



Applications are invited from suitably qualified candidates for the following position:

**ST1254A Funding Development Officer (Grade V.2)**

**Insight Centre for Data Analytics**

**Fixed Term until 30<sup>th</sup> September 2021**

**Duties and Responsibilities:**

Please refer to the job description for a full list of duties and responsibilities associated with this role.

This position is open to candidates who meet the following criteria:

- A third level qualification
- A minimum of 3 years' relevant work experience
- Experience with national and international funding programmes
- Knowledge of relevant academic structures and the Higher Education sector
- Experience working in research funding and administration
- Proven track record in writing successful peer-reviewed grant proposals
- Excellent communication skills with an ability to work with a variety of different stakeholders
- Strong analytical, administrative and interpersonal skills with good judgement skills and an ability to influence and persuade at the highest level is essential

**Desirable:**

- A Masters by Research or PhD degree in Life Sciences, Engineering or Computing
- Experience in deploying a critical and analytical approach to reviewing documents and proposals
- Proven ability to manage multiple simultaneous proposals
- Experience in the management of multi-institutional and international collaborative proposals for external research funding (e.g. EU H2020, US NIH or NSF proposals etc.)

**Salary:** €48,468 - €65,543

**Closing date:** 2<sup>nd</sup> September 2019

**Informal Enquiries in relation to this role should be directed to:**

Dr. Breda Kiernan, Insight Centre Manager - **Email:** [breda.kiernan@insight-centre.org](mailto:breda.kiernan@insight-centre.org)  
*Please do not send applications to this email address, instead apply as described below.*

**Application Procedure:**

Application forms are available from the DCU Current Vacancies (open Competitions) website at <http://www.dcu.ie/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Applications should be submitted by e-mail to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie) or by Fax: +353 (0)1 700 5500 or by post to the Human Resources Department, Dublin City University, DCU Glasnevin Campus, Dublin 9, D09W6Y4.

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