Introduction

Dublin City University strives to foster a culture amongst its staff and student community that is open, collegial, collaborative, student focused and ambitious. These values reflect a commitment to equality, educational opportunity, social justice, ethical behaviour and academic freedom. In applying open, transparent and merit based effective recruitment and selection procedures the University strives to attract and retain high quality staff that share and live our values.

The following procedures are designed to ensure our process is planned, organised and conducted in a way that supports an objective, transparent merit based assessment of every candidate and ensure that the best candidate has been selected on their merits and abilities.

2.10 The Appointment Process

For posts up to and including Senior Lecturer level, the President considers the Selection Board recommendation and approves the appointment.

For posts at Associate Professor level or above, the Governing Authority considers the Selection Board recommendation and approves the appointment.

Procedures for the Appointment Process

Following the interview process, the Human Resources Office shall prepare a summary of the curriculum vitae of the candidate(s) recommended for appointment by the Selection Board. This, along with the completed Staff Selection Board Report Form and the Chairperson's interview book, is forwarded as soon as possible to the President for attention and decision. Where appropriate, the summary curriculum vitae will include a summary publication record of the candidate recommended for appointment.

Last Revision 16-OCT-19