Applications are invited from suitably qualified candidates for the following position:

ST1254A Funding Development Officer (Grade V.2)

Insight Centre for Data Analytics

Fixed Term until 30th September 2021

Duties and Responsibilities:
Please refer to the job description for a full list of duties and responsibilities associated with this role.

This position is open to candidates who meet the following criteria:

- A third level qualification
- A minimum of 3 years’ relevant work experience
- Experience with national and international funding programmes
- Knowledge of relevant academic structures and the Higher Education sector
- Experience working in research funding and administration
- Proven track record in writing successful peer-reviewed grant proposals
- Excellent communication skills with an ability to work with a variety of different stakeholders
- Strong analytical, administrative and interpersonal skills with good judgement skills and an ability to influence and persuade at the highest level is essential

Desirable:
- A Masters by Research or PhD degree in Life Sciences, Engineering or Computing
- Experience in deploying a critical and analytical approach to reviewing documents and proposals
- Proven ability to manage multiple simultaneous proposals
- Experience in the management of multi-institutional and international collaborative proposals for external research funding (e.g. EU H2020, US NIH or NSF proposals etc.)

Salary: €48,468 - €65,543

Closing date: 2nd September 2019

Informal Enquiries in relation to this role should be directed to:
Dr. Breda Kiernan, Insight Centre Manager - Email: breda.kiernan@insight-centre.org
Please do not send applications to this email address, instead apply as described below.

Application Procedure:
Application forms are available from the DCU Current Vacancies (open Competitions) website at http://www.dcu.ie/vacancies/current.shtml and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Applications should be submitted by e-mail to hr.applications@dcu.ie or by Fax: +353 (0)1 700 5500 or by post to the Human Resources Department, Dublin City University, DCU Glasnevin Campus, Dublin 9, D09W6Y4.

Dublin City University is an equal opportunities employer