



Dublin City University

Teaching Enhancement Unit

National Institute for Digital Learning

Dublin City University

Learning Technologist (Senior Administrative Officer II)

up to 3 Years Fixed Term Contract

The Institute

The National Institute for Digital Learning (NIDL) aims to be a world leader at the forefront of designing, implementing and researching new blended, on-line and digital (BOLD) models of education. We have a mission of transforming lives and societies by exploring BOLD new models of education for a better and more sustainable future for all.

The NIDL is committed to providing strategic leadership, building strong communities of innovation, and enabling and contributing to world-class research. We support a comprehensive suite of professional development opportunities in BOLD education from workshops to advanced postgraduate and doctoral study.

The NIDL consists of three units: the Teaching Enhancement Unit, the Ideas Lab and the Open Education Unit. The Learning Technologist will be responsible primarily for a range of technology-enhanced learning activities in both face-to-face and online environments contributing to DCU's Teaching and Learning Strategy. The ability to identify and implement appropriate technological solutions to learning challenges will be a core requirement for the candidate. Building upon existing pioneering developments in digital learning, and working with a dynamic team of colleagues, this post offers an exciting opportunity for the successful candidate to make a significant contribution to the enhancement of teaching and student learning in DCU.

The position will report to the Head of the Teaching Enhancement Unit (TEU), who has overall responsibility for promoting teaching and learning development activities. The TEU plays a key role in supporting Faculties and the effective implementation of DCU's Teaching and Learning Strategy, and related strategies. Under the direction of the Head of the Teaching Enhancement unit, the candidate will work closely with a team of project staff including academics, learning

technologists and academic developers. The TEU is part of the National Institute for Digital Learning (NIDL) and therefore the successful candidate will have the opportunity to contribute to various projects under the remit of the NIDL.

The contract will be for a period of up to three years commencing on appointment.

Key Responsibilities

- Primary responsibility for supporting the implementation in DCU of the sector wide project led by the Irish Universities Association - “Enabling Change: Enhancing Digital Capacity in Teaching and Learning in Irish Universities”.
- Support to individuals, schools and programme teams in their efforts to develop more programmes into an appropriate online and blended format
- Provision of demand-led workshops on a range of educational technology-related matters particularly in the areas of assessment and learning design in response to Faculty needs
- Provide assistance and technical and pedagogical support in capturing, editing and sharing of educational videos.
- Produce, disseminate and deliver research outputs under the direction of the Head of the Teaching Enhancement Unit.
- Complete project administrative duties.
- Carry out other such duties as determined and directed by the Head of the Teaching Enhancement Unit or the Director of NIDL that contribute to the achievement of the strategic initiatives of the University.

Experience and Requirements

Experience of teaching in a higher education environment and development of online teaching resources is preferable along with evidence of scholarship in a relevant area. The successful candidate must be able to demonstrate significant expertise in delivering professional development to academic staff in relation to enhancement of academic practice. S/He will have an excellent knowledge of the use of new learning technologies to support student learning. Extensive experience of Moodle would be highly desirable.

The candidate must hold at least a master’s degree. A digital or information technology component in the master’s and experience in a higher education environment is highly desirable. The successful candidate will exhibit a high degree of communication skills. The successful candidate will have advanced English language skills.

Skills and Requirements

The successful candidate will:

- Demonstrate a clear understanding of relevant technologies required to support technology-enhanced learning and capacity to use the same.
- Possess excellent interpersonal skills and the ability to establish effective working relationships with a range of staff.
- Have the ability to work as an integral part of a team.
- Establish clear priorities and be able to manage their own workload.

- Experience with working with multimedia packages for learning including video and audio production and editing.
- Demonstrate excellent communication skills.

Salary Scale: €48,468 - €65,543.00

Appointments will be commensurate with qualifications and experience, and will be made on the appropriate point of the salary scales, in line with current Government pay policy

Deadline for Applications: 02 May 2019

Informal enquiries in relation to this role should be directed to:

Dr. Mark Glynn
Head of the Teaching Enhancement
National Institute of Digital Learning
Email: mark.glynn@dcu.ie; Tel: +353 (0)1 700 6181.

Application Procedure

Application forms are available from the DCU Current Vacancies (open Competitions) website at <http://www.dcu.ie/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, DCU Glasnevin Campus, Dublin 9, Ireland. Tel: +353 (0) 1 700 5149. Please clearly state the role that you are applying for, including the job reference, in your application and email subject line; Ref #RF1207 Learning Technologist

Applications should be submitted by email to hr.applications@dcu.ie or by Fax: +353 (0)1 700 5500 or by post to the Human Resources Department, Dublin City University, DCU Glasnevin Campus, Dublin 9, Ireland.

Dublin City University is an equal opportunities employer.