TEL tools to support collaboration in The Sales Apprenticeship



**SUGGESTED FORMAT FOR 2 HOUR ONLINE LEARNING SESSIONS**

4. Application    5. Self-reflection/Action    6. Discussion    7. Assessment

**ONLINE SUPPORTS FOR LEARNERS & TUTORS**

- Standardising Format**
  - Introduction** - overview of demonstrations
  - Activities** - series of questions or activities during and post of all online sessions to support with any issues or answer any questions
  - Resources** - suite of resources will be made available in Moodle or notes and video links
- Content & User Headlines**
  - Ongoing Pedagogical Guidance & TEL Workshops**
  - Instructional Design** - creating engaging content
- Support with equipment** - Device (not a mobile phone), headset, good space in workstation, access to microphone and webcam, understanding of basic of administrative, ensuring that necessary software and tool solutions



- Apprentice
- Mentor
- Employer



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**THANK YOU**

**A special thank all colleagues  
whose work we are showcasing  
here today.**