**FITNESS TO STUDY POLICY FOR STUDENTS – V2.0**

**APPENDIX I**

**APPEALS FORM**

# Section A – Details of the Appellant

First name: Surname:

Telephone number: E-mail:

Home address:

Study address:

(Please indicate address(es) as appropriate)

Programme and Year of Study:

Student ID number:

# Section B – Details of the decision being Appealed

Date of the hearing of the Fitness to Continue in Study Review Panel:

Decision of the Fitness to Continue in Study Review Panel (i.e. the decision that is being appealed):

# Section C – Grounds for Appeal

# *(tick the relevant box(es))*

* That there is new evidence or evidence which was, for good cause, not presented to the Fitness to Continue in Study Review Panel which might reasonably have resulted in a different decision [ ]

* That there were procedural irregularities (including administrative error) such as might give rise to reasonable doubt as to whether the Fitness to Continue in Study Review Panel would have reached the same decision had they not occurred [ ]
* That the findings of the Fitness to Continue in Study Review Panel do not warrant the resolution that there was a breach of practise as charged [ ]

* That the penalty imposed by the Fitness to Continue in Study Review Panel was unreasonable having regard to all the circumstances of the case [ ]

# Section D – Evidence for submission to the Fitness to Continue in Study Review Panel (i.e. evidence not formerly presented to the panel)

Is evidence being submitted? Yes [ ] No [ ]

If yes, describe the evidence.

If yes, specify why the evidence was not made available to the Fitness to Continue in Study Review Panel.

If yes, provide the evidence. If it is in electronic form, please e-mail it along with this form. If it is not in electronic form, please submit it to the Deputy President of DCU, Albert College, DCU Glasnevin Campus.

If relevant, the names and contact telephone number of any witnesses who can, and are willing to, corroborate the evidence should be indicated.

# Section E – Statement to Support Appeal

Provide a concise statement to support the appeal.

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**Signature of appellant[[1]](#footnote-1)**

…………………………………………………………..

Date on which Appeal submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Electronic, if possible. If not possible, the form should be submitted in hard copy, with a signature, as well as electronically. [↑](#footnote-ref-1)