



## **Deputy Director of Finance**

DCU is a young, dynamic and ambitious university with a distinctive mission to transform lives and societies through education, research and innovation. Since admitting its first students in 1980, DCU has grown significantly both in student numbers and size. DCU currently has in excess of 16,000 students and operates across six campuses in the Glasnevin / Drumcondra and Citywest areas of Dublin.

DCU's excellence is recognised internationally with the University being ranked highly among leading global institutions. DCU is the only Irish University ranked in the QS Top 50 Universities in the world under 50 years old out of a total of almost 10,000 universities established since 1966.

DCU is the Ireland's fastest growing University. It has a turnover of approximately €200m generated from the University's activities and from its commercial group of companies. Having recently completed the purchase of an additional campus in Drumcondra and the incorporation of three other colleges into DCU, the next phase of major development involves strategic investments of more than €0.3bn, including a €0.2bn campus development plan. The University has already put in place loan facilities from the European Investment Bank and the Ireland Strategic Investment Fund to finance the campus development plan.

The Finance Office has overall responsibility for the financial environment within the University and provides a comprehensive range of services to DCU Faculties, Schools, Research Centres, Support Departments and Campus Companies.

The Deputy Director of Finance will report directly to the Director of Finance. S/He will play a key role (together with the Director of Finance and other senior managers within the department) in setting the strategic direction of the Finance Office in the context of the overall DCU group strategy.

The Deputy Director of Finance will have direct line responsibility for the Financial Control, Finance Operations and Procurement departments within the Finance Office. In addition S/He will have responsibilities for specific project activities for the overall Finance Office and for the assessment of commercial opportunities. The Deputy Director of finance will substitute for the Director of Finance as required.

### **Key Aspects of the role Include:**

- Together with the Finance Director, providing strategic direction and oversight of the finance Office strategy in support of the wider University and commercial group strategy.
- Leading the assessment of commercial opportunities (both domestically and internationally) for the University and the wider commercial group.

- Leading various projects across the Finance Office and the wider University and commercial group as required.
- Ensuring that the Finance Office IT systems meeting the requirements of the Finance Office itself as well as supporting the growth of the University and the commercial group of companies
- Staying informed of technological developments and exploiting the related opportunities in support of the continuous service improvement programme within the Finance Office thereby ensuring that the Finance Office continues to deliver service to the highest professional standards
- Supporting the business in commercial contract negotiations
- Maintaining an effective tax structure within the DCU corporate group
- Oversight of the treasury, banking and loan facilities
- Presenting as required at the DCU Governing authority and the Boards of the commercial companies as required
- Oversight of the day to day financial control environment across the university and the related reporting on financial accounting matters including capital projects
- Liaising as required with key stakeholders both internally and externally including the Comptroller and Auditor General, the external and internal auditors and the Higher Education Authority.
- Oversight of the procurement activities throughout the group
- In addition to Deputising for the Director of Finance as required, representing the Finance Office at relevant committees, working groups and events
- Risk Management within the Finance Office

### **Key attributes**

- Qualified accountant with several years relevant post qualification experience in a senior role
- Excellent technical accounting and tax skills
- Ability to demonstrate strong commercial acumen
- Demonstrable experience of having an impact on creating a vision and setting strategy in a complex environment with a record in successful implementation and delivery
- Board Level experience
- Excellent ability to produce constructive insightful reports in support of financial and other commercial matters
- Demonstrable track record of implementing change through technology to achieve continuous service improvement
- Ability to achieve tight deadlines
- Effective engagement with internal and external stakeholders
- Knowledge of public procurement
- Good working knowledge of Irish tax legislation [including VAT and RCT]

### **Personal characteristics**

- Initiative and work independently
- Self-starter work on own initiative
- Excellent influencing persuasion and negotiating skills
- Ability to build positive relationships with colleagues in the University and key external stakeholders
- Excellent interpersonal, written and oral communication skills
- Excellent leadership skills
- Proactive self-starter
- Demonstrable problem solving ability
- Record of achievement
- Experience of working in the Education sector and understanding the funding models would be an advantage but not essential

### **Remuneration**

Salary Scale: €82,245 to €108,496\*

\* Appointment will be commensurate with qualifications and experience

### **Closing Date**

Friday 4 November 2016

### **Application Procedure**

Application Procedure

Informal enquiries to: Ciaran McGivern, Director of Finance, Dublin City University. Email: [Ciaran.mcgivern@dcu.ie](mailto:Ciaran.mcgivern@dcu.ie) Tel: +353 1 700 5151

Application forms are available from the DCU Current Vacancies (open Competitions) website at <https://www4.dcu.ie/hr/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0) 1 7005149.

Please clearly state the role that you are applying for in your application and email subject line: Job Ref # 410 Deputy Director of Finance

Applications should be submitted by email to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie) or by Fax: +353 (0)1 7005500 or by post to the Human Resources Department, Dublin City University, Dublin 9, Ireland. Tel: +353 1 700 5149; Fax: +353 1 700 5500 Email: [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie). All applications must arrive on or before the closing date.

**DCU is an Equal Opportunities Employer**