



Research Centre Insight Centre for Data Analytics
Post Title Centre Manager
Post Duration Fixed Term contract to June 2019

Background

The Insight Centre for Data Analytics (<http://www.insight-centre.org>) is a joint initiative between researchers at Dublin City University, University College Dublin, NUI Galway, and University College Cork, as well as other partner institutions. It brings together a critical mass of more than 400 researchers from Ireland's leading ICT centres to develop a new generation of data analytics technologies in a number of key application areas.

The €88m centre is funded by Science Foundation Ireland and a wide range of industry partners. Insight's research focus encompasses a broad range of data analytics technologies from machine learning, decision analytics and social network analysis to linked data, recommender systems and lifelogging. Together, with more than 50 partner companies, Insight researchers are solving critical challenges in the areas of Connected Health and the Discovery Economy.

The insight centre at DCU brings together 85 full-time researchers and support/administrative staff, drawn from the Faculty of Engineering and Computing, and from the Faculty of Sciences and Health.

Function

We now wish to recruit a Centre Manager for the DCU Insight site who will lead and develop a quality and responsive Insight operations team at DCU that will efficiently manage all operational functions of the Centre including; finance, human resources, reporting, system administration and software and IP management. In addition the Centre Manager will form part of the larger Centre Managers group, working closely with Centre Managers at other Insight sites in order to achieve Insight's vision and ambition.

Role and Responsibilities

The primary responsibilities of the post are:

- Lead the Insight Operations team at DCU and work closely with the operational support teams across all Insight sites to help to fulfill the duties and ambitions of the centre with respect to funding agency and all external stakeholders.
- Solves complex problems on behalf of the Centre Director.
- Work closely with Insight Principal Investigators and Funded Investigators at DCU to ensure the responsiveness of the Operations team to their needs and to support the Funded Investigators/Principal Investigators and their research teams in adjusting to new situations and opportunities through established change management or budgeting adjustment processes.
- Ensure timely and accurate reporting of Insight research progress and outcomes at DCU, financial status and performance against all Key Performance Indicators (KPIs).
- Foster and develop links with key personnel in Science Foundation Ireland and in other SFI Research Centres in order to ensure that Insight is meeting all funding agency expectations and requirements.
- Build relationships with members of the respective University Schools, Faculties and management, and relevant members of support units such as Finance, HR, RIS, INVENT, etc. at DCU and partner institutions, to maintain good working relationships on behalf of Insight and to maintain alignment with Schools', Faculties' and University strategies and objectives.
- Liaise closely with Insight industry partners to facilitate full engagement with the Insight research programme. Assist in the interface between industry partners and Insight research teams to help maximise the industrial relevance of Insight research with respective industry partners as appropriate.
- Working with Centre Managers at other Insight centres, oversee the promotion of Insight to new potential industry partners at Senior Management, Research and Development and Sales and Marketing levels.
- Working with Site managers at other Insight sites, ensure timely communication of industry developments across all Insight members.
- Plays a key lead role in strategic development & implementation.

The successful candidate will also be expected to

- Maintain awareness of activities across Insight at DCU and enhance organisational efficiency through dissemination of ideas/technology/expertise across programmes
- Other roles as assigned by the Director with regard to supporting the Insight strategic plan.

Qualifications

The successful candidate will ideally have/be:

- A PhD in a relevant field, or equivalent, and some years of relevant industry experience.
- A broad knowledge of the IT area, ideally with familiarity with the area of data analytics.
- Excellent leadership skills; a demonstrated track record of leadership, preferably in a research environment (ideally with significant experience in both academic and commercial settings).
- An ability to influence individuals at all levels and to work well as part of a team of senior Insight management across all Insight sites. The candidate must be able to lead the Insight Operations team at DCU in its key function of providing support to local Insight researchers, and at the same time form part of a larger senior team of management distributed across the Insight sites.
- A strong communicator, particularly well-equipped with listening, influencing and negotiating. The successful candidate must be able to present to both current and potential industry partners at Senior Management, Research and Development and Sales and Marketing levels.
- Able to decide on the appropriate action, issue directives and monitor subsequent performance.
- A number of years experience in operational management and team leadership.
- An openness to innovate and implement change.

It is also desirable but not essential that the successful candidate will have had experience in a start-up/spin-out environment in a relevant computing/software space.

Salary scale: *€54,331 – €83,023 (Administrator II) per annum

**Appointment will be commensurate with qualifications and experience and will be made on the appropriate point of the salary scale, in line with current Government pay policy.*

Closing Date: 7th March 2016

Informal Enquires to: Prof Alan Smeaton (alan.smeaton@dcu.ie or (01) 7005262

Please do not send applications to this email address, instead apply as described below.

Application Procedure

Application forms are available from the DCU Current Vacancies (open Competitions) website at <http://dcu.ie/hr/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 700 5149

Applications should be submitted by email to hr.applications@dcu.ie or by Fax: +353 (0)1 700 5500 or by post to the Human Resources Department, Dublin City University, Dublin 9

Please clearly state the role you are applying for in your application and email subject line: Job Ref #272 Centre Manager, Insight Centre for Data Analytics

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