**FITNESS TO STUDY POLICY FOR STUDENTS – V2.0**

**APPENDIX H**

**RETURN TO STUDY PROCEDURES**

No less than 2 months prior to the end of an agreed period of suspension, the student should contact the Head of the relevant School to discuss their return to study. The School shall discuss with the student any conditions which apply to the return, and refer to appropriate support services, if required.

The Director of Student Support & Development and/or the Head of School may require any returning students to attend for medical examination at a medical practitioner of the University’s choosing and s/he will only be allowed to return on the production of a report from such designated medical practitioner that the student is fully fit to return. Students who were required to take leave of absence following a prior Level 3 response and a Fitness to Continue in Study Panel Review, are required to attend a multidisciplinary Case Review meeting no later than 4 weeks following their re-registration on return to study. This multidisciplinary Case Review meeting shall be convened by the Head of School as described under Level 2 Response (Appendix B).

Students who voluntarily withdrew/took leave of absence on grounds of fitness at a Level 2

Response shall be encouraged to attend a face-to-face meeting with the Director of Student Support & Development or his/her delegate to consider any on-going concerns, and on-going support needs.

 All files will be kept in a confidential safe in the Student Health Centre in Student Support & Development.