



## **Academic Developer Permanent Teaching Enhancement Unit**

The Academic Developer will report to the Head of the Teaching Enhancement Unit (TEU), who has overall responsibility for promoting teaching development activities. The TEU plays a key role in supporting Faculties and the effective implementation of DCU's Teaching and Learning Strategy, and related strategies. The TEU is part of the National Institute for Digital Learning (NIDL) and therefore the successful candidate will have the opportunity to contribute to various projects under the remit of the NIDL.

This role offers an exciting opportunity for the successful candidate to make a significant contribution to the enhancement of teaching and student learning in DCU. The Academic Developer will support the continuing development and professional practice of colleagues from across the University. They will provide expertise and teaching across the suite of professional development modules offered to staff, post-graduates and teaching assistants, and others who support learning as part of their work. They will undertake the organisation of educational development and quality enhancement work with academic departments. They will promote best practice, including the use of flexible and blended provision thereby contributing to DCU's Teaching and Learning Strategy.

### **Key responsibilities include:**

- Design and provide professional development modules and demand-led workshops with the approval of the Head of the TEU, on a range of teaching and learning related matters in response to Faculty needs
- Support DCU Faculties (Associate Deans, Heads of School, Programme Chairs and Module Co-ordinators) to implement developments which will realise increased flexibility, in particular in relation to online and blended delivery modes
- Support the development, implementation and/or review of programmes, activities and services aimed at recognising/rewarding outstanding contributions to the enhancement of teaching and students' experience of learning
- Act as a consultant within the University on aspects related to learning & teaching in higher education, particularly in support of programme development and physical and virtual learning spaces
- Support the development and submission of, research grant applications and scholarly publications
- Represent DCU in externally funded collaborative projects related to teaching, learning, and assessment.
- Add to the expertise and specialist knowledge of the TEU team in relation to specific areas of educational and academic development, e.g. technology enhanced learning, academic leadership development
- Carry out other such duties as determined and directed by the Head of the Teaching Enhancement Unit or the Director of NIDL that contribute to the achievement of the strategic initiatives of the University

### **Other skills and competencies**

- Excellent interpersonal and relationship management skills and the ability to establish effective

- working relationships with staff
- Good project management skills
- Ability to work as part of a team
- Excellent organizational and time management skills with the ability to establish clear priorities
- Strong technology skills, especially with respect to suitable for the classroom.

### **Requirements/Qualifications**

- Applicants must hold a minimum of a primary degree, in addition to a minimum of three years relevant experience in a similar environment.

In addition, the successful candidate ideally should have:

- A post-graduate qualification in an education field
- Experience of teaching in a higher education environment and development of online teaching resources is essential along with evidence of scholarship in this area.
- Industry experience in instructional design
- The successful candidate must be able to demonstrate significant expertise in delivering professional development to academic staff in relation to enhancement of academic practice. In particular s/he will have an excellent knowledge of the use of new learning technologies to support student learning.

**Salary Scale:** €46,513 to €63,251

Appointment will be commensurate with qualifications and experience, and will be made on the appropriate point of the Senior Administrative Assistant II salary scale in line with current Government pay policy.

**Closing date:** 27<sup>th</sup> February 2017

**Informal enquiries to:** Mark Glynn Head of TEU. E-mail: mark.glynn@dcu.ie

### **Application Procedure**

Application forms are available from the DCU Current Vacancies (open Competitions) website at <http://www.dcu.ie/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Please clearly state the role that you are applying for in your application and email subject line: Job Ref #

Applications should be submitted by email to hr.applications@dcu.ie or by Fax: +353 (0)1 7005500 or by post to the Human Resources Department, Dublin City University, Dublin 9. Human Resources Department, Dublin City University, Dublin 9. Tel: +353 1 700 5149; Fax: +353 1 700 5500 Email: Insert hr.applications@dcu.ie

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