



Campus Residences DAC

Financial Controller

Permanent

DCU is a young, dynamic and ambitious university with a distinctive mission to transform lives and societies through education, research, innovation & engagement. Since admitting its first students in 1980, DCU has grown significantly both in student numbers and size. DCU currently has in excess of 17,000 students and operates across five campuses in the Glasnevin and Drumcondra.

DCU's excellence is recognised internationally with the University being ranked highly among leading global institutions. DCU is the only Irish University which has been ranked in the QS Top 50 Universities in the world under 50 years old out of a total of almost 10,000 universities established since 1966. DCU is the Ireland's fastest growing University.

DCU has a turnover in excess of €230m. Group turnover includes significant revenues from a commercial group of companies which includes Campus Residences DAC. The company has a turnover in excess of €13m. The company has been very successful and has grown rapidly in recent years along with the expansion of the University. It manages all of the 1,440 student residences across the DCU Glasnevin, St Patricks and All Hallows campuses. A further significant expansion of the DCU student residences is currently in planning. Outside of the academic year the company markets the accommodation to tourists, for conferencing, language schools and other events.

To date financial services support has been provided from within DCU Group Finance. With the growth in the company it has been decided to appoint a dedicated Financial Controller to the company.

The DCU Group Strategic Plan 2017 to 2022 places a significant emphasis on income generation particularly from non exchequer sources. While the company has expanded significantly in recent years it is seeking to avail of additional commercial opportunities and expand further.

The Financial Controller will be a key member of a small management team within the company and will perform a very hands on role working closely with the General Manager and other senior managers to ensure the successful operation of the company

The Financial Controller will have responsibility for all of the financial aspects of the company's operations and the financial control environment within which it operates. S/He will play a key role within the company supporting commercial decision making and ensuring effective management information reporting in support of the business. In addition, s/he will have responsibilities for supporting the General Manager in assessing emerging business opportunities and for specific project activities, as directed by the General Manager. S/He will work closely with colleagues in DCU Group Finance.

Key Aspects of the role Include:

- Providing insight into the income and cost base of the company in support of the assessment of the performance of products and service lines and making recommendations for margin/service improvement.
- Ensuring that the management information produced supports business decision making, including pricing, and that information is reported in a timely fashion which proactively supports the management and operation of the business.
- Instigating and leading projects as part of the continuous improvement program, including the utilisation of technology and financial systems to streamline business processes and give further enhancement to cost effective operations.
- Working as part of the management team in the development of the rolling strategic plan.
- Supporting the General Manager in the assessment of emerging business opportunities.
- Assessment of capital proposals as they arise.
- Preparation and analysis of the company's annual budget, monthly management accounts and annual financial statements.
- Providing updated forecasts on an ongoing basis.
- Preparation of Board trading updates and commentary papers.
- Monitoring and enhancing tax compliance controls and structures to ensure effective management of the company's overall tax position.
- Responsible for the effective operation of the financial control environment.
- Ensure compliance with DCU group and company policies.
- Deliver on internal and external reporting requirements and ensuring the University and subsidiary companies reporting requirements are met.
- Responsible for the audit engagement with the statutory auditor (Comptroller and Auditor General), external auditor, and internal auditors ensuring audit requirements are met in a timely manner.
- Liaising with DCU Group Finance
- Building relationships across stakeholders within the DCU group to identify mutually beneficial commercial opportunities.
- Other functions as directed by the General Manager from time to time.

Skills and Qualifications

- Qualified accountant with several years (minimum of 3 years) relevant post qualification experience in a similar senior role in an organisation with similar scale and complexity.
- Must be from a hotel/hospitality background with knowledge of room rate fluctuations and commission based revenue
- Experience of capital expenditure projects
- Very strong commercial acumen with track record of contributing to commercial successes
- Ability to take responsibility for projects and drive them to successful outcomes.
- Experience in working in a multi-site operational environment with large volumes of transactions.
- Demonstrable problem solving ability.
- Ability to achieve tight deadlines

- Track record of enhancing processes and procedures through the application of technological solutions.
- Ability to produce, analyse and report on relevant management information in support of business decision making and business enhancement.

Personal characteristics

- Proactive self-starter.
- Excellent influencing persuasion and negotiating skills.
- Ability to work effectively as part of a small management team and build positive relationships with colleagues and external stakeholders.
- Excellent interpersonal, written and oral communication skills.

Reporting Line

Day to day reporting will be to the General Manager with a direct formal reporting relationship to the Deputy Director of Finance or his nominee.

Remuneration

Salary Scale:* €51,000 to €73,000

* Appointment will be commensurate with qualifications and experience

Closing Date: Friday 17th May 2019

Application Procedure:

Application forms are available from the DCU Current Vacancies (open Competitions) website at <http://www.dcu.ie/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 700 5149

Applications should be submitted by email to hr.applications@dcu.ie or by post to the Human Resources Department, Dublin City University, Dublin 9

Please clearly state the role you are applying for in your application and email subject line:
Job Ref **#CC1211** Financial Controller Campus Residences DAC

Campus Residences DAC is an Equal Opportunities Employer