

Faculty of Science & Health



School of Chemical Sciences

Technical Officer/Senior Technical Officer (up to 5 year contract)

The Faculty of Science and Health seeks to appoint a Technical Officer/Senior Technical Officer on a full-time temporary basis who will be deployed within the School of Chemical Sciences. Applicants must hold an honours degree in a Chemical Science or closely related discipline. Applicants should have experience in analytical instrumentation and instrument maintenance. A good working knowledge of Scanning Electron Microscopy and experience in the education sector would be a distinct advantage. Candidates must have excellent communication, organisational and team working skills, and be able to demonstrate a flexible and versatile approach to their work.

Duties and Responsibilities:

The Technical Officer/Senior Technical Officer will provide high-level technical support for teaching and research within the school. Common daily duties attaching to the posts include, but are not restricted to, the following:

- Maintain teaching and research laboratories as directed by the Head of School or his representative.
- Prepare all materials and equipment necessary for practical sessions and maintain records in respect to this.
- Assist academic staff and students with experiments, as required.
- Ensure laboratories and equipment are kept clean, tidy and are maintained in good working order.
- Undertake the commissioning of new equipment.
- Install, assemble, operate, manage and maintain instrumental apparatus and equipment.
- Collate operations manuals, prepare standard operating procedures and ensure documentation is available for all equipment and accessories.
- Undertake basic research tasks as required.
- Monitor and ensure compliance with all health and safety rules and regulation.
- Order and take delivery of materials and equipment and maintain stock levels, as appropriate.
- Undertake any other duties as assigned by the Head of School or his representative.

Informal Enquiries to:

Veronica Dobbyn, Chief Technical Officer, School of Chemical Sciences, DCU.

E-mail: veronica.dobbyn@dcu.ie

Tel: + 353 (0)1 700 5840

Fax: + 353 (0)1 700 5803

Salary scale: €34,518 - €57,760 (LSI)
€31,066 - €51,984* (LSI)

*applies to new entrants to the public sector after 01 January 2011.

Appointment will be commensurate with qualifications and experience.

Closing date: 7th July 2014

Application forms are available from:

Human Resources Department, Dublin City University, Dublin 9.

Tel: +353 (0)1 700 5149 Fax: +353 (0)1 700 5500 E-mail: hr.applications@dcu.ie

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