



**School: School of Nursing and Human Sciences**  
**Post Title: Research Fellow – DCU PPI Ignite Project**  
**Post Duration: Three Year Fixed Term Contract**

**Background & Role**

The post offers an exciting opportunity to join a Community of Public and Patient Involvement (PPI) Practice at Dublin City University. The purpose of this Community of PPI Practice is to support and promote capacity building for high quality PPI in health and social care research.

This position offers the Research Fellow an opportunity to lead a large national project - the PPI Ignite Project - at DCU, and associated partner organisations, to sustainably embed PPI in our health and social care research practices, policies and procedures. This PPI Ignite Project is funded by the Health Research Board. The Research Fellow will be based in the School of Nursing and Human Sciences, Dublin City University.

**Duties & Responsibilities**

Reporting to the Principal Investigator, Dr Veronica Lambert, the Research Fellow will be responsible for leading the day-to-day management, coordination and implementation of DCU's PPI Ignite Project. This will include:

- Leading the conduct of a baseline audit and online survey of PPI practices
- Leading the conduct of a systematic literature review and developing PPI metrics
- Leading the facilitation of dialogue groups to develop a PPI framework, and associated practical resources and evaluation tool/s
- Leading, coordinating, designing, delivering and evaluating a PPI training and mentorship programme
- Coordinating the growth of PPI networks and the implementation and evaluation of case studies using a PPI impact assessment tool
- Leading the conduct of an audit of end of project PPI metrics, online staff survey and partnership measurement impacts
- Coordinating and facilitating dialogue groups to reflect on PPI embedment and strategies for sustaining PPI collaborative networks and coordinating dissemination activities
- Coordinating Community of PPI Practice Network meetings and patient/public panels
- Establishing mechanism for monitoring progress and reporting to the Principal Investigator
- Managing project documentation including minutes of all meetings etc.
- Managing relationships and communications between partner organisations, DCU health and social care researchers, and other DCU staff, as appropriate
- Establishing international networks in the field of PPI
- Coordinating and writing project annual progress, final and ongoing reflective reports
- Planning, coordinating and implementing a dissemination plan including leading conference presentations, publications, other social media activities

**Eligibility Criteria**

Applicants must have significant experience in leading and managing large complex projects. They must have strong leadership and influencing skills and be capable of exercising judgement and making decisions on a wide range of matters. A proven track record of effective networking and

building strong working relationships within and across organisations, disciplines and professions is essential.

The successful candidate will have excellent facilitation, organisational, interpersonal and communication skills (written and oral). They must be able to work as part of a team, be able to take initiative, and work under pressure to tight deadlines.

The candidate should hold a PhD in a health or other relevant discipline (e.g. social science, psychology, allied health, health services/systems etc.); or commensurate expertise in project management. It is desirable that candidates will have familiarity with the research approaches applicable to this project (i.e. co-production, participatory action) and have personal and/or professional experience of the public and patient involvement agenda.

**Salary:** Depending on qualifications and experience, circa €52,000.

*Commensurate with qualifications, relevant experience and proven expertise.*

**Closing date: 22 Nov 2017**

**Informal enquiries to:**

Dr. Veronica Lambert, School of Nursing and Human Sciences, Dublin City University, Dublin 9, Ireland. Phone: +353 (0)1 7007161; E-mail: [veronica.lambert@dcu.ie](mailto:veronica.lambert@dcu.ie)

**Application procedure:**

Application forms are available from the DCU Current Vacancies (Open Competitions) website at <http://www4.dcu.ie/hr/vacancies/current.shtml> and also from the Human Resources Department, Dublin City University, Dublin 9. Tel: +353 (0)1 700 5149; Fax +353 (0)1 700 5500 Email: [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie). **Along with the application form, please submit a CV and cover letter.**

For shortlisted candidates, interviews will be held on December 18<sup>th</sup> 2017.

**Please clearly state the role that you are applying for in your application and email subject line:**

**Job Ref 698 Research Fellow - Public and Patient Involvement Ignite Award DCU.**

Applications should be submitted by e-mail to [hr.applications@dcu.ie](mailto:hr.applications@dcu.ie) or by Fax: +353 (0)1 700 5500 or by post to the Human Resources Department, Dublin City University, Dublin 9.

***Dublin City University is an equal opportunities employer***